

Town of Indian Trail

Memo

To: Mayor & Town Council
From: Patrick N. Sadek P.E., Interim Town Manager
Date Report: June 29, 2017
Subject: Manager's Report 06/24/17- 07/29/17



Boards & Committees

- **CRTPO:** Meeting was held on 07-19-2017 and attended by the Mayor Town Manager.
- **Storm-water:** A meeting was on 07/13/2017 and discussed storm projects scopes, studies, and project budgets.
- **Transportation:** No meeting was held.
- **Public Safety:** A meeting was held on 07/06/2017. Discussed various safety & security issues.
- **BoA:** No agenda items at this time.
- **Planning:** A meeting was held on 07/18/2017 and discussed:
 1. Pressley animal hospital.
 2. Shoppes @ hanfield, Publix Village Shopping Center: Proposed modification to previous conditional rezoning.
 3. Electronic gaming: Amendment to UDO to accommodate gaming operations, internet sweepstake cafes.
 4. ED: Met w/ Chris Plate' and discussed SVMP Development meeting, "IT Complete Street" project meeting, and IT Industrial Park.
 5. New applicants: Applications approved by staff & Town Manager, and approved & appointed by TC.
- **The ABC Board:** received 4 applications. Background check was conducted on all were approved.
- **Tree Board:**
- **Parks & Rec.:** No meeting in July
- **Tree Board:** Was held on 06/20/2017 w/ Planning. Please see [website](#) for meeting agenda and minutes.

Bonds & Sureties

- **Walden Austin Village Phase 1 & 2:** Approved 4 performance bonds for streets, C&G, and water & sewer.
- **Crismark:** Reduced 4 release requests to reduction request and held 1 for outstanding repairs.
- **Brookhaven Phase IV:** Received 2 release requests. Bond won't be released until street repairs are completed.

COM -Community Engagement

- **IT:** Working on iPads, emails, server room, CAC wireless internet and items for new Town Hall.
- **Website:** updated to reflect multiple bids, event promotions, news releases and alerts.
- **Newsletter:** A draft copy is completed. Under review.
- **Business Forum:** A draft copy of the brochure is under review.
- **Manager's Page:** Added to the website and updated w/ recent events.
- **HOAs:** Worked with various HOAs on issues (sidewalk issues, HOA meeting schedule)
- **SV Commons:** Providing support to the Moser Group and IT United Methodist Church on upcoming events.

Council Meeting / Clerk

- **Records Mgmt.:** Continue to update and organized policies & procedures and placed online.
- **Mayor:** Congratulatory letter regarding eagle scout awarded.
- **PIRs:** The following was submitted:
 1. Baker & Jones Attorney Disbursement (Council Member Gordon Daniels)
 2. Personnel files viewing procedure questions (Michael Faulkenberry)

- 3. One meeting minutes/Packet (Amanda Faulkenberry)
- **Meeting Minutes:** all are up-to-date
- **Proclamation:** Prepared one for the Mayor.
- **Council Meetings:** Prepared for, Set-up, and processed docs. for 05/22/17, 05/23/17, and 05/30/17 meetings.

Economic Development (ED)

- **IT Industrial Park:** Awaiting owner/NCDOT land issue to be resolved.
- **SVMP:** Met w/ the Moser Group and discussed concepts.
- **Downtown Revitalization:** Met w/ "Ty-Par Commercial Realty Inc." and discuss developments.

Finance

- **Purchasing Policy:** Reviewed and updated.
- **Vendors:** All have been paid.
- **Financial Advisor:** Met & discussed current CIP project status and possible upcoming borrowings.
- **Bank Accounts:** All have been reconciled.
- **Monthly Dashboard:** In process
- **External Audit:** In progress (gathering requested information)

HR

- **Personnel Issue:** Reconciled one personnel issue w/ Attorney Nicole Gardner.
- **FY16 Emp. Luncheon:** organized & occurred on 07/06/17
- **HR Director:** New HR Director will start on 08-28-2017.
- **HR Consultant:** Continues to assist in performance measures, job descriptions & market value, & interviews.
- **Receptionist / Finance Dept.:** New position is approved by TC. Will be filled when new Town Hall is opened.

Legal (05/01/17 to 05/31/17)

- **Engineering:** "Procurement manual", "construction contracts", and "Water Reclamation Agreement".
- **Planning:** BoA variance applications and Rules & Procedures. Azar Development Litigation.
- **TC:** Research of "Individual investigations by Council Members", Town Code of Ethics, Municipal Gov. Treatise, meeting, agendas, agenda packets, closed sessions, and meeting minutes.
- **Parks & Rec:** Letter to Carolina Courts.
- **HR:** Personnel matter, agreements & documentations, Interim Town Manager agreement.
- **Finance:** Budget Retreat
- **Administration:** Town's Rules & Procedures:
- **Legal:** Joe Fivas related correspondences. Personnel issues w/ Attorney Nicole Gardner.
- **Policies:** PIR, PIR requests, Inquiries & investigations.
- **New Town Hall:** Continues to reconcile new Town Hall pavement repair budget. Letters to project team. CO's.

Parks & Rec

- **Park Strategic Master Plan:** Planning Phase.
- **Soft Ball Tournament:** on 07/14/17, hosted a nat. tournament w/ 18 youth teams. Approx. 700 to attended.
- **Summer Camp:** A 6th summer camp for 3-5 years old at CAC (07/11/17 to 07/14/17).
- **Walking Trails:** Completed 2000 ft. of asphalt trail at CC Park.
- **Pop-Up Program:** 59 kids attended red, white, & blue shirt dyeing for the upcoming 4th of July parade.
- **Tennis:** Tennis instruction camps at Chestnut Square Park
- **Sing Movie Night/Touch-A-Truck:** Approx. 300 people attended. Featured dozen unique vehicles.
- **Tyris Live Concert:** 350 attended. 80's Jazz. Food trucks, local brewery & free ice cream by Wal-Mart.
- **On-street Parking at CS Park:** Working w/ "Stripping Concepts" to complete the approved parking concept.
- **"A Look Back at the Legends":** Featured attire worn from country music.
- **Rentals:** 20 rentals were held at Crooked Creek, Crossing Paths, and Chestnut Square Parks.
- **Applications:** 11 new dog park applications were processed.

- **Fees:** \$7,201.00 was collected through programs, rentals, and events registration.
- **Social Media Marketing:** included banners, flyers and the UC Weekly.
 - Reached 9,600 people for the “SING Movie Night”.
 - Reached 17,000 people for the TYRIS Live Concert.
 - Reached 42,180 people for the “Look Back at the Legends” event.
 - Working on Fall Program guide that will go out to 16,00 homes w/in Indian Trail.
 - Tournament records for the year show that 263 teams have competed in 13 tournaments.
 - Marketing & planning for August 1st concert and August 4th “Beach Blast”.
 - Staff secured 2 marketing videos for the 4th of July and the month of July Parks & Rec interviews.
- **Tournament:** Crooked Creek Park is hosting the 2017 Top Gun Summer Nationals, a 3-day tournament. This tournament consisted of 19 teams, 9 of which are from out of state.
- **Marketing & Public Outreach:** Creating marketing info. for fall athletics programs. Organized 2 video shoots for Parks & Rec month featuring 2 families from community and how the parks have positively impacted their lives. Created & scheduled marketing fliers for social media, newspapers, theatre showings, and events. Maned a table at Sun Valley 14 to market upcoming events, programs and class.
- **2018 Town Planner Calendar:** Met w/ Kenda from Town Planner to discuss advertising opportunities.
- **Inclusive Playground:** Staff met w/ the playground company to go over any changes.
- **Cultural Arts Center:** Working w/ vendors on ideas for upcoming events. Reached out to artists, musicians, sculptors, photographers, and teachers.
- **Splash Pad:** Continues to work w/ Cunningham Recreation. Contractor submitted revised plans UC engineering for approval.
- **Eclipse:** Staff is considering ideas for the total solar eclipse on August 21, 2017.
- **Chestnut Square Park:** DPW staff completed several irrigation repairs on the system.
- **Crooked Creek Park:** DPW staff completed removal of the river rock drainage feature w/in the playground. Installed around all equipment & play areas. DPW staff completed fine grading w/in the splash pad area.

Policies / Ordinances

- **Non-Profit Org. Park Usage Fee Waiver:** Approved by TC.
- **Grand Marshal:** Approved by TCI.
- **UDO/Land Development Manual:** an RFP has been advertised.
- **Code Enforcement On-Call:** Agreement executed.

Public Works - Maintenance

- **Storm-water:** DPW staff continues to work to complete ranked and qualifying storm-water projects. Completed a repair along Davison Dr. Completed a repair in Annandale neighborhood.
- **Streets:** Repaired several locations and patched few potholes w/in Crismark neighborhood.
- **Right-of-Way:** Ongoing maintenance along several IT maintained roads. IT will no longer maintain NCDOT right-of-way (mowing grass). Staff preformed ongoing maintenance along several Town maintained roadways. Staff continues to inform NCDOT of requests for maintenance along their right of ways.
- **Parks:** Routine maintenance at all park facilities. Fields were prepped for tournaments. On 06-27-2017 completed sod repair at Chestnut Square Park. Consulted w/ Carolina Green (Sod provider).
- **Bldg. & Grounds:** Routine maintenance at all Town facilities.
- **Events:** Staff assisted in setup of the grounds for “Sing Movie Night”, “TYRIS Concert” and “4th of July Parade”.
- **Chestnut Square Park:** DPW staff completed several irrigation repairs on the system.
- **Dog Park & Splash Pad Water Service:** DPW staff installed the private water lines for both facilities. They are both operational as of 7/19/2017.
- **On-street Parking at Chestnut Square Park:** Staff has issued a Notice to Proceed for Stripping Concepts to complete the approved “On Street Parking Project”. The project will begin as soon as Matthews Indian Trail Road is reopened due to Town Hall construction.
- **Contracts:** Staff worked with Development Services staff on the Storm Drainage System Maintenance Contract and the Bridge, Culvert Maintenance Contract and Floodplain Maintenance Contract.

Solid Waste

- **God Bless USA (GBUSA):** Procuring cart orders, will start to pick up solid waste on July 31, 2017.
- **Waste Pro:** Staff continues to administer the contract. Staff held a meeting with Waste Pro about the service calls that are on an upswing over the last few weeks. Staff stressed to Waste Pro that it continue to provide the highest level of service that the Town and our citizens expect and deserve.

Storm Drainage Maintenance & Improvement Contracts (FY17/18):

- **Bridge & Culvert:** Procurement Phase. Citywide.
- **1st Ave. Storm Drainage Improvements:** Phase I is in Planning Phase.
- **Ashcroft Floodplain Study:** Completed. A draft copy has been reviewed by IT. A final copy is underway.
- **Beacon Hill Study:** Received a proposal. Will award soon. Beacon Hills Neighborhood.
- **Indian Trail Park Study:** Awaiting a proposal from consultant. (IT Park Neighborhood)
- **Water Reclamation Study:** Executed w/ Union county. Citywide.
- **Storm Drainage Sys. Phase 1:** Advertised, held Pre-Bid meeting on 7/18/17, Bids will be received on 7/24/17.
- **Floodplain Maintenance:** Advertised on 7/20/2017, Pre-Bid meeting scheduled 7/26/17.
- **Cottage Creek:** Advertised on 7/24/17, Pre-Bid meeting scheduled 8/2/17.

Tax

- **FY16 Tax Settlement:** completed & presented to TC on 07/11/2017. Received & started reconciling FY17 tax info. from UC. Began preparation for 2017 tax bills to be mailed by mid-August.

Town Manager / TC Activities

- **Heritage Development:** Council Member David Cohn and Town Manager met w/ Taylor Glenn's HOA in the field and discussed adjacent neighborhood construction related complaints.
- **Austin Village:** Met / developer Mr. Ken Chapman and reached a storm drainage compliance agreement.
- **CATS:** Met w/ CATS and discussed Light Rail Transit (LRT) and additional express routes.
- **Town of Mathews:** met w/ Matthews Town Manager and discussed regional issues.
- **Performance Reviews:** Annual reviews for Todd Huntsinger, Ryan Lipp, and Mead Bradshaw are completed. Working w/ Susan Manning on Town Manager's performance review format and check forms.
- **Miracle Field:** Met w/ David and discussed budget, scope, and schedule.
- **UCSB:** The Mayor and Town Manager met w/ Mr. John Jones and discussed team work and collaboration.
- **Insurance:** Held a meeting w/ Hemby Insurance & Associates and discussed insurance.
- **Events and Committees:** attended all Town committees and Town events

Town Hall Professional Services / Construction Contracts

- **Schedule:** Bldg. completion date is 08/30/17. Parking lot completion date is 9/30/2017.
- **Architectural (Creech):** CM and design during construction. Ongoing.
- **CM at Risk (Edifice):** Construction management is ongoing.
- **Testing (PSI):** On hold.
- **Audio Visual:** Completion Date – Early August; Managed by staff
- **IT (Network Cabling):** Construction Phase. Internet Service will be activated on 8/1/17; managed by staff.
- **Security:** Construction Phase. On schedule. Will be activated by staff.
- **Internet/Phones:** Construction Phase. Managed by staff
- **Moving Services:** Procurement phase. Managed by staff.
- **Wayfinding:** On hold.
- **Dumpster Pad:** To be built by In-house forces.
- **Site Landscaping & Irrigation:** Planning Phase. To be built by staff.
- **Kitchen Equipment:** Procurement Phase. Managed by staff.
- **Parking Lot Pavement Repair:** Negotiation phase. Still not resolved.
- **Cleaning Service Contract:** Planning Phase. Managed by staff.
- **Copier Machine Contract:** Procurement Phase. Managed by staff.

- **Furniture:** Procurement Phase. Order has been placed. Managed by staff.

Staff Training

- **Council:** Registered Council member Ms. Shirley Howe for the “Ethics for Local Elected Officials” training.
- **Conferences:** Participated in one session of the (Centralina Council of Government) COG.
- **Public Works:** Adam McLamb, “Supervisory & Management Skills” training class
- **APWA Conference:** Adam Mclamb and Mike Wright
- **National Park & Rec Conference:** Jason Tryon and Kate Keller
- **NC Park & Rec Conference:** William Carroll
- **Finance:** Jim Wojtiwicz, CPA Certification
- **Finance:** Alicia Gaddy, CPA Certification Ppreparation Course
- **Engineering:** Todd Huntsinger. Engineering-In-Training.
- **Engineering:** Marhonda Smith, Procurement Certificate.
- **Engineering:** Dalton Pierce, Storm Drainage Inspection
- **Engineering:** Trena Sims “MS Power Point”
- **Other Departments:** Training schedule to be submitted

Transportation Projects (FY17/18):

- **Chestnut Pkwy. Phase II (NCDOT):** Planning Phase
- **Resurfacing:** Procurement Phase. Core sample ‘ve been taken. Awaiting results from the consultant (SM&E)
- **IT Complete St.:** In the process of inclusion in the STIP. Stakeholder meeting 07-28-2017
- **Wesley Chapel Rd. Corridor Study:** Completed. Consultant will present results before TC on 09-08-2017
- **Chestnut Pkwy. Phase III:** Meeting w/ the consultant (RS&H) on 07-30-2017 to begin Part (b) of the design.
- **Crack Pouring Contract:** Planning Phase. In the process of selecting candidate streets.
- **Pavement Marking Contract:** Planning Phase. In the process of selecting candidate streets.
- **Pavement Patching Contract:** Planning Phase. In the process of selecting candidate streets.
- **Raised Pave. Markers Contract:** Planning Phase. In the process of selecting candidate streets.
- **Unionville IT Rd/Sardis Rd. Roundabout:** Environmental Phase. Study by NCDOT
- **Raised Reflectors:** Planning Phase. In the process of selecting candidate streets.
- **Purple Heart Signs:** Completed.
- **Parks Strategic Master Plan:** Awarded. Planning Phase.
- **US 74 Multi-Use-Path:** Planning Phase.
- **S Fork CC Greenway:** Planning Phase.
- **Stouts RR Siding Extension:** Planning Phase (CSX)
- **Chestnut Square Park Pave. Marking:** Design completed. Awaiting Town Hall Entrance to be completed.
- **Chestnut Square Park Parking Strategic Plan:** Ongoing. Will be submitted to TC for review & approval.

ENGINEERING / PLANNING / PLAN REVIEW / INSPECTION

Projects under review:

- **Annexation Projects:** 6238 Old Charlotte Hwy. Request to annex 14.5 ac. parcel to develop 40 SF-1.
- **Rezoning Projects:**
 1. **Residential:** 6238 Old Charlotte Hwy. Request to annex 14.5 ac. parcel to develop 40 SF-1.
 2. **Non-residential:** 212 Unionville IT Rd.: Request to amend zoning map from Light Industrial to General Business District w/in the Downtown Overlay District.
 3. **New UDO Text Amendment Applications:** None
- **Site Plan/Plat Application:**
 1. **Residential:** None
 2. **Non-Residential:**
 - a. Gray Fox Automotive Repair

- b. SXCW Property
- c. Rodriguez Family Home
- d. Van Blarcom
- e. Tyson Realty Inc
- f. Glenn Oaks Retail (Sketch)
- **Site Plan Application Approved: None**

Site Plan / Subdivision Plat Projects

- **SV HS Renovation:** 33,000 sq. ft. addition. UCBE. Sketch plan comments completed this week.
- **Azar Townhomes:** 5523 Orr Rd. 80 lot townhome community on 6.5-acres. approved under an older SUP. The BoA disapproved renewal of the permit. Chris Azar. Last comments were sent out by staff on 07/07/17.
- **The Shoppes at Hanfield Village Lot 2:** Old Charlotte Hwy. 4,775 sq. ft. medical office bldg. on 0.79 acres. Eagle Eng. Construction Phase.
- **All Points Waste Svcs.:** Van Buren Av. Construction of a 16,292 sq. ft. bldg. on 5.2 ac Design Resource Group.
- **Union Grove Amenity Area:** Unionville IT Rd. Construction of a 1,420 sq. ft. pool house w/in Union Grove Subdivision. Under review (2nd Submittal).
- **Union Grove Phase 1 Map 3:** Unionville IT Rd. Creation of 47 lots within 12.478 acres. Ongoing construction.
- **SV Commons Medical Office Bldg Outparcel #4:** Wesley Chapel Rd. Construction of a 6,507 sq. ft on .97 ac. Eagle Eng. Pre-con was held 07/13/2017. Construction to being soon.
- **FKC Upfit:** Idlewild Rd. Interior/Exterior Upfit w/in the Idlewild Commons Shopping Center. Chris Hope.
- **IT Bus. Park-Lot 15:** Bus. Park Dr. Subdivision of a .85 ac. parcel from the 3.1 acre parcel. Eagle Eng.
- **The Shoppes at Hanfield Village:** Old Charlotte Hwy. Recombination of 6 parcels into 4 parcels. Lot sizes: 14.43 ac., 1.48 ac., 0.78 ac., and .99 ac. Eagle Eng.
- **Riverside Conc.:** Located on Tech. Dr. 8,500 sq. ft. site plan flex bldg. located on 1.15 acres. Chris Hope
- **Taco Bell SV:** Wesley Chapel Rd. Construction of a 2,100 sq. ft. restaurant on 1.29 ac. Jason Galloway.
- **H&H Homes Cottages:** Waxhaw IT Rd. A 49-lot SF subdivision. Bohler Eng. Clearing, grubbing Phase.
- **Heritage Subdivision:** Located on Wesley Chapel Stouts Road. A 316-lot single-family subdivision. Applicant: Kolter Land Partners Ongoing Mass grading.
- **Southgate Phase 1:** Intersection of Poplin Rd & Rocky River Rd. Site Plan review for 67-acre site contemplating 124-SF lots and 52-Townhome lots. Eagle Engineering.
- **Idlewild Commons Bus. Ctr.:** The Moser Group. Proposed Office/Flex Bldg. (2) totaling 22,000 SF of space. Adjacent to Food Lion and Beacon Hills.
- **Aqua Duck Offices:** Proposed 6,300 sq. ft. foot bldg. Smith Farm Rd (Parcel 07105027 D80). Derek Hodge.
- **Plyler Road Townhomes:** 35-lot alley-served townhomes. Plyler Rd. next to former Genwove site. Grading only permit issued 5/26/17.
- **Church on S. Fork Road:** Proposed 3,000 sq. ft. addition to an exist. 316 South Fork Rd.
- **Lidl Grocery Store:** Aspen Asset Group, LLC. Grocery Store w/ parking lot and future IT public roadway. At the corner of Unionville IT Rd and Hwy. 74. Developer's Engineer is requesting to move forward w/ work w/o NCDOT approval. Town Eng. Will discuss culvert redesign status w/ NCDOT Hydraulics Division.
- **Minor subdivision:** plat for parcel at 2017 Chestnut Ln. Sergey Dryk.
- **Lito Building:** Sketch review for a proposed 3158 sq. ft. retail bldg. off SV Place Rd. Solano Esselito. Sketch plan conditional approval issued 06/01/17
- **Jennie K Privette Minor Subdivision:** Single lot being subdivided into 2 lots off Poplin Rd. Jeffery S. Gordon
- **Church of The Redeemer:** Site plan for new sanctuary. Wesley Chapel Rd. Chris Hope. Under review (2nd submittal)
- **Metrolina CA Track & Field:** Proposed track and field addition to the Metrolina CA complex. Mark Houle
- **Shops at SV Retail:** Site Plan for retail bldg. approx. 4,161 sq. ft. Bldg. pad is being poured while underground infrastructure is being installed.
- **SV Lot 17:** 7,500 sq. ft. multi-tenant bldg. at SVC shopping center (theater site). Overcash-Demmitt Architects.

- **Austin Village Office Bldg.** Proposed office bldg. Approx. 4200 sq. ft. on parcel 07132010F. Chris Hope.
- **SXCW Property:** Lot recombination. Lots 1 and 2 in Indian Trail Business Park. Applicant: Russell Whitehurst
- **Rodriguez Family Home:** Lot recombination. Picketts Circle lot 32 & 33. Jeff Gordon, Frontier Surveying.
- **Van Blarcom:** Minor subdivision off Gray Fox Rd. Applicant: Will Lawrence.
- **Tyson Realty Inc:** Minor subdivision off Gray fox Dr. Applicant: Will Lawrence.
- **Glenn Oaks Retail:** Sketch plan for retail shops in front of the Glen Oaks Apartments. Applicant: Marcus Arroyo, Tyson Group/Bo-TY LLC.
- **Automotive Repair:** Gray Fox Road. Construction of new 2,400 sq. ft. automotive repair bus. on 1.58 ac. Applicant: HOJCO, LLC.
- **Annexation 147 - 6238 Old Charlotte Hwy.:** Request to annex 14.5 ac. parcel in order to develop 40 SF lot subdivision. Applicant is also seeking zoning map amendment to Low Density (SF-1).
- **6238 Old Charlotte Hwy.** Request to amend zoning map from R20 (UC) to Low Density (SF-1) in Indian Trail (see Annexation application). Property is approx. 14.5 acres in size.
- **212 Unionville IT Rd.:** Request to amend zoning map from Light Industrial (L-I) to General Business District (GBD) w/in the Downtown Overlay District. Property is 1.51 ac. in size.
- **Text Amendment - Electronic Gaming Operation:** Amendment to UDO in order to accommodate electronic gaming operations, or internet sweepstake cafes, which are not currently addressed in the UDO.

Projects Under Development:

- **Bonterra Phase 4:** Bonterra Town Center Area. Plan review of 85-ac site contemplating 161 SF residential lots Applicant: Eagle Engineering. Ongoing mass grading of phase IV.
- **Industrial Alloys:** Site Plan for a new storage bldg. approx. 20,000 sq. ft.
- **Cahill Bus. Park:** Proposed development of 4 office/flex space bldg. totaling approx. 65,000 sq. ft. of bldg. space on approx. 5-acres at 3508 Mathews-IT Rd.
- **Union Grove:** Proposed 207-lot subdivision (approx. 68-ac. site) located on Unionville-IT Rd. across from the Ashe Croft neighborhood. Ongoing construction in phase 1 with grading and roadway construction in phase 2.
- **First Baptist Church of IT:** Parking Lot expansion at the corner of Peace Dr. and IT Fairview Rd. adding 49 parking spaces and reconfiguring the lot. Project Completed.
- **Berkshire Partners #4 Old Hickory Bus. Park:** Applicant: Berkshire Partners #4, LLC New Office/Warehouse to be constructed on an exist. vacant wooded lot in Old Hickory Bus. Park. The bldg. will be 17,000 sq. At the corner of Eaton Ave. & Stinson Hartis Rd, Lot 10. As-built approved and site approval as well. Project closed out.
- **Tsai Office:** Conversion of exist. house/residential structure into an office/retail use. A new parking lot will be established along w/ necessary landscaping. Located at 307 S IT Rd. (parcel 07108001A).
- **Shoppes at Hanfield Village:** Proposed construction for the Shoppes at Hanfield Village: 5 bldg. totaling 88,616 SF of commercial space. Applicant: Arista Development. Ongoing mass grading & construction.
- **Walden at Austin Village:** 51 SF detached homes on approx. 16 ac. On the north side of Chestnut Ln., west of Potter Rd. Applicant: Cox-Shepp Construction. Construction Phase. Roadway improvements along Chestnut Ln.
- **Harris Teeter Dist. Ctr. Parking:** trailer parking expansion for distribution center. 50% of the project is complete. Ongoing construction to up fit wet pond.
- **Shoppes at Hanfield Village Shopping Ctr:** Proposed modification to the previous conditional rezoning approval for the Publix shopping ctr. Proposal contemplates the addition of 0.318 ac. of land into the site for use as an interior drive aisle. Publix bldg. Construction is ongoing.
- **Glenn Oaks Apts.:** 204-unit apartment community and related improvements located off Old Monroe Rd behind the Family Dollar retail establishment. Final inspection performed this week.
- **Wal-Mart Online Pick-up:** 2101 Younts Rd. Proposed parking & storage area for online pick up orders.
- **MCA Classroom & Family Life Ctr. Addition:** Metrolina Christian Academy. Replacing modular classrooms w/ a new free-standing bldg. Also expanding the Family Life Ctr. where the exist. 'tot lot' is located. Classroom bldg. is 6,656 Sq. Ft. and Family Life Ctr. Bldg. is 15,400 Sq Ft.

- **SV Commons Bldg. 18:** 11,463 sq. ft. multi-tenant bldg. at SV Commons shopping ctr. (theater site).
- **SV Commons Bldg. 22:** 11,463 sq. ft. multi-tenant bldg. at SV shopping center (theater site).
- **Atlantic Pin striping:** 8,000 sq. ft. vehicle pin striping and customization facility for semis and other large vehicles. 4108 Matthews IT Rd Site is graded and cleared, erosion control installed.
- **IT Elem. School:** Install ADA sidewalks & ramps. Pave exist. gravel parking lot. 200 Education Dr. Eagle Eng.
- **Double Radius Office Warehouse Conversion:** Conversion required additional parking. No change to bldg. footprint. Off Van Buren Ave. Applicant: Peadon Finein Architecture, PLLC.

Number of New Businesses (4):

- **Alcolock NC, INC-** Veh. service bus. 315-C Unionville IT Rd., The Pointe Bus. Park.
- **Price Motors of NC LLC-** Wholesale automotive office. 115 Unionville IT Rd, Downtown IT.
- **IASO Sport Center-** Sporting goods store. 5520 Cannon Dr., the 74 Industrial Park.
- **Floyd's Veteran Conc., Inc.:** Construction sales & services. 14700 E. Independence Blvd

Weekly Report 06/15/17 – 06/28/17 (Permits)

Alarm	46
False Alarm	0
Compliances	7
Zoning	25
Signs/Banners	3
New Project Reviews	3
Misc. Invoices	3

Weekly Report 06/15/17 – 06/28/17 (Code Enforcement)

Sign Banners Violations	8
New Nuisance Violations (i.e. Tall Grass, Junk, etc.)	17
Residential Zoning Compliance Inspections-New Construction	11
Violation Re-Inspections – Ordinance Compliance	19
Citizen Ordinance Education	8
Minimum Housing Inspections/Hearings	1
Property Lien Actions	2
Auto Violations (i.e. junk vehicles, etc.)	3
On Street Parking Violations	9
Notice of Violation or Written Warning	21
ZONES	1-8