

Town of Indian Trail



To: Mayor & Town Council
From: Mike McLaurin, Town Manager
Date: June 21, 2021
Subject: Manager's Report: Week Ending June 19, 2021

I am pleased to send you an update of our recent activities. The last report was issued on June 4, 2021. Please contact me if you have questions or need additional information.

Upcoming Events

- **July 4th Parade - July 4th Parade will take place on Saturday, July 3, 2021.** The parade will follow the traditional July 4th Parade route with line up on Post Office Drive and the parade traveling along Indian Trail Road to Old Monroe Road. Lineup will begin at 10 a.m. and the parade will roll at 11:30 a.m.

Currently Recruiting

- The Town is currently recruiting for a Recreation Program Coordinator. The link to this position is below <https://indiantrail.org/Jobs.aspx>

Administration

- Met with the Town Managers of Stallings and Waxhaw to prepare and submit final proposed revisions to the Interlocal Water-Sewer Agreement which has been sent to Union County.
- Filmed the first video "5 Minutes in Indian Trail.". The topic was the FY22 Town Budget.
- Met with the Mayor, Abbey Ball and two members of Rep. Dan Bishop's staff.
- Met with Adam McLamb and a representative of Waste Connection to discuss service level with the current contract.
- Prepared for and attended the June 8th Board Meeting.
- Attended three webinars: 1) Economic Development, 2) Inclusivity and Belonging in the Workplace for Municipal Officials both which was sponsored by the NC League of Municipalities and 3) A Discussion on Unconscious Bias sponsored by the Union County Chamber of Commerce.
- Continuing to work on Public Information request for several council members emails.
- Interviews have been conducted throughout the month and an offer was made to Planning Technician candidate, we are awaiting decision.
- Employee Appreciation Cookout was held on May 26th for town staff and UCSO Indian Trail Division.
- Attended COG Manager's Meeting with the topic – American Rescue Funds.

Finance

- Overall Collection percentage is 99.45% (tax revenue budget: 103.18% collected and stormwater revenue budget: 98.08% collected)
- We are preparing for the 2021 tax year, new tax bills will go out in August
- Met with the Department Heads for final revenue/expense review.
- Met with the auditor to begin pre-audit for the FY21 year. We will be issuing an RFP for audit services as previously discussed with the Council.

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Planning

- McClendon Place Public Hearing Scheduled for June 22nd (Mixed Use Townhome project at corner of Potter & Fincher Roads)
- Atley Subdivision will be proceeding to July 20th, 2021 Planning Board
- Sketch Plan received for a Light Industrial Building on Technology Drive
- Currently reviewing elevations for Harper's Run & Sagecroft Townhomes
- Code Enforcement is active in issuing violations for overgrown grass.
- New residential construction permits continue to remain at all-time high.

Engineering

Indian Trail Park Stormwater Improvements - Had a field meeting with Asst. County Manager and he should be getting back to me about water main this week.

1st Avenue Phase 2 (stormwater and roadway improvements) - Held a Public meeting on June 18th. There were 46.0 Public Notices mailed out. 4.0 mailings came back undeliverable and only 5.0 property owners showed up at the meeting. Out of the 5 that showed up on 1 property owner was not for the project.

Chestnut Parkway Ph. 3 (R/W Acquisition) – Work is continuing

FY20/21 Spring Resurfacing Contract - Awarded contract to Lynches River and held preconstruction meeting on June 16th. Anticipated start date is mid-July.

RFQ (Pavement Condition Survey) - Field work is complete and data processing has begun. Meeting soon to clarify individual components.

Poplar Glen SW Improvements (RFQ – Design) - Design is approved and has begun.

Sardis Roundabout -Meeting scheduled with CEI firm and Boggs to go over last anticipated invoice this week.

Parks and Recreation

- Tennis Camps will begin on July 12th and the final camp will be finished on August 5th.
- Disney Trivia game night had 34 participants. This was a free program that our residents could take part in.
- Participated in the Juneteenth celebration.

Public Works

- **Solid Waste**
Working through recycling issue.
Staff verified recycling tickets and submitted invoice for payment.
- **Crews:**
We are excited to be full team and extend a warm welcome to our new two employee Joe Waller, Buildings and Grounds Maintenance, Custodial Services and Steven Price as a Maintenance Technician
- **Parks**
Retain maintenance including outparcels.
Repaired broken handle and chemical system on splashpad.
Several irrigation leaks were repaired.
- **Stormwater projects**
Completed a channel cleaning project.
Bushhogged several retain maintenance location around Town.
- **Street Projects**
Repaired sinkhole on Murandy Lane
Cleared litter bags from Indian Trail Road and Highway 74. The total weight was over 440 pounds.
- The work order system is working great a total of 218 request have been entered in the last several months.