



Town of  
**INDIAN  
TRAIL**  
north carolina

## **ENGINEERING DEPARTMENT**

### **- CASH SURETY RELEASE REQUEST -**

For question/comments, please contact:  
Town of Indian Trail  
Engineering Department  
315 Matthews Indian Trail Road  
PO Box 2430  
Indian Trail, NC 28079  
Phone: (704) 821-1314

## **-Cash Surety Release Request- Instructions**

- Complete the request form in its entirety and return to the Engineering Department;
- Your inspection will take place within the next 30 days unless otherwise notified;
- Upon approval, the Town's surety release fee is \$300.00 (certified check or money order) Please make check payable to the Town of Indian Trail and mail to:

Town of Indian Trail  
Engineering Department  
PO Box 2430  
Indian Trail, NC 28079

### **This packet includes:**

#### **Cash Surety Release Data Form (1 page)**

This form must be completed and provided with each surety release request posted with the Engineering Department.

1. Complete the request form in its entirety;
2. Send all requests to:  
Town of Indian Trail  
Engineering Department  
PO Box 2430 (mail)  
315 Matthews Indian Trail Road (ship)  
Indian Trail, NC 28079

**Town of Indian Trail Engineering Department  
Cash Surety Release Request**

**Surety Information**

Date of Issue: \_\_\_\_\_ Amount in Figures: \_\_\_\_\_

Amount in Words: \_\_\_\_\_

Check #: \_\_\_\_\_ Bank: \_\_\_\_\_

**Project Information** *(Project for which this Cash Surety is being required by the Engineering Department)*

Project Name: \_\_\_\_\_ Phase #: \_\_\_\_\_ Map #: \_\_\_\_\_

Town Project Manager: \_\_\_\_\_ Project #: \_\_\_\_\_

Purpose:  Street  Sidewalk  Curb & Gutter  Storm Drainage  Landscaping  ROW  Water/Sewer  Other

*(Brief Description):* \_\_\_\_\_

**Release Information** *(Party responsible and for whose account this Cash Surety is issued)*

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**This Surety Release is hereby approved.**

\_\_\_\_\_  
Todd Huntsinger  
Director of Engineering

Date: \_\_\_\_\_

**Received by:**

\_\_\_\_\_  
Town Engineering Representative

Date: \_\_\_\_\_

Release Fee Received: \_\_\_\_\_ Check No.: \_\_\_\_\_