

Town of Indian Trail

Memo

To: Mayor & Town Council
From: Patrick N. Sadek P.E., Interim Town Manager
Report Date: 09-26-2017
Subject: Manager's Report 09-15-17 to 09-23-17



Boards & Committees

- **CRTPO:** Staff attended the past MPO meeting.
- **Storm-water:** Meeting was held on 09-14-17. Various storm water issues were discussed. The Bylaws require a TC member to chair the committee. TC member Shirley Howe will start chairing the Committee.
- **Transportation:** Meeting was held on 09-07-17.
- **Public Safety:** Meeting was canceled. No Quorum.
- **BOA:** Meeting is scheduled on 09/28/17. Pressley Animal Hospital. Meeting was held on 09-19-17. Sun Valley HS improvements were approved.
- **The ABC Board:** Staff met w/ Board representatives and discussed increase in contribution.
- **Tree Board:** Nothing to report.
- **Parks & Rec.:** No meeting is schedule.

Bonds & Sureties / Contracts

- **Bonds:**
 - Bonterra Phase IA: Posting new surety, in process.
 - 2 Hounds Bond: Waived, no bond required.
 - Brookhaven Bond Release – Pending Street Acceptance on 10-10-17 Town Council Meeting.
 - Valvoline Instant Oil Change Landscaping Bond Release: Pending Approval from Planning.
- **Contracts:**
 - **On-Call Emerg. Svcs.:** Revising terms before execution.
 - **UDO & Land Development Std. Manual Update:** Procurement phase, received 4 RFQs.

Com.-Community Engagement

- **ABC:** Met w/ the Board and requested additional contribution for Town and UCSO.
- **PIRs:** Continued work on multiple PIRs.
- **HOAs:** Staff attended Taylor Glenn's & Brandon Oaks' meetings, scheduled to attend Holly Park on 09/26/17.
- **News Releases** (newspaper): Cultural Arts Festival and Old Monroe Rd meeting.
- **Forums:** Coordinated w/ NCDOT. Broadcasted the Forum live on Facebook (nearly 3,000 views).
- **Festivals:** Cultural Arts Festival held on 09/23/17. Produced Facebook Live videos.
- **Social Media:** Set up text message preservation & social media archiving program w/ "Smarsh" & Verizon.
- **Info Tech.:** Continue to respond to citizens' inquiries.

Council / Clerk / Record Mgmt.

- **Council Quorum:** No meeting was held on 09-26-17. No quorum.

ED

- **SVMP:** Met w/ Mr. Dennis Moser and shared TC's development concept review comments and discussed downtown revitalization and potential high density mixed-use projects.
- **Downtown Revitalization:** Met for the 2nd time w/ Mr./Mrs. Max & Amy Anthony, & Michael Newman and discussed sport facility alternatives and locations.

- **Towne Center:** Will schedule series of meeting early November.

Finance

- **Vendors:** Paid accurately/timely. Effective w/ the AP run of 09/21/17 all appropriations are charged to FY18.
- **Bank Accounts:** all are accurately reconciled.
- **Property & Liability Ins.:** secured for year beginning 09/16/17. Effective price increase by 2.4%.
- **Audit:** Continue to work w/ our external COPA Audit, we expect our draft in October 2017.

HR

- **Flu Shots:** Flu Shot Clinic for staff has been scheduled on 10-12-17 at 10:00 A.M.
- **Recruiting:**
 - Interviews are being conducted for the part time Maintenance Tech. position.
 - Customer Service Representative/Admin Assistant position was posted on 09/22/17.
- **Risk Management-** Working on HR processes for new Town Hall opening (Emergency Action Plan, Labor Law postings, processes & procedures for new bldg.)
- **Performance Management:** 3 employee performance reviews were completed for Town Staff.
- **Personnel:** Stay Interviews w/ staff are ongoing. Seeking staff input on "How to make the org. better and to learn where the challenges might exist."

Legal:

- **Town Council:** prepared for TC meeting. Telephone conversation w/ IOG regarding resignation of Mr. Wireman. Review interlocal REDA and draft correspondences regarding the same. Met w/ Town Manager and Parks & Rec. regarding ADA ball park.
- **Town Manager:** town manager employment agreement / performance review.
- **New Town Hall:** met w/ Project Team and their attorneys on 09/15/17. Disapproved CM @ Risk's proposal.
- **Admin.:** reviewed text message policy. reviewed outstanding legal matters. Conducted research regarding the timing of councilman's resignation and the declaration of "vacancy" on TC.
- **Eng.:** reviewed Edifice's full agreement document, COs from Creech, and asphalt CO remediation.
- **Procurement:** continue to work on the procurement manual.
- **Planning:** met w/ Planning Dept. regarding zoning projects (Vet. Clinic, Sage Croft, Old Hickory Bus. Park, Azar property, Electronic Gaming). Interlocal agreement w/ Union County regarding "Secrets Area Plan".
- **Parks & Rec:** met w/ staff regarding one park injury.
- **HR:** Met w/ HR regarding personnel issues.

Manager's Activities

- **ABC Board:** Met w/ the board and discussed FY18 Budget and contributions.
- **UC Manager:** Planned to meet w/ UC on 09-26-17 for introduction and Projects planning
- **Downtown Revitalization:** Working on conceptual design.
- **Town Hall:** Attended a parking lot pavement repair mediation session on 09-15-17.
- **Support: Continue to provide** support to TC, residents, HOA, consultants, Contractors, and staff.
- **Miracle Field:** Met on 09-18-17 w/ Mr. Drehs, Mr. Cohn, & staff and discussed scope, budget, and schedule.
- **UCSO Service Contract:** Executed.
- **Sage-Croft Development:** working w/ the developer on the land swap project.
- **NCDOT:** Attended and cohost the NCDOT Monroe Rd. Widening meeting on 09-21-17.

Parks & Rec

- **Carolina Panthers Grant:** applying for a \$150 K park facility improvement and /construction of turf field grant.
- **Events:** "Rogue One" movie was held on 08/18/17 at Chestnut Square Park. Sponsored by "Movement Fitness Martial Arts". The night featured free Star Wars themed balloon art, free face painting, yard games, food truck and vendors. 3 demonstrations were given: "a forms demonstration", "a women's self-defense", and "a board breaking".

- **Master Plan:** Staff continues to work on the plan. This week staff brainstormed different naming options that will be used for the master plan website. Staff and the consultant are planning for a huge public outreach effort November 1 and 2.
- **Events:** Planning Phase:
 - **Upcoming movies:** “Halloween Spooktacular”.
 - **Christmas Parade new route:** (IT Rd., Matthews IT, Chestnut Pkwy. Matthews IT, back on IT Rd.)
 - **Christmas Decoration:** planning on decorating several town properties/buildings for the event.
 - **2018 events:** Identifying preliminary dates and preparing a surprise for next year’s “Fun Day.”
- **Crooked Creek Park:** the ADA Playground is scheduled to be presented before TC on 09/12/2017.
- **Borrow Boxes:** designed for Crooked Creek Park near the Medium Game Shelter along with the Disc Golf Course to store discs, ping pong balls, bean bags, etc. boxes can be accessed by the Park users.
- **Programs:**
 - **UC 4-H Cooperative Ext. Summer Robotics Camp:** M-F 8:30 A.M. to 5:00 P.M. 11 boys participated. 1st. summer camp that was completely full w/ a waiting list of 6 people.
 - **Cultural Arts Festival:** Planning Phase. Working w/ local pageant society on a show as part of our event, to include: salsa instructions, 50’s musicians, accordion artists, violinist, hip hop & swing dance.
 - **Senior field trip:** 1st was held on 08/25/2017. 6 had registered. Arts & historical presidents narrated a Tour of the Town of IT.
 - Exhibits: Planning Phase. Writers Exhibit, Hindenburg Exhibit, Meet-up groups & Pottery Show.
- **Patriots Day:** Planning for 2 tributes this year:
 - Morning memorial at Crossing Paths Park. 8:00 A.M. to 10:00 A.M. FREE to citizens of all ages, elected officials to speak, 1st. responders, public safety personnel invited, flag lowering - Color guard to assist, National Anthem to be sung by Michelle Reese, and
 - Rock activity-victim tribute: Evening Vigil, VFW Post 2423, 5:00 P.M. to 8:30 P.M., open to citizens of all ages, elected officials, 1st. responders, staff, public safety personnel, flag tributes, food trucks, patriotic DJ, Emcee, Tour VFW 9:00 to 11 Tower Monument
- **Other Stats:**
 - 26 athletic reservations were held at Crooked Creek & Chestnut Square Park in the last 2 wks.
 - \$5,658.00 was taken in through program registration, rentals and event registration.
 - One-day USSSA Softball/Baseball tournament – 20 teams (Aug 26-27)
 - Finalized the Fall Program guide that will go out to 16,00 homes w/in IT.
 - 1 sponsor (Charlotte International Tennis Academy) has been signed for the Spook Movie Night
 - 14 shelter rentals over the past 2 wks.
 - 6 new dog park passes.
 - 11 local students are interested in performing Hamilton in our CPP. This will be part of the new Theater group the Town will be offering

Public Information Requests

- None

Public Works - Maintenance

- **On-street Parking at Chestnut Sq. Park:** Work will resume upon completion of Matthews IT Rd. work.
- **Splash Pad:** Pending awaiting approval from UC.
- **Storm-water:** continues to rank qualifying minor storm-water projects. Completed repair at Brookhaven.
- **Streets:** Completed pothole repairs in Brandon Oaks.
- **Right-of-Way:** ongoing maintenance along several Town maintained roadways. Continues to transmit NCDOT maintenance inquiries to NCDOT (e.g. Rogers Rd., Unionville IT Rd., Sardis Rd and IT Rd.)
- **Parks:** Routine maintenance at all park facilities (e.g. fields, irrigation, storm-water)
- **Dog Park:** New dog park equip. was ordered. Equip. was donated by Union West Rotary.

- **Bldg. & Grounds:** Routine maintenance at all Town facilities including hauling waste to landfills.

Solid Waste:

- **God Bless USA:** Continue to ensure highest level of service possible. During the past 2 weeks, there have been 37 service requests; 17 in week One, 20 in week two. Added 17 new customers in August.

Strategic Planning

- **Park Master Plan:** Planning phase.
- **Pocket Park Master Plan:** Planning Phase. Submitted a preliminary plan to TC.
- **Downtown Revitalization Master Plan:** Planning Phase. Working w/ the Ty-Par Group
- **Chestnut Pkwy. Parking Master Plan:** Preliminary Engineering
- **Storm Drainage Improvement Master Plan:** Preliminary Engineering
- **Ped & Bike Master Plan:** Planning Phase
- **Traffic Congestion Mitigation Plan:** Planning phase
- **Secrets Shortcut Small Area Plan:** Union County finalizing contract w/ consultant

Storm Drainage Maintenance & Improvement Contracts/Studies (FY17/18):

- **1st Ave.:** Met w/ consultant and discussed phase I and land acquisition.
- **Ashcroft Floodplain Study:** **Completed.**
- **Beacon Hill Study:** **Awarded.**
- **IT Park Study:** Under-review.
- **Water Reclamation Study:** **Ongoing.**
- **Storm Drainage Sys. Phase I/Floodplain Maintenance/Bridge Culverts:** Procurement Phase.
- **Cottage Creek:** **Executed**, pre-construction meeting held on 09-14-17, NTP on 10-02-2017.

Tax

- **Collection:** continue for FY17 tax year and delinquent years. Currently at approx. 10% (\$650k)

Town Hall Professional Services / Construction Contracts

- **Schedule:** Bldg. is 98% complete; parking lot completion date is pending pavement repair negotiation.
- **Furniture:** **Stored.** Awaiting completion of interior punch-list items.
- **Architectural (Creech):** Construction mgmt. & design-during construction. **Ongoing.**
- **CM at Risk (Edifice):** Pavement repair and landscaping are still **ongoing.**
- **Matthews IT Rd.:** **Completed.** Open for traffic.
- **Testing (Boyle):** **Ongoing.** Roadway testing at Matthews IT Rd.
- **Audio Visual:** **Ongoing.** Awaiting custom roller shades & dias completion.
- **IT (Network Cabling):** **Completed.**
- **Security & Surveillance:** **Ongoing,** awaiting internet connectivity to test & inspect equip.
- **Internet/Phones:** **Completed.**
- **Moving Services:** **Ongoing.** Awaiting completion of interior punch List items.
- **Wayfinding:** **On-hold;** awaiting furniture delivery.
- **Dumpster Pad:** Pending parking lot repair
- **Site Landscaping/Irrigation (Town Part):** **On-hold.** Pending grading.
- **Kitchen Equipment:** **Completed.**
- **Cleaning Svc. Contract:** **On-Hold.**
- **Copier Machine Contract:** **Completed.**
- **Floor Mat Contract:** **On-Hold.**

Training (Staff)

- **Parks:** Nat. Parks/Rec Conference: Jason Tryon scheduled to attend the nat. conference. **Ongoing**

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- **Parks:** NC Parks & Rec Conference: Jason Tryon scheduled to attend the state conference.
- **Parks:** NC Parks & Rec Conference: William Carroll scheduled to attend the state conference.
- **Parks:** Nat. Recreation & Park Assoc. "Supervisory Mgmt." Katy Keller is scheduled to attend this course.
- **Parks:** Nat. Recreation & Park Assoc. "Special Event Mgmt." Hayden Kramer will attend this class.
- **Parks:** "Nat. Alliance for Youth Sports" certification. William Carroll is scheduled to attend this training course.
- **Parks:** NC Recreation & Park Assoc. State Conference. Susan Didier will attend this conference.
- **Finance:** Jim Wojtiwicz the CPA Conference. **Complete**
- **Finance:** Jim Wojtiwicz. Government GAAP Update.
- **Finance:** Rosemary Bernauer. Accounting & Auditing Update.
- **Finance:** Alicia Gaddy. Introduction to local government Finance. **Complete**
- **Finance:** Rosemary Bernauer Basic Local Government Contracting & Procurement
- **Engineering:** Todd Huntsinger is planning on taking the "Engineering-In-Training" exam.
- **Engineering:** Adrian Moritz will attend the Storm Water BMP Inspection & Maintenance Certification course.
- **Engineering:** Marhonda Smith will attend two-part Procurement Certification training session. **Ongoing**
- **Engineering:** Dalton Pierce is planning on attending a "Storm Drainage Inspection" training course.
- **Engineering:** Trena Sims has completed "MS Power Point" training course. **Completed**
- **Public Works/Solid Waste:** Pam Good has completed 3 out of HR classes. Partially **Completed**
- **Public Works:** Adam McLamb, "Supervisory & Management Skills" training class. **Completed**
- **Public Works:** APWA Conference: Adam McLamb and Mike Wright planning to attend the APWA conference.
- **Public Works:** Field staff are scheduled to take "Flagging", "Safety", and "Pesticide" training.
- **Planning:** Kristin Redmond, "Time Management" training class. **Completed**
- **Planning:** Meade Bradshaw, "Zoning Practice" training class in October.
- **Planning:** Rox Burhans, Attend NC APA Conference **Ongoing**
- **Tax:** Mya Bailey is scheduled to attend "Fund. of Property Tax Collection", 10-03-17 to 10-05-17.
- **Administration:** Patrick Sadek. Attended the "Development Finance Toolbox". **Completed**
- **Administration:** Trena Sims. Quasi-Judicial Board Training. **Completed**

Transportation Projects (FY17/18):

- **Monroe Expressway Rd Naming Project:** **Ongoing**. Collecting suggested road names thru September.
- **Chestnut Pkwy. Phase II:** **Planning phase**. Matthews IT Rd. to Gribble Rd.;
- **Chestnut Pkwy. Phase III:** **Environmental phase**/endanger species. Gribble Rd. to Monroe Rd.;
- **Resurfacing:** **Procurement phase**. Reviewing core sample data and visually inspect streets.
- **IT "Complete St.":** **Planning phase**. Included in the Transportation Improvement Program for funding (STIP).
- **Crack Pouring:** **Planning phase**; street selection process.
- **Pavement Marking:** **Planning phase**; street selection process.
- **Pavement Patching:** **Planning phase**; street selection process.
- **Raised Pave. Markers:** **Planning phase**; street selection process.
- **US 74 Multi-Use Trail:** **Planning phase**; ongoing; generating a project schedule.
- **S Fork CC Greenway Trail:** **Planning phase**; developing the alignment; generating a project schedule.
- **Stouts RR Siding Extension:** **Planning phase** (CSX).
- **Chestnut Sq. Park Pave. Marking:** **Construction Phase**.
- **Unionville/Sardis Rd. Roundabout:** **Design phase**, meeting w/ STV Engineers on 25% plans held 09-20-17, meeting w/ NCDOT on 09-21-17 to discuss 25% plans.

ENGINEERING / PLANNING / PLAN REVIEW / INSPECTION

Projects under review:

- **Annexation Projects:**
 - a. No new submittals
- **Rezoning Projects:**
 1. Residential:

- a. *Bonterra*: Conversion of live-work units to conventional town homes in town center area
- 2. Non-residential:
 - a. No new submittals
- 3. Conditional Zoning Projects:
 - a. Administrative Amendment: Bonterra Phases 5-8 – Request for administrative amendment to Bonterra Phases 5-8 concept plan and architectural standards.
 - b. Administrative Amendment: Backstretch Blvd (Bonterra) – Change live/work units to townhomes
 - c. H&H Homes 2nd phase – 49 units located off of Waxhaw-Indian Trail Road.
- **New UDO Text Amendment Applications:**
 - a. Food Trucks: Amendment to UDO to permit food trucks in designated areas of the Town. Scheduled for 10-17-17 PB.
- **Board of Adjustment Submittals:**
 - a. Variance – Request to install a residential gravel driveway instead of the UDO required concrete or asphalt driveway. Location: 6920 Plainview Road
- **Site Plan/Plat Application:**
 - 1. Residential:
 - a. None
 - 2. Non-Residential:
 - a. None

Site Plan / Subdivision / Plat Projects

- **Walden at Austin Village Phase III:** Recordation of 24 single-family detached lots and 1 common open space lot on 5.95 acres. On Point Surveying
- **Berkshires/Old Hickory Lot # 11:** Eaton Avenue. Construction of a 20, 253 square foot office/warehouse on 3.37 acres. Chris Hope
- **All Points Waste Svcs.:** Van Buren Av. Construction of a 16,292 sq. ft. bldg. on 5.2 ac Design Resource Group.
- **Riverside Conc.:** Located on Tech. Dr. 8,500 sq. ft. site plan flex bldg. located on 1.15 acres. Chris Hope
- **Taco Bell SV:** Wesley Chapel Rd. Construction of a 2,100 sq.ft. restaurant on 1.29 ac. Jason Galloway.
- **Heritage Subdivision:** Located on Wesley Chapel Stouts Road. A 316-lot single-family subdivision. Applicant: Kolter Land Partners Ongoing Mass grading. Engineering staff responded to blasting issues.
- **Southgate Phase 1:** Intersection of Poplin Rd & Rocky River Rd. Site Plan review for 67-acre site contemplating 124-SF lots and 52-Townhome lots. Eagle Engineering.
- **Idlewild Commons Bus. Ctr.:** The Moser Group. Proposed Office/Flex Bldg. (2) totaling 22,000 SF of space. Adjacent to Food Lion and Beacon Hills.
- **Plyler Road Townhomes:** 35-lot alley-served townhomes. Plyler Rd. next to former Genwove site. Grading only permit issued 5/26/17. Conducted presubmittal meeting with applicant to close remaining issues. Full site plan permit issuance soon.
- **Church of The Redeemer:** Site plan for new sanctuary. Wesley Chapel Rd. Chris Hope. Under review (2nd submittal)
- **Metrolina CA Track & Field:** Proposed track and field addition to the Metrolina CA complex. Mark Houle
- **SV Lot 17:** 7,500 sq. ft. multi-tenant bldg. at SVC shopping center (theater site). Overcash-Demmitt Architects.
- **Austin Village Office Bldg.** Proposed office bldg. Approx. 4200 sq. ft. on parcel 07132010F. Chris Hope.
- **Glenn Oaks Retail:** Sketch plan for retail shops in front of the Glen Oaks Apartments. Applicant: Marcus Arroyo, Tyson Group/Bo-TY LLC.
- **Automotive Repair:** Gray Fox Road. Construction of new 2,400 sq. ft. automotive repair bus. on 1.58 ac. Applicant: HOJCO, LLC.

Projects Under Development:

- **H&H Homes Cottages:** Waxhaw IT Rd. A 49-lot SF subdivision. Bohler Eng. Clearing Site Plan Approval. Clearing/grubbing ongoing, stormwater features being constructed.

- **Shops at SV Retail** (Harris Teeter center): Site Plan for retail bldg. approx. 4,161 sq. ft. Building is erected. Building interior has started.
- **Lidl Grocery Store:** Aspen Asset Group, LLC. Grocery Store w/ parking lot and future IT public roadway. At the corner of Unionville IT Rd and Hwy. 74. Developer has started work on his Grading Only permit. FEMA floodplain docs. under review for culvert redesign. Erosion control devices have been installed.
- **Bonterra Phase 4:** Bonterra Town Center Area. Plan review of 85-ac site contemplating 161 SF residential lots Applicant: Eagle Engineering. Ongoing mass grading of phase IV and installing underground infrastructure.
- **Industrial Alloys:** Site Plan for a new storage bldg. approx. 20,000 sq. ft. Approved to construct but developer hasn't moved forward.
- **Goins Family Company Addition:** A 6,500 square foot addition to an existing building. 1.36 acres. 2121 Unionville IT Rd. Crescent Metal Structures. Approved to construct but developer hasn't moved forward.
- **Union Grove:** Proposed 207-lot subdivision (approx. 68-ac. site) located on Unionville-IT Rd. across from the Ashe Croft neighborhood. Phase 1 wrapping up, Phase 2 ongoing. Half of Phase 2 streets have been paved/curb and guttered.
- **Tsai Office:** Conversion of exist. house/residential structure into an office/retail use. Almost completed. Located at 307 S IT Rd. (parcel 07108001A). Almost completed.
- **Shoppes at Hanfield Village:** Proposed construction for the Shoppes at Hanfield Village: 5 bldg. totaling 88,616 SF of commercial space. Applicant: Arista Development. Building is vertical and internals are being constructed. Site internal roads are constructed and paved.
- **Walden at Austin Village:** 51 SF detached homes on approx. 16 ac. On the north side of Chestnut Ln., west of Potter Rd. Applicant: Cox-Shepp Construction. Ongoing homebuilding.
- **Harris Teeter Dist. Ctr. Parking:** trailer parking expansion for distribution center. 50% of the project is complete. Project wrapping up.
- **MCA Classroom & Family Life Ctr. Addition:** Metrolina Christian Academy. Replacing modular classrooms w/ a new free-standing bldg. Also expanding the Family Life Ctr. where the exist. 'tot lot' is located. Classroom bldg. is 6,656 Sq. Ft. and Family Life Ctr. Bldg. is 15,400 Sq Ft. Ongoing grading.
- **SV Commons Bldg. 18:** 11,463 sq. ft. multi-tenant bldg. at SV Commons shopping ctr. (theater site). Project wrapping up.
- **SV Commons Bldg. 22:** 11,463 sq. ft. multi-tenant bldg. at SV shopping center (theater site). Building is vertical w/ roof installed.
- **Atlantic Pin striping:** 8,000 sq. ft. vehicle pin striping and customization facility for semis and other large vehicles. 4108 Matthews IT Rd Site is graded and cleared, erosion control installed. Foundation poured.
- **IT Elem. School:** 200 Education Dr. Eagle Eng. Project is 95% complete, awaiting request for final inspection.
- **Double Radius Office Warehouse Conversion:** Conversion required additional parking. No change to bldg. footprint. Off Van Buren Ave. Applicant: Peadon Finein Architecture, PLLC.
- **Fieldstone Farms Subdivision:** Development's homebuilding is completed. Town had meeting with Pulte Homes about roadway improvements. Pulte requested meeting due to staff change within their company. David White (Pulte) was brought up to speed about the history of project. Dalton and David road streets afterwards.
- **Sheridan Subdivision:** Development has two (2) parcels left to build on plus the Amenity Area. Street repair is ongoing on Phase 1. Coordinating with developer about some testing that needs to be performed. Work has been put on hold. Hope to get back started next week.

Number of New Businesses (1):

- **Tree Top Events, LLC:** Catering business occupying Carolina Courts restaurant

Weekly Report 09-8-17 to 09-21-17 (Permits)

Alarm	23
False Alarm	56

Compliances	6
Zoning	9
Signs/Banners	3
New Project Reviews	9
Misc. Invoices	2

Weekly Report 09-8-17 to 09-21-17 (Code Enforcement)

Sign Banners Violations	24
New Nuisance Violations (i.e. Tall Grass, Junk, etc.)	22
Residential Zoning Compliance Inspections-New Construction	8
Violation Re-Inspections – Ordinance Compliance	31
Citizen Ordinance Education	39
Minimum Housing Inspections/Hearings	1
Property Lien Actions	3
Auto Violations (i.e. junk vehicles, etc.)	6
On Street Parking Violations	11
Notice of Violation or Written Warning	27
ZONES	2,3,5,8