

Town of Indian Trail

To: Mayor & Town Council
From: Mike McLaurin, Town Manager
Date: November 25, 2020
Subject: Manager's Report for the week ending November 25, 2020



I am pleased to send you an update of our recent activities. Please contact me if you have questions or need additional information. Please note that Town offices will be closed on Thursday and Friday (November 26th and 27th) in observance of Thanksgiving.

Administration

- Recruitment is still underway for the vacant Code Enforcement position with five interviews conducted.
- Ongoing training coordinated by the HR Director included an ADA related meeting on Accessible Virtual Meetings and Trainings. Other training included Managing Employee Mental Health Needs and COVID19 Vaccine Development.
- The HR Director and Town Manager met with Jodie Musselwhite the Town's retirement education manager for 401(k) and 457 plans to review employee participation.
- Work is continuing on the Pay and Classification study and job description update.

Tax and Finance

- We are steadily receiving property tax payments with mortgage company payments and are on proper pace.
- Met with the Town Manager to review the October Financial Dashboard and to discuss trends and any action which may be needed.
- Met with the Town Manager to review proposed revisions to the various town financial policies. These proposed changes will be presented at your December Workshop.

Planning

- CATS has selected the Local Preferred Alternative (LPA) for the Silverline Light Rail into Stallings/Indian Trail Road is for it to travel down Independence with a possible bridge over Stallings Road. It will then cut behind the new Atrium Hospital and tie into Matthews Indian Trail Road and stop somewhere close to Indian Trail Town Hall. The Town of Stallings has requested to have an additional conversation about this alignment as they were hoping it would travel down Matthews Indian Trail beginning at the Intersection of Stallings Road and Matthews Indian Trail Road. For the Town of Indian Trail this is what we had hoped for that it would enter our jurisdiction on Matthews Indian Trail Road and not Hwy 74. This is great news and we are continuing to be a part of weekly meetings with CATS and their consultants as they move this project forward to MTC.

Public Works

- The Solid Waste re-routing begins Monday, November 30th. We are continuing to work with our contractor and the public to get the word out about the changes.
- Christmas lights have been installed at Chestnut Square Park and Town Hall.
- Bonterra Stormwater – Crews have investigated a flooding complaint and discovered that an important piece of stormwater pipe was never properly connect. Our crews made the proper repair to the 20-foot section of pipe.

- Road Repairs - Pothole repairs on Grover Moore Place and Saratoga Blvd. Shoulder repair on Sunnyside Circle. Several NC DOT streets needing repair was reported to NC DOT including Stinson-Hartis and Post Office Drive and several other streets.
- Stormwater Maintenance Contract work is expected to be completed by the end of December. By January, we are planning to bid the FY21 Stormwater Maintenance

Engineering

- FY 20/21 Resurfacing Contract – The paving project is 90% complete with the contractor expected to finish up today, November 25th and the subcontractors finishing the concrete items next week.
- Indian Trail Park Stormwater Improvements – Bids were opened last week and are currently being evaluated.
- Sardis Roundabout – Final walkthrough of the entire project was completed on November 23rd with a punch list created for the contractor. A reimbursement request has been sent to NC DOT. We have also received information from the local school principal that the roundabout is working very well.
- Union County is receiving public comment on its 2050 Comprehensive Plan. A separate notice has been sent to the Board.

Parks and Recreation

- Hallowingo survey results were 93% of the respondents rated the event as “Excellent” or “Very Good”.
- Master Plan Community Surveys will close on December 4th. Currently have received 461 survey results with a goal of 500. 2017 surveys resulted in 360 completed surveys. Please spread the awareness of the survey which can be completed at: www.envisionitparks.com
- Christmas offerings were released on Tuesday, November 17th at 8am. These include Zoom with Santa, Letters from Santa and Santa’s Cruise Thru. Positive response received. Many of the slots such as letters from Santa and others are either full or filling up quickly. Distribution of Christmas information was sent through the HOA, various blogs and the town’s social media outlets.
- The Quad Creek Challenge has wrapped up and was a successful partnership between several Union County parks and recreation departments. 289 scores were turned in and over 5,200 holes were played. This was the first time Frisbee Disc Golf was brought to the forefront in Union County. We will look forward to highlighting our course and disc golf in 2021.
- Senior drive-in bingo continues to be a success and appreciated. E-Sports continues to be a successful way to engage a different demographic.
- Rental revenue for the department is down 56.8% from this time last year. This is due to COVID and the inability to bring up traditional rental revenues. We will continue to monitor this situation.
- Chestnut Square Park permits for January 2021-June 2021 were sent out on Tuesday, November 24th. Crooked Creek Park permits will continue to be received until January 4th and will be sent out on January 11th.