

Town of Indian Trail

To: Mayor & Town Council
From: Mike McLaurin, Town Manager
Date: February 19, 2021
Subject: Manager's Report: Week Ending February 19, 2021



I am pleased to send you an update of our recent activities. The last report was issued on February 5, 2021. Please contact me if you have questions or need additional information.

Administration

- The Town Bulletin - March 2021 Edition will be distributed March 1
- The Red Cross Blood Drive is scheduled for Tuesday, March 2, from 9 a.m. - 1 p.m. at Carolina Courts. Visit www.redcrossblood.org to schedule an appointment.
- The Town Manager and Communications Director met with Jason Dumas, Flick Studios, to discuss partnering on future video work for high-end projects and to help promote the Town.
- Recognition of Black History month continues. Each Monday throughout February a video will be shared to honor Black Americans. Videos will highlight achievements and communicate historical events that have shaped American history.
- February is Heart Health Month. Staff is encouraged to participate in the “Wednesday Walk About” Campaign in an effort to promote wellness and healthy hearts. The Campaign is a success; Approximately 15 staff members have participated so far.
- The Social Committee is working on ideas for creating a healthy, thriving, and inclusive workplace.
- Revisions to the Personnel Policy are nearly complete, and the draft Policy will be presented to Council for approval in March. Key staff and the Town Attorney have participated in reviewing and providing comment to the draft policy.
- An offer of employment was extended for a part-time position within the Parks & Recreation Department.
- The Agenda Package for the February 23rd Town Council was distributed.
- Staff met with Retail Strategies, LLC to discuss opportunities for promoting retail in Indian Trail.
- Met with Union County Tax Assessor to review a recent court decision involving Lowes Home Improvement and most recent property re-evaluation.
- Continued to work with Centralina COG on planning the Board's annual retreat

Planning

- Glenhurst Subdivision: The Planning Board voted 3:3 on the proposed Glenhurst Subdivision off Potter Road. This development is proposed to contain 101 single family homes.

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- Light Industrial project/Garmon Road: The Planning Board voted 4:2 on the proposed Light Industrial project on Garmon Road.
- Oak Springs: 150 Single Family Detached Subdivision on Stinson Hartis/Oak Springs Road is under construction.
- 203 Indian Trail Road & 200 Unionville Indian Trail Road: Stop Work Orders were issued for the Mixed-Use Site at 203 Indian Trail Road (Corner of Southfork and Indian Trail Road) & 200 Unionville Indian Trail Road for erosion control and work without permits. Ownership for both parcels Joseph Citino.
- Shops at Hanfield Village Phase II: Staff received a sketch plan submission for Shops at Hanfield Village Phase II (Publix Shopping Center) for a restaurant and two commercial buildings.
- Moore Farm's Phase II: Conditional Rezoning was submitted this week
- Board of Adjustment Applications:
 - Received a request for a Special Use Permit for a Daycare adjacent to Indian Trail Elementary School.
 - Received a request for a Special Use Permit for 5304 Carol Avenue for Major Home Occupation for Commercial Vehicle Parking Overnight.
- Staff continues to filter calls and inquires on multi-family projects daily

Finance

- Real and Personal Property Collection is at approximately 97.9%
- We are beginning to work on delinquent accounts utilizing required NCGS collection remedies while continuing to be sensitive to situations and financial constraints brought on by the pandemic. We are offering payment plans to anyone requesting assistance.

Engineering

- Indian Trail Park Stormwater Improvements: Work began on February 15th. We have received all positive feedback from homeowners along Grover Moore Place.
- 1st Avenue Pond and Pump Station: We are waiting for the arrival of a special pump needed to continue this project. Design work on Phase 2 (Stormwater and Roadway Improvements) will be completed in a few weeks; This phase is anticipated to start Summer 2021.
- FY20/21 Spring Resurfacing Contract: Work has started on contract drafting, and the Town is reaching out to Stallings to explore coordination of work. Stallings may have interest this fall.
- Land Development Standards Manual: Now available on the Town's website.
- Stormwater Infrastructure Analysis: Videoing of pipe work to determine if existing stormwater infrastructure needs repair prior to resurfacing began Feb. 15th and should wrap up by next week.
- Pavement Condition Survey: Request for Qualifications (RFQ) is being advertised today.
- Chestnut Parkway Ph. 3 - Right of Way Acquisition: Kick-off meeting is scheduled for Feb 19th.

Public Works

- A bulk pickup cycle was just completed. Staff is now working to resolve various solid waste and recycling issues.
- Calls for stormwater and/or road related repair needs are increasing.
- Trail maintenance and field preparation are underway.
- Litter Campaign: Staff is working on a Town Litter Pick-Up Campaign. A brief report will be presented on February 23rd with a more detailed report on March 9th.
- Completed system input for new work order system, and new tablets for crews have been ordered.
- Two team members have been hired for the Parks Crew and one for the Right-of-Way Crew. There is one opening remaining on the Right-of-Way crew.

Parks and Recreation

- Programs planned for March-June will be released next week.
- Turf Field: The turf field at Chestnut Square Park continues to be in high demand averaging almost 5.5 hours of rental time daily.
- Partnership conversations continue with Union County, Parks and Recreation Agencies across Union County, Union County Public Schools, and the Back-2-School Bash.
- Fitness Court: Work will begin the week of February 22. The court should be delivered March 8. Sponsorship talks continue with a regional sponsor and local sponsors will be pursued.
- Summer camps, potential splash pad openings and events are being determined for the coming year.