

## Town of Indian Trail

---



**To:** Mayor & Town Council  
**From:** Mike McLaurin, Town Manager  
**Date:** July 2, 2021  
**Subject:** Manager's Report: Week Ending July 2, 2021

---

I am pleased to send you an update of our recent activities. The last report was issued on June 19, 2021. Your next report is scheduled for July 23, 2021. Please contact me if you have questions or need additional information.

### Upcoming Events

- **July 4<sup>th</sup> Parade - July 4<sup>th</sup> Parade will take place on Saturday, July 3, 2021.** The parade will follow the traditional July 4<sup>th</sup> Parade route with line up on Post Office Drive and the parade traveling along Indian Trail Road to Old Monroe Road. Lineup will begin at 10 a.m. and the parade will roll at 11:30 a.m.

### Administration

- Prepared for and attended the June 22<sup>nd</sup> Council Meeting
- Attended the NC City County Manager's Conference
- Participated with a round table discussion of the Silver Line Light Rail Project
- The July newsletter was distributed digitally on June 30. A link to it is on our Facebook page if you would like to share it.
- We also launched our first Five Minutes in Indian Trail video covering the 2021-2022 budget. This was shared July 1 and can also be found on our Facebook page.
- Continuing to work on Public Information request for several council members emails.
- Individual department meetings were held to discuss return to work protocols and other important information for staff.
- Planning Technician position was filled. Julie Swann will be joining the IT team on July 12<sup>th</sup>.
- Continuing to receive applications for Recreation Program Coordinator position.
- Signed contract to work with Keep Evolving Consulting for ongoing Diversity, Equity, and Inclusion & Belonging Training for the organization.
- Cybersecurity: Preventing Phishing training through the NCLM online course platform was sent to all staff.

### Finance

- Overall Collection percentage is 99.74% (tax revenue budget: 103.51% collected and stormwater revenue budget: 98.24% collected)
- We are preparing for the 2021 tax year, new tax bills will go out in August

**Manager's Report**  
**July 2, 2021**

### Planning

- There will be several upcoming Community Meetings which are: Oakwood (July 6 2-4 pm and 5-7 pm virtual zoom meeting); Sheffield (July 8 2-4 pm and 5-7 pm virtual zoom meeting)
- We are excited to announce that Ms. Julie Swann will be joining our team on July 12<sup>th</sup>. Ms. Swann is currently a planner in Virginia will begin working as a Permit Tech. She along with Joseph Waller from Public Works will be introduced at a Council meeting later in July.
- The Planning Board will be meeting July 20, 6:00 p.m. and will be hearing the following cases: Atley (CZ 2020-0046 and concurrent Annexation#161); Oakwood (CZ 2021-0136 and concurrent Annexation#162); Sheffield (CZ2021-0041) this is a request to rezone 88.68 acres along the southern line of 7500 block of Indian Trail Fairview Rd backing up to the common areas of Annandale and Fieldstone Farm.

### Engineering

- **Indian Trail Park Stormwater Improvements** - Working with County to install new water main. Stormwater work is 95% complete.
- **1<sup>st</sup> Avenue Phase 2 (stormwater and roadway improvements)** -Wrapping up Union County comments. Initiating NCDOT Encroachment process for Fairview-Indian Trail Road.
- **FY20/21 Spring Resurfacing Contract** - Field meeting with Concrete Subcontractor is scheduled for July 12<sup>th</sup>.
- **RFQ (Pavement Condition Survey)** - Data Processing is wrapping up.
- **Sardis Roundabout** - Staff has received claims report from Contractor and is currently reviewing it.
- **Outfall Inventory and Dry Weather Screening (RFQ)** -Staff is drafting document and will advertise in the next two weeks.
- **HWY 74 Multi-Use Path and Southfork Greenway** - 65% design plans is currently under review.

### Parks and Recreation

- Processed purchase orders for enhancements to Crooked Creek Park as approved by the Town Council
- Completed all preparation for the Town's July 4<sup>th</sup> parade.

### Public Works

- **Solid Waste** – Continued working on the RFP for services which are scheduled to be distributed in mid July.
- **Work Crew Reports**
  - Completed ditch project on Wanderland Drive.
  - Completed channel cleaning project near Unionville Indian Trail Road.
  - Repaired catch basins
  - Patched small potholes on several streets.
  - Routine and ongoing park maintenance
- The work order system is working great a total of 247 requests have been entered in the last several months.