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**To:** Mayor & Town Council  
**From:** Mike McLaurin, Town Manager  
**Date:** February 18, 2022  
**Subject:** Manager's Report: Week Ending February 18, 2022

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The next report is scheduled for March 4.

### **Special Notice**

- The Town is operating under a modified COVID Safety Response Plan. Under this modified plan, all staff members have returned to work at Town Hall, and weekend and evening room rentals are permitted. We are still encouraging staff to have Zoom meetings when possible and daytime Town Hall facility rentals and programs are still suspended. We will continue to monitor the COVID situation and adjust accordingly.

### **Upcoming Events**

- Touch-a-Truck: Saturday, March 5, from 10 a.m. to 3 p.m. at Chestnut Square Park.
- Blood Drive: Tuesday, March 8, from 9 a.m. to 1:30 p.m. Those interested can register at <https://www.redcrossblood.org/give.html/drive-results?zipSponsor=IndianTrail>.

### **Administration**

- Accompanied Retail Strategies on a tour of Indian Trail to show them available properties and areas of growth so they could better understand the Town and what types of retail would be the best fit for our community.
- Completed a webinar from the National Association of Government Communicators titled Motivating Your Audience to Action.
- Interviews for the positions of Recreation Program Coordinator, Code Enforcement, part-time Athletic Assistants and Public Works Maintenance Technicians continue.
- Met with Health Benefits Trust to discuss current benefits and offerings through the NCLM.
- Attended a webinar facilitated by HR Today titled Fortifying a Diverse Workforce: Keys to Promoting a Healthy Work Environment.

### **Finance**

- Overall tax collection is at 97.88% (tax revenue budget: 101.98% collected; stormwater revenue budget: 96.96% collected)

### **Parks and Recreation**

- The Love Bug Kits were a huge success and a great way to interact with the community while Town Hall was operating under the COVID Safety Response Plan.
- A sponsorship deal with Capital of Indian Trail has been finalized in the amount of \$10,000.
- Interviews began this week for the Recreation Program Coordinator.
- Work continues on all park projects, including the vaulted bathroom, Story Walk, Land Design concepts, internet at the parks and security cameras at the parks.
- An initial meeting to discuss a skatepark in Indian Trail has been scheduled.

## **Planning**

- UDO Amendment to decriminalize violations and be consistent with the newly adopted Municipal Code is scheduled for a Public Hearing and Town Council consideration on Feb. 22.
- Aringill Lane – Assign Zoning Designation to recently annexed property is scheduled for a Public Hearing and Town Council consideration on Feb. 22.
- Union Festival Shopping Center Rezoning (staff initiated) was unanimously approved by Planning Board on Feb. 15 and is scheduled for a Public Hearing and Town Council consideration on March 8.
- Lowe's Home Improvement Tool Rental Addition project submitted for Conditional Rezoning and is currently under review.
- Parks Heating & Cooling submitted for sketch plan for a building addition and parking lot improvements.
- Comprehensive Plan Committee results indicate preferred Scenario 2 (Conservative – No High Density) was selected as the preferred option. This is consistent with feedback from Town Council, and staff will move into the Final Draft stage.

## **Public Works**

- Solid Waste:
  - Contract negotiations are ongoing with Waste Connections on the new contract.
  - Bulk Pick-up was completed on Friday, Feb. 11.
- Parks:
  - Routine maintenance including outparcels.
  - Completed weekly reports.
  - Staff has started winter projects.
  - Staff began prepping fields for the spring season.
- Stormwater:
  - Completed curb and gutter restoration and catch basin repairs in Beacon Hills.
  - Removed stream blockage in the Brookhaven subdivision.
- Streets:
  - Staff started annual Town-wide street sweeping. This will be ongoing for the next several weeks. Staff is completing this as an in-house project for the first time.
- Buildings/Grounds:
  - Staff is reviewing the RFP responses for facility improvements.
- We are working on long-term projects related to Hwy 74, Town Hall and park upgrades.