
To: Mayor & Town Council
From: Mike McLaurin, Town Manager
Date: March 4, 2022
Subject: Manager's Report: Week Ending March 4, 2022



The next report is scheduled for March 18.

Special Notice

- The Town has lifted its modified COVID Safety Response Plan. Town Hall is back to conducting normal operations will all staff at work and evening, weekend, and daytime facility rentals and programs active. Additionally, based on guidance from the CDC, masks are now optional at Town Hall.

Upcoming Events

- Touch-a-Truck: Saturday, March 5, from 10 a.m. to 3 p.m. at Chestnut Square Park.
- Blood Drive: Tuesday, March 8, from 9 a.m. to 1:30 p.m. Those interested can register at <https://www.redcrossblood.org/give.html/drive-results?zipSponsor=IndianTrail>.
- Student Art Show at Town Hall:
 - Thursday, March 10, from 5-8 p.m.
 - Friday, March 11, from 9 a.m. to 5 p.m.
 - Saturday, March 12, from 9 a.m. to 1 p.m.
- HITS After Six: Thursday, March 17, from 6-9 p.m. at Crossing Paths Park
- Friday Flicks: Friday, March 25, at Crooked Creek Park. Activities and concessions will be available beginning at 6 p.m. The movie will begin at dusk.

Administration

- Cameron Stafford began working as a Maintenance Technician in the Public Works Department on Feb. 28.
- The March Town Hall Bulletin newsletter was released on Feb. 28. You can view it on our website at <http://indiantrail.org/ArchiveCenter/ViewFile/Item/215>.
- Contacted three new businesses to invite them to a future Council meeting: Miller Animal Hospital, Bebe's Groomery, and HOTWORX fitness studio. HOTWORX is scheduled for the April 26 meeting. We are waiting to confirm dates with the other two.
- Communications and Public Works met with a Windstream engineer at Chestnut Square and Crooked Creek Parks to continue work on bringing internet to the parks.
- On Friday, March 4, Mayor Cohn visited the Transition to Adulthood Program at Sun Valley High School. The class is for students with intellectual disabilities. They asked Mayor Cohn questions about equality, peace, and how laws are made in our Town.

Finance

- Overall tax collection is at 98.79% (tax revenue budget: 102.92% collected; stormwater revenue budget: 97.95% collected)
- We received approved and completed contracts for the following two grants:
 - NC Department of Commerce - \$50,000 for upgrading signage within Town limits
 - NC Parks Grant - \$250,000 for creating a new park on Town-owned land near Holly Park
- In addition, we are waiting for final approval on our \$10,000,000 NC Capital Improvement Grant. We have sent in all the documentation. When we receive final approval, these monies are earmarked for:
 - Underground utilities on the Indian Trail Complete Street project (\$5,000,000)
 - Improvements on Town-owned Shady Bluff Road (\$980,000)
 - Increased commitment over the next two years to resurface additional Town-owned roads (\$2,020,000)
 - Extend the scope of the Indian Trail Complete Street project, now to include from Highway 74 to Old Monroe Road (\$2,000,000)
- We thank our local legislative delegation for their work in getting these funds for Indian Trail.

Parks and Recreation

- Crooked Creek Park opened for permitted activities on March 1. This includes all ballfields and shelters. The year looks to be very busy!
- The final round of interviews for the Recreation Program Coordinator are being conducted and should be finalized by March 4. The successful candidate will be alerted early next week.

Planning

- Received Conditional Rezoning for Chestnut Single Family Detached/Annexation (57 units).
- Spoke with the Developer on the Andolina Property off of Waxhaw Indian Trail Road backing up to Deerstyne. They have abandoned the project after learning of the County's requirements for sewer (must extend 300 foot of sewer) in combination with the left-hand turn required by NCDOT.
- Sheffield Subdivision resubmitted for site plan review.
- Garmon Road Light Industrial resubmitted for site plan review.
- Planning & Engineering met with an existing Light Industrial business located in the County about a proposed annexation and expansion project.
- Planning & Engineering met with Town Center representatives to coordinate a consistent look within the Town Center project and the Town's road improvement project. These will be proposed as additions to the UDO when established and thus require future development in the Downtown core to comply.
- Planning staff met with several folks pursuing outdoor storage projects.
- Planning staff attended the quarterly Planner's meeting with planners from Union County and each of the municipalities.
- Planning staff has been working with Heritage subdivision on a tree mitigation/buffer issue.

Engineering

- Indian Trail Park Water Main Improvements – The Water Service tie-ins are completed. We are wrapping up the project now.
- Indian Trail Park Stormwater Improvements – We are trying to schedule a meeting with the contractor.
- 1st Avenue Phase 1 (Pond and Pumpstation) - The punch list is still being completed.
- 1st Avenue Phase 2 (stormwater and roadway improvements) – The project is readvertised. The bid opening is anticipated in mid-March.
- FY20/21 Spring Resurfacing Contract – The contractor started installing new pipe crossings in Crowell Park. Once this is complete, there is only one road left to resurface. The project is 90% complete.
- Raised Pavement Markers and Striping Contract – There are a couple of items to be completed, but the project is mostly done.
- HW74/South Fork Greenway – We are wrapping up NCDOT comments, and No-Rise certification has begun.
- RFQ - Watershed Study LOIs were received, and a firm will be chosen this week.

Public Works

- Solid Waste:
 - Contract negotiations are ongoing with Waste Connections on the new contract.
- Parks:
 - Routine maintenance including outparcels.
 - Completed weekly reports.
 - Staff had fields ready for opening day.
- Stormwater:
 - Completed blowout repair in Fieldstone Farm.
- Streets:
 - Staff completed annual Town-wide street sweeping.
 - Handicap ramp repair in Brookhaven.
- Buildings/Grounds:
 - Staff held interviews of two companies who responded to the facility improvements RFP. A decision will be coming to Council for approval.
- We are working on long-term projects related to Hwy 74, Town Hall and park upgrades.