
To: Mayor & Town Council
From: Mike McLaurin, Town Manager
Date: April 22, 2022
Subject: Manager's Report: Week Ending April 22, 2022



The next report is scheduled for May 6.

Upcoming Events

- **Spring Litter Sweep: Saturday, April 23, from 7:30-11 a.m. Volunteers will meet at the Town Hall.**
- HITS After Six featuring the Dynamic Dueling Pianos: Thursday, April 28, from 6-9 p.m. at Crossing Paths Park
- Shred Day: Saturday, May 7, from 9 a.m. to 12 p.m. at **Crossing Paths Park** (120 Blythe Drive). The Shred Day is free for Indian Trail Residents. **(This is a new location for this year).**
- Paws in the Park: Saturday, May 7, from 10 a.m. to 3 p.m. at Crooked Creek Park.

Administration

- Recognizing and Resolving Conflict training was held for staff on April 13. The Town's EAP provider McGlaughlin Young facilitated the training.
- We are continuing to recruit for a Code Enforcement Officer and a Street Maintenance Technician.
- Met with Union County Forester Keith O'Herrin to discuss having the Town of Indian Trail rejoin an interlocal agreement for urban forestry services.
- Continued to work on the FY23 Budget for formal submission in May.
- Prepared the April 26 agenda packet.
- Mayor Cohn was featured on Spectrum News. The story highlighted his transition to mayor and showcased both civic and community activities: https://spectrumlocalnews.com/nc/charlotte/politics/2022/04/18/indian-trail-s-new-mayor-settling-into-role-?cid=id-app15_m-share_s-web_cmp-app_launch_august2020_c-producer_posts_po-organic

Finance

- The Town Manager and Finance Director attended an economic seminar on the state of public sector bonds. Attending the conference and making a presentation on NC's economic condition was NC Treasurer Dale Falwell.

Parks and Recreation

- Parks and Recreation welcomed Emily Diehl as our new Recreation Program Coordinator on Monday, April 18. She will lead the marketing efforts for the P&R Department as well as the senior and family programming.
- The Mayor Tree Education Initiative has kicked off for 2022! So far, Mayor Cohn has educated nearly 500 students about trees. In total, the program will reach six schools this year with 750+ participants. We are in talks about adding a Home School component this year as well.
- Thousands of people enjoyed the Hop to IT Easter Egg Hunt! All were treated to the area's largest egg hunt, a bounce house, face painting, pictures with the bunny, crafts and more! Surveys raved on how much fun people had.
- The Parks and Recreation Department stayed busy with Easter hosting 170 people for Breakfast with the Easter Bunny!
- **Field rentals for July 1 through Dec. 31 will remain open until April 30.** Staff will then review and award permits.

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- Staff has completed its second review of Land Design's Open Space and Park Development Study. This study is the next logical step from the Parks and Recreation Master Plan. The study will identify park development opportunities for the Town. Once the internal review is completed, the plan will be forwarded to the Parks and Recreation Advisory Committee and then to the Town Council for final action.

Planning

- Planning Board was held on April 19 and unanimously recommended approval of a conventional rezoning of three parcels owned and adjacent to the Indian Trail Presbyterian Church. A public hearing is set for the May 10 Town Council meeting.
- Community meetings were held on April 20 for the Chestnut Single Family project (annexation and CZ). Most of the residents who attended to ask questions and provide feedback were County or Stallings residents.
- Moore Farm Phase 4 (annexation and CZ approval for 156 single-family homes) submitted for Site Plan Review.
- Coordinating with Ardmore Apartments for final issues with anticipation of granting final COs in the next several weeks.
- The Downtown Masterplan scoping was released, and we have received two responses so far. The deadline to submit is May 2.
- The Comprehensive Plan is in the final stage with a draft expected to be completed by the end of the month.
- Several members of the Planning staff participated in the Mayor's Tree Education Initiative at various elementary schools in Town.

Engineering

- **Indian Trail Park Water Main Improvements – Project is completed!**
- Indian Trail Park Stormwater Improvements – The contractor will be back onsite to complete the last two culverts in May 2022.
- 1st Avenue Phase 2 (stormwater and roadway improvements) – The contractor has submitted the fully executed contract. We will schedule the pre-construction meeting once we hear from the contractor on materials.
- FY20/21 Spring Resurfacing Contract – The project is currently 98% complete.
- Indian Trail Complete Street – 65% plans were submitted for NCDOT review. We are meeting with Duke Energy the first week of May.
- Watershed Management Plan – This is going to the Council for approval on April 26.
- MS4 Compliance Services Contract – Work continues and is about 70% completed.
- FY21/22 Spring Resurfacing Contract – We are working on a contract and engineer's estimate.
- Shady Bluff Improvements – We are close to wrapping up 65% design plans. We are also talking with the right-of-way firm.
- Chestnut Square Park Design (Outparcel) – The consulting firm has been selected, and we are setting up a meeting to discuss the scope of work and contract next week. This matter will come before the Town Council at its May 10 meeting.

Public Works

- Solid Waste:
 - Contract negotiations are ongoing with Waste Connections on the new contract. We hope to have this wrapped up by the May Town Council meeting.
- Parks:
 - Routine maintenance including outparcels.
 - Fields have been prepped for play daily.
 - Completed weekly reports.
 - The shed from the County/Sheriff's Office has been installed at Crooked Creek Park for Parks and Recreation to use for storage.
 - The Story Walk has been installed along the path at Crooked Creek Park.
- Streets:
 - Several pothole repairs around Town.
 - Several signs have been repaired around Town.
- Stormwater:
 - Several pipes have been cleaned out around Town.
- Buildings/Grounds:
 - Several small building projects have been completed.
 - Facilities Upgrades contract has been signed.
- We are working on long-term projects related to Hwy 74, Town Hall and park upgrades.

American Rescue Plan Act (ARPA)

- The ARPA Committee continues to meet on a weekly basis.
- We are working with the Fire Chiefs to identify their equipment needs and specs. A joint meeting with the Chiefs is scheduled for next week.
- We have met with the Indian Trail Athletic Association and the Porter Ridge Athletic Association. A draft interlocal agreement has undergone an internal review and has been sent to the athletic associations for their comments.
- We have received referrals from several Council Members concerning possible projects. We are following up on those referrals.
- More detailed ARPA information can be found in the April 26 agenda packet.