
To: Mayor & Town Council
From: Mike McLaurin, Town Manager
Date: May 20, 2022
Subject: Manager's Report: Week Ending May 20, 2022



The next report is scheduled for June 10.

Upcoming Events

- Red Cross Blood Drive: Tuesday, May 24, from 9 a.m. to 1:30 p.m. at Town Hall. Register at <https://www.redcrossblood.org/give.html/drive-results?zipSponsor=IndianTrail>.
- Memorial Day Ceremony: Monday, May 30, beginning at 11 a.m. at the Veterans Memorial Garden.
- Family Fun Day: Saturday, June 4, from 2-9:30 p.m. at Crooked Creek Park.

Administration

- Prepared the May 24 Agenda Packet.
- Interviews continue to be held for the Recreation Specialist and IT Administrator positions.
 - An offer has been extended to a candidate for the Recreation Specialist position.
- Open Enrollment meetings for staff were conducted on May 11.
- The May Facebook Live event took place on Friday, May 13, with guest Councilmember Tom Amburgey.

Finance

- Overall tax collection is 99.67% (tax revenue budget: 103.78% collected and stormwater revenue budget: 99.17% collected)

Parks and Recreation

- Program offerings are being finalized for the July 1-Dec. 1 timeframe and should be completed by June 1.

Planning

- On May 17, the Planning Board voted unanimously to approve (with additional conditions) the single-family project on Chestnut Lane. The project will be before the Council for a public hearing for Annexation and Conditional Rezoning on June 14.
- On May 17, the Tree Advisory Board voted unanimously to approve an Alternative Landscape Plan for a light industrial project on Technology Drive.
- The Comprehensive Plan Open House/Public Input meeting was held on May 19 from 2-4 p.m. and 5-7 p.m. Staff was pleased with the attendance and feedback received. The plan will be presented to the Town Council on May 26, to the Planning Board on June 21, and staff anticipates adoption by the Town Council on June 28.
- Planning staff met with the Indian Trail Town Centre representatives on moving forward with the commercial aspects of the mixed-use project.
- Planning staff is finalizing the contract for the update of the Downtown Masterplan and anticipate bringing it before the Town Council on June 14.

Engineering

- Indian Trail Park Stormwater Improvements – The contractor has wrapped up the remaining items. A final walkthrough to occur next week.
- 1st Avenue Phase 2 (stormwater and roadway improvements) – The contractor is hoping to start work in a few weeks.
- FY20/21 Spring Resurfacing Contract – The project is currently 98% complete. We are reviewing cost invoice.
- Indian Trail Complete Street – The public meeting for the project is scheduled for May 26. We are reviewing RFQ proposals.
- Watershed Management Plan – We are executing the contract, and work will begin May 20.
- FY21/22 Spring Resurfacing Contract – Bid opening on May 23.
- Shady Bluff Improvements – We are reviewing the right-of-way proposal.

Public Works

- Public works staff celebrated APWA Public Works Week this week.
- Solid Waste:
 - Contract has been approved by the Council. We are waiting on the final signature from Waste Connections.
 - Bulk Pick-up is complete.
- Parks:
 - Routine maintenance including outparcels.
 - Staff has been working on the splashpad daily for the past several weeks. It is due to be inspected by Union County on Tuesday. After the inspection it will be able to open for the session.
 - Completed weekly reports.
 - Our outside playground inspections have been completed. Staff will review these reports and take any corrective action needed.
- Streets:
 - Several pothole repairs around Town.
- Stormwater:
 - Several pipes have been cleaned out around Town.
 - Staff completed several ditch regrading projects.
- Buildings/Grounds:
 - Care was taken this week in prepping for the Memorial Day event at Town Hall.
- Fleet:
 - Several fleet vehicles are in the process of getting their yearly inspections completed.
- We are working on long-term projects related to Hwy 74, Town Hall and park upgrades.

American Rescue Plan Act (ARPA)

- The ARPA Committee continues to meet on a weekly basis.
- We are working with the Fire Chiefs to identify their equipment needs and specs. We've met with the Chiefs and are awaiting additional information from them.
- A final agreement with the Indian Trail Athletic Association will be coming to the Council for approval on May 24.
- A letter was sent to the County Manager about the Council being willing to partner with the county on water as it relates to getting homeowners off of well water.
- We have received referrals from several Council Members concerning possible projects. We are following up on those referrals.
- More detailed ARPA information can be found in the May 24 agenda packet.
- To date, we have more than 375 responses to the public input survey.