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**To:** Mayor & Town Council  
**From:** Mike McLaurin, Town Manager  
**Date:** June 10, 2022  
**Subject:** Manager's Report: Week Ending June 10, 2022

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The next report is scheduled for June 24.

### **Upcoming Events**

- Juneteenth: Friday, June 17, from 6-9 p.m. at Crossing Paths Park.
- Town Hall will be closed for Juneteenth on Monday, June 20.
- July 4<sup>th</sup> Parade: Monday, July 4, beginning at 11:30 a.m.

### **Administration**

- Prepared the June 14 Agenda Packet.
- The June newsletter was distributed digitally on June 1. You can find a copy on our website at <https://www.indiantrail.org/ArchiveCenter/ViewFile/Item/228>.
- The Town celebrated the staff with an Employee Appreciation Picnic on May 26.
- Interviews continue to be held for the IT Administrator, Code Enforcement, and Street Maintenance Technician positions.
- Several part-time Parks and Recreation positions have been filled over the past month. We have two vacant part-time positions left to fill.

### **Finance**

- Overall tax collection is 99.795% (tax revenue budget: 103.92% collected and stormwater revenue budget: 99.32% collected)

### **Parks and Recreation**

- Family Fun Day was hosted on Saturday, June 4. The event created memories for families, brought the community together, provided an opportunity for businesses to make money, and was an overall success!
- Summer Camps have started and will run through the middle of August.
- The Fall Program Guide is being finalized this week.
- The Parks and Recreation Department welcomed a new Parks and Recreation Specialist, Sam McLaughlin. She has already taken command of the position and the Town is lucky to have her!

### **Planning**

- The Chestnut Single Family Project is scheduled for a Public Hearing before the Town Council on June 14.
- The Comprehensive Plan will be presented to the Town Council on June 14 with a proposed adoption date of June 28.
- The Downtown Masterplan Contract and Budget Agreement will be presented to the Town Council on June 14.
- The Comprehensive Plan will be presented to the Planning Board during their June meeting.
- An illegal gambling/gaming business was shut down and an arrest was made (multiple charges) on May 26 after a year of Code Enforcement and the UCSO working together to obtain evidence.
- After many months of pursuing, our Code Enforcement was successful in getting Dunkin Donuts to cut the ditch within the NCDOT ROW, and the building and site are now visible from 74.
- Poplin Mixed Use (Unionville Indian Trail Road & Bypass) has submitted for site plan review.
- Patrick Place (south side of Potter & Fincher) has submitted for site plan review. This project is a 2004 Vested Special Use Permit Approval.
- 5519 Indian Trail Fairview has formally submitted for conditional rezoning from LI to CZ GBD.
- The Planning staff has been working diligently with the property owners/business owners who are being affected by the right-of-way acquisition for the Old Monroe Road Superstreet.

### **Engineering**

- Street Takeover Process – We are working with several developments to takeover streets in the next few months.
- Neighborhood Traffic Calming Program – We've received several requests from residents and these studies have been ongoing.
- Indian Trail Park Stormwater Improvements – Work is completed. We are holding the last invoice until the documents are received.
- 1<sup>st</sup> Avenue Phase 2 (stormwater and roadway improvements) – The contractor has received all the pipe material except for the elliptical pipe.
- FY20/21 Spring Resurfacing Contract – We are trying to finalize invoicing with Stallings.
- Indian Trail Complete Street – We are finalizing the selection process for right-of-way services. We are also waiting on Duke Energy to approve the contract with the Town to provide underground design.
- Watershed Management Plan – We held a kick-off meeting on June 8.
- FY21/22 Spring Resurfacing Contract – We are working with the contractor on a date to begin this work.
- Shady Bluff Improvements – We are still finalizing the roadway design. The right-of-way services contract will be presented to the Council on June 28.
- Chestnut Square Park Phase 2 Design – We held a kick-off meeting on June 9.

**Public Works**

- Solid Waste:
  - We have received the final signature from Waste Connections. We have a valid contract that will begin on Aug. 1, 2022, for the next five years.
- Parks:
  - Staff has been working on the splash pad daily. This is an ongoing maintenance item.
  - Staff has installed new doggy bag stations.
  - Staff is working to replace the windscreen around the tennis courts.
- Streets:
  - Several pothole repairs around Town.
- Stormwater:
  - Staff completed a box replacement project to elevate flooding in yards.
- Buildings/Grounds:
  - A lot of work has been put into cleaning from large events over the past several weeks.
- Fleet:
  - Several fleet vehicles were in for monthly maintenance.
- We are working on long-term projects related to Hwy 74, Town Hall and park upgrades.

**American Rescue Plan Act (ARPA)**

- The ARPA Committee continues to meet on a weekly basis.
- We are working with the Fire Chiefs to identify their equipment needs and specs. We've met with the Chiefs and are awaiting additional information from them.
- Both checks and agreements have been picked up by the athletic associations.
- We have received referrals from several Council Members concerning possible projects. We are following up on those referrals.
- More detailed ARPA information can be found in the June 14 agenda packet.
- To date, we have more than 430 responses to the public input survey.