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**To:** Mayor & Town Council  
**From:** Mike McLaurin, Town Manager  
**Date:** June 24, 2022  
**Subject:** Manager's Report: Week Ending June 24, 2022

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The next report is scheduled for July 8.

### **Upcoming Events**

- July 4<sup>th</sup> Parade: Monday, July 4, beginning at 11:30 a.m.
- The Indian Trail Town Hall will be closed for Independence Day on Monday, July 4.
- There will be a special ceremony at the conclusion of the June 28 Town Council meeting to dedicate the Town Hall to former Mayor Michael Alvarez.

### **Administration**

- Prepared the June 28 Agenda Packet.
- Met with Chris Platé to discuss opportunities for working together in FY23.
- Conducted final interviews for the IT Administrator position.
- Met with the Mayor to discuss CRTPO.
- Held a Town Hall Juneteenth event on June 17.

### **Finance**

- We are happy to report the budget was approved on June 14.
- Overall collection is at 99.8% (tax revenue budget: 103.95% collected and stormwater revenue budget: 99.33% collected).
- The Auditors have begun their preliminary work for the FY22 audit.

### **Parks and Recreation**

- Summer camp has begun and is off to a great start.
- The Juneteenth event was well received by the community and something that people are already talking about for next year.
- The Find IT Fun Program Guide for July 1 through Dec. 31 will be hitting homes soon!

### **Planning**

- The Comprehensive Plan was presented to and approved by the Planning Board on June 21.
- The Comprehensive Plan Public Hearing is scheduled for the June 28 Town Council meeting with a potential adoption on July 12.
- Blue Rock Light Industrial has submitted for site plan review.
- Watson Steel & Iron Works has submitted for site plan review.
- The Wendy's at Sun Valley Commons has submitted for the second round of site plan review.
- Gas Heat & Controls Co. has submitted for site plan review for expansion.
- Poplin Mixed Use (Unionville Indian Trail Road & Bypass) has submitted for site plan review.
- Planning staff has completed the update of the new development map and they continue to work on modifications to be as user-friendly as possible. Check it out here by clicking on the interactive map link: <https://indiantrail.maps.arcgis.com/apps/webappviewer/index.html?id=e16fa33139e14f9d8d53a1eb751823eb>

### **Engineering**

- Indian Trail Park Stormwater Improvements – Work is completed. We are holding the last invoice until the documents are received.
- 1<sup>st</sup> Avenue Phase 2 (stormwater and roadway improvements) – The preconstruction meeting was held on June 23. We will provide the schedule in the next Manager's Report.
- FY20/21 Spring Resurfacing Contract – The contractor needs to repair a small section of curb in Stallings before we can close out this project.
- Indian Trail Complete Street – We sent the selection for right-of-way services to NCDOT for concurrence and are waiting to hear back from them. We need NCDOT concurrence because federal funds are involved in this project. We are still waiting on Duke Energy to approve the contract with the Town to provide underground design.
- Watershed Management Plan – The study has begun.
- FY21/22 Spring Resurfacing Contract – We are scheduling the preconstruction meeting for next week.
- Shady Bluff Improvements – Met with the business owner of the veterinary hospital to discuss the impacts to the current parking stalls. We are still finalizing the roadway design.
- Chestnut Square Park Phase 2 Design – Surveying has begun.
- Indian Trail Complete Street Phase 2 – We have begun reviewing RFQ submittals for design services. The selection of a firm will be done by the end of the month.
- Navajo Trail Extension Project – Design phase of the project will begin in July.

### **Public Works**

- Solid Waste:
  - Collection has been running on schedule this week. Staff had their monthly meeting with Waste Connections last week.
- Parks:
  - The splash pad is continuing to be a daily time constraint. As a reminder, the splash pad is closed on Tuesday of each week for maintenance and upkeep.
  - Staff is working on making a few repairs to the playgrounds that came from our outside playground inspections.
- Streets:
  - Several pothole repairs around Town.
- Stormwater:
  - The FY22 stormwater maintenance contract is still ongoing. They have approximately one month of work left.
  - Staff completed the catch basin repair in Brook Valley this week. This included a repair to the roadway in front of the catch basin.
- Buildings/Grounds:
  - With the extreme temperatures the last few weeks, this crew is working hard to keep the grounds around the Town Hall looking the best possible.
- Fleet:
  - Several fleet vehicles received oil changes this week.
  - We are in the process of gathering vehicles that will be surpluses in next year's budget per the Town's policy.
- We are working on long-term projects related to Hwy 74, Town Hall and park upgrades.

**American Rescue Plan Act (ARPA)**

- The ARPA Committee continues to meet on a weekly basis.
- We are working with the Fire Chiefs daily and have sent them agreements to review for the release of the fire trucks. Staff submitted a letter of intent to the dealer for three trucks this week.
- Staff talked with County staff about the water line project. These conversations will continue. Staff are working to schedule a community meeting about this project.
- We have received referrals from several Council Members concerning possible projects. We are following up on those referrals.
- More detailed ARPA information can be found in the June 28 agenda packet.
- To date, we have more than 460 responses to the public input survey.
- A survey has been sent to all staff to provide comments about the use of ARPA funds as requested by the Council.