
To: Mayor & Town Council
From: Mike McLaurin, Town Manager
Date: September 2, 2022
Subject: Manager's Report: Week Ending September 2, 2022



The next report is scheduled for September 23.

Upcoming Events

- HITS After Six featuring The Tams: Thursday, Sept. 15, from 6-9 p.m. at Chestnut Square Park.
- American Ninja Warrior Competition: Friday, Sept. 16, from 6-10 p.m. at Chestnut Square Park.
- Friday Flicks featuring the movie Sing 2: Friday, Sept. 23, from 6-10 p.m. at Chestnut Square Park.

Administration

- Hosted and attended the Union County Chamber of Commerce Coffee & Connections event at the Town Hall on Thursday, Aug. 25. Mayor Cohn, Mayor Pro Tem Barber and Council Member Amburgey were also in attendance.
- The September newsletter was sent digitally on Friday, Sept. 2. A copy can be found on our website at <https://www.indiantrail.org/ArchiveCenter/ViewFile/Item/234>.
- During the Aug. 30 blood drive, the Red Cross was able to collect 32 units of blood, exceeding the goal of 26 units. Thanks to those who donated, the blood collected could help save 96 lives!
- Staff conducted interviews for the Administrative Assistant position with the Planning Department. The interviews concluded on Sept. 1. The plan is to extend an offer by early next week.
- An offer of employment was extended to a candidate for the Events Coordinator position.
- Josue Pena was promoted to the Planner position with the Planning Department effective Aug. 26. Staff is currently recruiting for his previous position of Planning Technician.
- We are working with Kamella Emmanuel with Keep Evolving Consulting on DEI training for supervisors/managers and coaching for the leadership team.
- We continue to receive and review applications and conduct interviews for the Code Enforcement, Business Development Manager, Street Maintenance and Parks & Ground Maintenance positions.
- Attended the ribbon cutting for the Marvin Town Hall. Representing Indian Trail were Council Members Amburgey and Buchaluk and Town Manager Mike McLaurin.

Finance and Tax

- 2022 tax bills were mailed to property owners on Aug. 25.
- Overall tax collection is 2.15% (tax revenue budget: 2.34% collected and stormwater revenue budget: 1.54% collected).
- Staff is working with ClearGov, the Town's software vendor for the new budget process for fiscal year 2024.
- Finance has received Atrium's payment of \$1.174 million for the Indian Trail Road project, based on the Traffic Impact Analysis.

Parks and Recreation

- The American Indian Culture Day was hosted on Saturday, Aug. 27.
- Summer camps and programming has wrapped up. This was our most successful series of summer camps. We provided programming to 323 participants, totaling 5,612 recreational hours, 16 camp offerings and \$42,347.50 in revenue collected.

Planning

- Code Enforcement Officer Rodney Cobb was attempting to resolve a complaint on the north side of Town and, in the process, enabled the Union County Sheriff's Office to arrest a 29-year-old female wanted in multiple states on felony charges.
- Kimberli's Place conditional rezoning was approved by the Planning Board on Aug. 16. A public hearing is scheduled for the Sept. 27 Town Council meeting.
- A conventional rezoning on Old Monroe Road and Chestnut was approved by the Planning Board on Aug. 16. A public hearing is scheduled for the Sept. 27 Town Council meeting.
- Tidal Wave Auto Spa on Unionville Indian Trail Road submitted for site plan review.
- Terra Nova (Old Monroe Road) submitted for conditional rezoning.
- A light industrial project on Technology Drive submitted for site plan review.
- The Engineering and Planning Departments have been working together on several approved projects with complications due to utility conflicts causing spacing issues.
- Planning staff is continuing to plan for the annual Box City program in October.
- Planning staff issued multiple violations for work without permits.
- One dilapidated structure was demolished and closed out an open code enforcement case.

Engineering

- 1st Avenue Phase 2 (stormwater and roadway improvements) – The water main is going through the testing process now, and the contractor should be restarting on grading drainage swells along properties.
- Indian Trail Complete Street – The Duke Energy design is still on-going. Other utility providers have been met with. The right-of-way contract is on the Sept. 13 Town Council meeting agenda for approval.
- Indian Trail Complete Street Phase 2 – The design contract with the consultant has been executed.
- HWY 74 Path/Southfork Greenway – Staff continues to contact property owners and meet with stakeholders.
- Watershed Management Plan – Staff is working on the public outreach phase of the process.
- FY21/22 Spring Resurfacing Contract – Work is still on-going. The paving of Rogers Road and Brandon Oaks Parkway will occur next week (Sept. 6-9).
- Chestnut Square Park Phase 2 Design – The concept decision is on the Sept. 13 Town Council meeting agenda for approval.
- Navajo Trail Extension Project – Field surveying has been completed, and soil boring testing started this week. Staff meet with Mr. Stine and TJ to discuss minor alterations to the design.
- The Town of Indian Trail was one of only ten communities to receive a Pedestrian Planning grant from NCDOT. This \$70,000 grant (including 30% match) will be used to update the Town's Pedestrian Plan, which was last approved in 2009.

Public Works

- Solid Waste:
 - We added 59 new residents last month.
 - Call volume is up.
- Parks:
 - The splashpad is continuing to be a daily time constraint.
 - There is a high level of field maintenance at this time of the season.
- Streets:
 - A few potholes were filled over the last two weeks.
 - Several signs have been replaced.
 - Several areas of right-of-way were mowed.

Public Works Continued

- Stormwater:
 - Several trees were removed from a creek.
- Buildings/Grounds:
 - General maintenance is ongoing.
 - Several HVAC issues are being worked on throughout several of the buildings the Town maintains, including Town Hall.
- Fleet:
 - A vehicle window replacement has been scheduled for next week.
- Public works is down 40% of its overall workforce. The staff shortage increases the amount of time that it will take to respond to and address certain projects. This becomes a greater issue when someone is out sick or on vacation.
- Several Public Works staff members were able to attend the National Public Works Conference in Charlotte for one day this week. This was a great opportunity and allowed the staff to see what others are doing in their areas and find new equipment to make their jobs safer and more productive.
- We are working on long-term projects related to Hwy 74, Town Hall, and park upgrades.

American Rescue Plan Act (ARPA)

- The ARPA Committee continues to meet on a weekly basis.
- We have received referrals from several Council Members concerning possible projects. We are following up on those referrals.
- Several meetings and conversations have been had with existing recipients or potential recipients of funds over the last several weeks.
- More detailed ARPA information will be presented at the Sept. 13 Town Council meeting.