
To: Mayor & Town Council
From: Mike McLaurin, Town Manager
Date: January 6, 2023
Subject: Manager's Report: Week Ending January 6, 2023



The next Manager's Report is scheduled for Friday, Jan. 20, 2023.

Upcoming Events

- The Indian Trail Town Hall will be closed on Monday, Jan. 16, in observance of Martin Luther King, Jr. Day.
- Park and Recreation Program Open House: Saturday, Jan. 28, from 11 a.m. to 2 p.m. at the Town Hall.
- Murder Mystery Dinner Theatre in partnership with Matthews Playhouse: Friday, Jan. 20, through Sunday, Jan. 22, at the Town Hall. All shows are sold out and were done so in record time.
- Harlem Wizards Game in partnership with the Union West Rotary: Friday, Feb. 3, from 6-9 p.m. at Sun Valley High School. Tickets are required and can be purchased at <https://tinyurl.com/2jnc5kz9>.

Administration

- The January newsletter was distributed digitally on Jan. 3. A copy can be found on our website at <https://www.indiantrail.org/ArchiveCenter/ViewFile/Item/242>.
- The next Facebook Live will be on Friday, Jan. 13, at 1 p.m. Sheriff Eddie Cathey will join Mayor Cohn and Town Manager McLaurin.
- Bobby Morren started with the Town on Tuesday, Jan. 3, as the IT Administrator. We are excited to have him as part of the team!
- Staff continues to recruit for the Planning Administrative Assistant, Business Development Manager, and Street Maintenance Technician positions.
- Hosted the QUAD Cities quarterly meeting on Jan. 5. Topics included both state and local transportation projects and an update on the Silver Line.
- Continued to work with CSX to begin work on the crossing repair.

Finance and Tax

- Overall tax collection is 82.13% (tax revenue budget: 86.73% collected and stormwater revenue budget: 82.09% collected).
- Staff scheduled the second quarter financial review meetings with the Town Manager and all departments.
- The Town's auditor will present the results of the FY22 financial audit at the Jan. 24 Town Council meeting.

Parks and Recreation

- Please see the 2022 Parks & Recreation Recap on page 3 of this document.

Planning

- Honda of Indian Trail has submitted for another site plan expansion. They hope to close out the previous expansion in the next several weeks.
- NFM has submitted for annexation and conditional rezoning for a parcel off Old Monroe Road, which has been reviewed by staff. Community meetings will be scheduled in January.
- Harris Teeter Fuel at Sun Valley has submitted for an additional revision to a previously approved plan.
- Chick-fil-A on Highway 74 has submitted for a variance request, which is scheduled to be heard by the Board of Adjustment on Jan. 26.

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Planning Continued

- Two lots off Kennedy Drive (Rosemary Park) have submitted for a variance request for new residential construction and are scheduled to be heard by the Board of Adjustment on Jan. 26.
- The Chestnut Lane Zoning Map Amendment request from SF-1 to GBD is scheduled to be heard by the Planning Board on Jan. 17.
- Providence City Church off Hayes Road has submitted for site plan review.
- 4123 Old Monroe Road has submitted a request for a conditional rezoning from SF-1 to CZ-NBD.
- Staff has been reviewing the large amount of public input received at the Downtown Master Plan Public Input Meeting and discussing these concepts with the consultant for the project.
- Staff is continuing the process of enforcement of the Non-Residential Building Code for the property adjacent to Sonic/Car Wash on Highway 74 (14321 E. Independence Blvd.). We are pursuing a live burn training with the fire departments if possible.
- Staff is working with the City of Monroe on a noise issue at a Monroe business that is impacting Indian Trail residents.

Engineering

- There are no significant project updates to report for this period due to the holidays.

Public Works

- Solid Waste:
 - The Town added more than 29 new resident pick-up locations in the past month.
 - Staff is working with Waste Connections on turnover issues at their company.
 - Town crew members delivered several yard-waste bins over the last few weeks.
- Parks:
 - Winter projects are underway.
 - Staff performed normal weekly maintenance tasks.
 - Staff removed the Christmas lights from Chestnut Square Park.
- Streets & Drainage:
 - Staff performed shop and yard maintenance.
 - Stormwater prep/clean up after the heavy rainstorm.
- Buildings/Grounds:
 - Staff received bids for the new janitorial contract and will review them over the next few weeks, with a recommendation coming before the Council in January.
 - Staff performed normal weekly maintenance tasks.
- Other
 - Public works is still down 30% (5 positions) of its overall workforce. The low staffing level has, and will continue to, delay projects. This becomes a greater issue when someone is out sick or on vacation. It is hurting the morale of the staff members who are here and working.
 - Staff is working on long-term projects related to the Town Hall, a Public Works Facility, park upgrades, town-wide signage, and employee benchmarking.

American Rescue Plan Act (ARPA)

- Staff is working hard to purchase all requested items from the approved surplus-funded recipients.
- All surplus items for this fiscal year have been accounted for.
- There will be an ARPA update at the Jan. 10 Council meeting.

Town of Indian Trail

MEMO

To: Mike McLaurin, Town Manager
From: Hayden Kramer, Director of Parks & Rec.
Meeting Date: January 3, 2023
Subject: 2022 Recap



GENERAL INFORMATION

Indian Trail Parks and Recreation had an amazing 2022 calendar year! The focus of facilities, programs and events continues to grow. Service to the community continues to increase and we anticipate the same in 2023.

Below are some statistics from the last year. It is important to realize that statistics are just numbers, but what the numbers represent are birthday parties held at shelters, families creating memories at events, young children learning life lessons through programs, friendships being made and character development from sports.

Programs:

Programs Hosted	321
Total Participants	6,338
Total Recreational Hours	17,692.5

*Include in-house, contracted and pop-up programs

Rentals:

	Rentals	Hours
Athletic Amenities	1,554	4,125
Shelters	381	1,213
Community Rooms	280	751.75

2,215 rentals were held at Town facilities, accounting for 6,089.75 hours of facility rentals and serving 493 unique users.

Events:

Events Hosted	25
Estimated Attendance	50,000

Marketing:

	Increase	Percentage Change
MailChimp	4,562 subscribers	37.12
Facebook	1,326 likes	15.04
Rec1	2,002 Accounts	29.33

Dog Park:

New Members	212
Percentage Change	16.4

Staff also received and processed 1,511 official applications/requests in 2022. These numbers do not include visitors to the park. We estimate 250,000 visitors to the park annually.