

MAYOR
David Cohn

MAYOR PRO TEM
Todd Barber

TOWN MANAGER
Michael McLaurin



TOWN COUNCIL
Tom Amburgey
Crystal Buchaluk
Dennis Gay
Marcus McIntyre

TOWN CLERK
Trena Sims

May 9, 2023

Honorable Mayor David Cohn
Members of Town Council
Indian Trail, NC 28079

Dear Mayor Cohn and Members of the Town Council:

I am pleased to present the Fiscal Year (FY) 2023-2024 Annual Budget for your review and consideration. This proposed budget represents the goals and priorities that you have guided us through over the last few years. Town staff has worked hard to align the budget with your priorities developed in 2021. These priorities include:

1. Roads and Infrastructure
2. Public Safety
3. Planning and Growth Management
4. Creating a Downtown
5. High-Quality Team
6. Partnerships
7. Parks and Community Amenities
8. Quality Services
9. Operational Needs with Technology and Facilities

This proposed annual budget was prepared in accordance with North Carolina General Statutes Chapter 159, Article 3 (The Local Government Budget and Fiscal Control Act). All funds within this proposed budget are balanced, and all revenues and expenditures are identified for FY 2024. I want to offer a special thanks to my leadership team for their commitment to developing a budget that enhances the excellent service provided to our citizens.

Per the Union County Tax Assessor's office, the Town's updated assessed property values are \$6,129,655,236, which is a 4.81% increase over the previous year. One cent of the property tax rate equates to \$588,447 after the Town's estimated collection rate of 96% is applied.

The Town-wide budget totals \$26,022,768 for all funds inclusive of Powell Bill and Stormwater. The overall budget increase is 8.7% over the adopted FY 2023 budget. The recommended General Fund Budget for FY 2024 is \$21,865,202 and maintains the \$18.5 cents per \$100 of valuation tax rate for the eleventh consecutive year. This budget continues setting aside \$0.05 cents of the tax rate for use of our Debt Service/Capital Reserve fund (first responsibility is to remit our debt service obligation of \$1,916,558, then the surplus amount of \$1,024,911 goes to future capital projects). No residential or commercial rate increases are anticipated for Stormwater. As the Town continues to face increased demands, we are working on strategies to best meet those demands in the future while maintaining the \$18.5 cent tax rate.

The anticipated General Fund Balance will continue to exceed the Council's goal of 30% of expenditures. Our audited balance on 7/1/2022 was \$18,943,342 or 127% of general fund expenditures. Last fall, the Council received presentations on a new 5-year road maintenance program and an update on approved Capital Investment Projects which focuses on transportation, parks, and infrastructure. During those presentations, it was explained that some of the unallocated fund balance will be used, along with other revenue sources to fund these projects. For this year's General Fund budget, I am recommending the use of \$368,379 of the fund balance, a decrease over the FY 2023 fund balance appropriation of \$396,081.

Per Council's direction, the focus of this budget is maintaining essential services and funding critical projects to maintain and improve the quality of life in our growing community. My recommended budget was developed with this focus in mind. What follows is a discussion of important considerations in the budget development process.

Budget Development

Budget development for FY 2024 has been difficult based on the levels of inflation not seen in this country in more than 40 years. Our Town continues to feel the impacts of inflation and the ongoing supply chain crisis through spikes in material costs, fuel prices, and lengthy delays for equipment purchases. These uncertainties made for a challenging environment as we developed this year's budget. One bright spot, however, is a fundamental shift in how citizens purchase goods and services; as we have seen unparalleled increases in sales tax revenues across the board. No one knows if this sales tax revenue growth is sustainable, but the outlook remains promising. The higher interest rates have allowed us to earn additional revenue on our idle funds.

The 2020 US Census showed the tremendous growth our community has experienced over the last ten years. We continue to be a rapidly growing community with a population of more than 40,000 residents. As Indian Trail continues to grow, we remain committed to keeping our community safe and livable with a well-maintained infrastructure network.

In 2021, members of the Council, along with the Town Manager and leadership team, worked with a facilitator from the COG to develop and create the top priorities for the Town. The FY 2024 budget supports and finances projects related to these nine priorities, each discussed in additional detail below.

Roads and Infrastructure

Progress towards the construction of Council-identified projects, such as the Indian Trail Complete Street, Chestnut Parkway, a new Public Works facility, and increased road maintenance, etc., our unallocated fund balance will be impacted. As discussed last fall, we expect to see a drawdown on fund balance for several years into the future with an anticipated rebound in FY 2028 or FY 2029.

Between FY 2025 and FY 2027, we have committed to a five-year plan that funds \$16,050,000 to ensure our Town's roads are brought up to a high-level standard with an average Pavement Condition Rating (PCR) score of 80. This year we have dedicated all Powell Bill funds to road resurfacing (labor will no longer be charged against Powell Bill funds for repair work). Below is a current list of funded capital projects for transportation.

- Shady Bluff Improvements (\$980,000)
- Navajo Extension (\$1,342,000)
- Indian Trail Complete Street (\$14,965,242)
- Chestnut Parkway Phase 3 (\$6,795,944)

In addition to concerns over our roads, the Town government is faced with increased requirements and regulations from both the state and federal governments. One such example is the Americans with Disabilities Act (ADA) requirement. The budget contains funding for an ADA transition plan. The cost of the plan will be paid out of two fiscal years. FY 2024 is the first of the two-year payments.

Public Safety

Public safety remains a high priority in this budget. Under our contract with Union County, the Town funds 90% of the cost of personnel of the Sheriff's Deputies assigned to the Indian Trail Division with the County funding the remaining 10%. This was based on the anticipation that 90% of the calls inside the Town limits of Indian Trail would be managed by deputies assigned to the Indian Trail Division. In calendar year, 2022, 87% of calls inside Indian Trail were handled by deputies assigned to the Division.

For FY 2024, I am recommending that one additional deputy be added effective July 1 and that the Town continue to pick up the two traffic deputies once the Governor's Highway Safety Grant expires on September 30. Once this occurs, these two deputies will be able to do additional law enforcement duties as opposed to being restricted to just traffic duties. The last two years have reflected an increase in seven FTE positions (six officers and an administrative position). The new proposed structure, which the Town funds at the 90% level are: one Captain, two Lieutenants, four Sergeants, 24 Deputies, two Investigators, one Crime Scene Investigator, and one Administrative Assistant for a total of 35 positions. We are confident these staffing improvements will continue to ensure Indian Trail remains a safe place to live, raise a family, and work.

Planning and Growth Management

The Town continues to work with Union County on the issue of water and sewer capacity. The County's decision on how they expect to address the sewer issue will have an impact on our budgeting and policy decisions. Due to the nature of this issue, we have moved our Economic Development duties to the Planning Department. Although we expect a downturn in residential development until the sewer issue is resolved, we acknowledge the tremendous growth our Town

has seen in recent years as we continue to move forward with approved capital projects that address transportation and infrastructure, so we are able to support that growth.

Creating A Downtown

Indian Trail strives to provide a place where residents can enjoy amenities that a downtown provides while maintaining a small-town atmosphere. One project to help with this vision includes the Indian Trail Complete Street. These improvements include underground utilities, constructing storm drainage, curb and gutter, multi-use paths, various turn lanes, traffic signals, and a roundabout along Indian Trail Road.

The Town has engaged the services of a consultant to help develop a Downtown Masterplan. The Downtown Masterplan is nearing completion and is scheduled to be presented to the Planning Board and Town Council in the summer of 2023. The draft plan currently combines several existing zoning districts into a simplified approach of a Downtown Gateway District and Downtown Core District. This approach helps developers, property owners, residents, and Town staff clearly understand the boundaries of the Downtown District. This plan will also create regulations to foster redevelopment and new development in a manner more consistent with best practices for urban design in a downtown environment.

High-Quality Team

In the current ultracompetitive job market, we must compete not only with other governmental entities, but also the private sector for many of our positions. In the coming year, we will continue to enhance our workplace culture to ensure that Indian Trail is a place where employees are excited about coming to work each day, find value in the work they perform, and encourage others to seek employment with Indian Trail. We continue to evaluate the options for remote work and flexible staff scheduling, as well as compensation and benefit plans that allow employees to select from a menu of benefits that most closely align with their needs.

A 5% cost of living adjustment will be provided to all full-time employees and Council effective July 1, 2023. In addition, we will continue our performance-based merit increases that range from 1% to 3% on the employee's anniversary date. To support and provide staff with an opportunity to enhance their skill set and knowledge, the Town offers a tuition reimbursement plan for employees capped at \$3,000 per year per employee, as well as robust training opportunities through various educational/training sources such as the UNC School of Government and various professional organizations. The Town will increase its contribution to family/dependent coverage from 45% to 50%. The 401K contribution remains at 5% for all full-time employees. The result of our recent compensation study has not been finalized and will be reviewed and reported to the Council after July 1.

Wellness efforts are a priority, both for the benefit of our coworkers and to reduce costs. The Human Resources Department offers multiple health/wellness-oriented training and screenings. Health insurance premiums increased by a nominal 2.5% over the prior fiscal year, further evidence of the positive wellness efforts of employees and the Town.

Indian Trail's required contribution to the North Carolina Local Government Employees Retirement System will be adjusted to 12.89% of salary. Employees contribute 6% of their salary

to the Local Government Employees Retirement System. These rates are set by the State. This budget includes funding for three additional full-time positions for FY 2024. One position is budgeted to start in July 2023 and two positions are budgeted to start in January 2024. The recommended new positions are:

- Public Works - Maintenance Technician (Start Date: July 1, 2023)
- Parks and Recreation - Event Coordinator (Start Date: January 1, 2024)
- Tax – Customer Service Representative (Start Date: January 1, 2024)

In addition, this budget accounts for the following reclass:

Finance/Tax: Reclassification of the Tax Collector to new dual role of Assistant Finance Director/Tax Collector effective July 1, 2023.

Not currently funded is the position of Assistant Town Manager. The position is much needed, particularly as we continue to grow and take on larger and more complex capital projects. A total workforce of fifty-three (53) full-time equivalent positions is recommended (not including UCSO). In addition, \$65,000 has been budgeted for part-time positions.

Partnerships

Non-profits play a significant role in ensuring a high quality of life in our community and often provide a safety net for those in need during tough times. Funding provided to these agencies through tax dollars and revenue replacement funds allows the Town to focus on providing municipal services. While many of the services provided by the agencies are vital, they are not considered “municipal” by statute in North Carolina. Funding for these crucial agencies comes from our General Fund (\$4,500) and a portion of our American Rescue Plan Act revenue replacement funds as approved by the Council. All non- profits receiving funds from our Town are held accountable for how these funds are being expended. They are required to report to the council how the funds were spent and are subject to an audit of financial statements by the Town staff.

Parks and Community Amenities

We continue to develop and enhance our Parks and Greenway expansions. Based on the adopted Park Master Plan, work is currently underway determining future Parks and Recreation opportunities. In addition, our Parks budget has been increased to allow for additional events and activities for the community. Listed below are funded projects related to our Parks and Greenways.

- Highway 74/Southfork Greenway (\$5,130,131)
- Chestnut Park Upgrade Phase 2 (\$7,500,000)

We have been able to make improvements to our Parks, which include but are not limited to, the installation of a new ADA picnic shelter, installation of new lightning detection equipment at Crooked Creek Park and groundwork for internet at Crooked Creek & Chestnut Square Park. We are also adding more lighting features to Chestnut Square Park during the holiday season.

Quality Services

No residential or commercial rate increases are anticipated for stormwater. Various stormwater projects are currently being discussed/designed with plans to utilize funds from the American

Rescue Plan Act and NC SCIF Grants to complete identified projects. The FY 2024 Stormwater budget decreased 16.06% to \$2,102,566 to allow use of state and federal funds to future projects.

Solid Waste Services provides high-quality garbage, recycling, and yard waste collection to our citizens through our partnership with our vendor Waste Connections. As our Town continues to grow and our vendor fees continue to rise, we will renew all options vigorously to ensure that all alternatives are pursued to continue to provide this vital service. The FY 2024 budget for Solid Waste Services reflects a 5.2% CPI increase for household items and a 3.4% CPI increase for recycled tonnage. In FY 2023, we anticipate an increase of 533 households over FY 2022. We are currently serving 14,300 households.

We continue to be at the forefront of Customer Service and Citizen Communications. Our Town is committed to providing its residents and businesses with timely and accurate information that is important to them. The Town utilizes several outlets for regular communication, including its website, social media channels (Facebook, Twitter, Instagram, and Nextdoor), a weekly e-newsletter, the monthly Town Hall Bulletin digital newsletter, and press releases. We also want to hear from our residents about the issues that are important to them. We host a monthly Facebook Live with the Mayor and Town Manager. Each month features a special guest, such as a county commissioner, which provides valuable information to our residents. Viewers are encouraged to ask questions that will be answered during Facebook Live. The Town also live streams all its Council meetings, and they are available on-demand on our website for residents who cannot attend in person.

With such a diverse and growing community, the Town understands that some residents may not have access to digital information. To meet residents where they are, the Town hosts a bi-monthly Coffee with the Mayor. The location varies from different neighborhoods to local coffee shops. We also regularly communicate with HOAs, who have more direct access to residents and can share essential information with them. Direct mailings are used when needed, including our Parks and Recreation Program guide and annual calendars for solid waste collection. We are also in the process of producing a resident guide that will be mailed out to all homes in Indian Trail as another way to communicate with residents who may not follow us digitally.

Operational Needs – Technology/Buildings

The Communications and IT Department has identified several areas where technological enhancements are necessary to continue providing citizens with high-quality customer service experiences. In the FY 2023 budget, the IT Administrator position was filled and will be transferred to the communications budget beginning in FY 2024. The Communications and IT Department have identified priorities for increasing the accessibility of public meetings by enhancing the recording and live stream capabilities of Town board meetings. The FY 2024 budget includes AV upgrades in the Council Chambers and hardware/software upgrades over various departments and meeting spaces. As the Town continues to grow, it is important that we continue to broaden our communication methods to reach our community where they are. To help share our story, it is our goal to incorporate more video content to highlight our employees, showcase community events, and share valuable information. We will continue to ensure our communication efforts are varied and expansive to reach more citizens.

Financial Condition and Debt

The Town of Indian Trail maintains conservative financial policies to ensure strong financial strength. The Town has an adopted debt policy that limits our total bonded debt to 2% of the assessed valuation (the legal debt margin statutory limit is 8%). For FY 2024 we have \$16,040,000 in outstanding debt, which equates to less than 3/10 of 1%. We have received an AAA rating from Standard & Poor's and an Aa1 rating from Moody's. Our debt payment responsibility for FY 2024:

Principal	\$1,492,000
Interest	\$424,558

Conclusion

In conclusion, I would like to thank the Mayor and Council for their leadership during the budget process. My proposed budget is designed to address many of the priorities set forth by the Mayor and Council during our FY 2023 budget workshops. I, along with staff, have been deliberate in ensuring we first provide excellent existing services to our citizens while looking for ways to further enhance the quality of life for our Town. As always, the Town staff has collaborated closely with me during the preparation of this document, and I am thankful to them. As our Town continues to grow and flourish, our goal is to ensure we are correctly positioned and have the resources available to oversee the growth responsibly.

As your Town Manager, thank you for the confidence you have bestowed upon me and the opportunity you have given me to serve the residents and businesses of the Town of Indian Trail.

We are truly blessed to have a strong leadership team and look forward to a bright future.

Respectively Submitted,



Michael McLaurin, MPA, ICMA-CM-RET
Town Manager



**TOWN OF INDIAN TRAIL
BUDGET ORDINANCE
FISCAL YEAR 2023/2024
Ordinance: 06-13-23 #XXX**

BE IT ORDAINED by the Town Council of Indian Trail, North Carolina in accordance with the North Carolina Budget and Fiscal Control Act:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

EXPENSES:

DEPARTMENTS:

Governing Body	\$ 128,005
Administration	\$ 377,693
Legal	\$ 80,500
Communications/IT	\$ 685,517
Comm. & Economic Development	\$ 100,000
Human Resources	\$ 604,132
Finance	\$ 388,039
Debt Service	\$ 1,916,558
Tax	\$ 320,609
Law Enforcement	\$ 4,238,473
Engineering	\$ 1,359,727
Public Works	\$ 2,332,966
Solid Waste	\$ 3,124,787
Facilities	\$ 978,866
Planning	\$ 639,749
Code Enforcement	\$ 183,013
Parks and Recreation	\$ 963,099
Contingency	\$ 250,000
Operating Capital Request	\$ 252,000
Subtotal	<u>\$ 18,923,733</u>

Total Transfers to Debt Services and Capital Reserve Fund	
Ad Valorem (Real Property)	\$ 2,663,922
Motor Vehicles (Personal Property)	\$ 277,547
Subtotal	<u>\$ 2,941,469</u>

Total **\$21,865,202**

Section 2: It is estimated the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

REVENUES:

Taxes – Ad Valorem	\$ 9,859,075
Taxes – Motor Vehicle	\$ 1,027,190
Taxes – Local Option Sales	\$ 4,350,000
Parks and Recreation Revenue	\$ 245,000
Video Programming Distribution	\$ 280,000
Beer & Wine Tax	\$ 165,000
ABC Distribution	\$ 275,000
Utility Franchise Tax	\$ 1,370,000
Investment Earnings	\$ 745,000
Planning Revenues	\$ 100,000
Alarm Revenue	\$ 24,000
Gross Vehicle Rental Receipts	\$ 50,000
Heavy Equipment Rental Tax	\$ 29,500
Sale of Assets	\$ 22,500
Solid Waste Disposal Distribution	\$ 30,500
Engineering Renewal & Release	\$ 7,500
Fund Balance Appropriation	\$ 368,379
Subtotal	<u>\$ 18,948,644</u>

Transfer from Capital Reserve Fund	\$ 1,916,558
Transfer from Bond Project Fund	\$ 1,000,000

Total **\$ 21,865,202**

Section 3:

POWELL BILL

Total Expected Expenses	\$ 2,055,000
Total Expected Revenues	\$ 2,055,000

Section 4:

STORMWATER UTILITY

Total Expected Expenses	\$ 2,102,566
Total Expected Revenues	\$ 2,102,566

Section 5:

CAPITAL RESERVE FUND

Total Transfers from: General Fund	\$ 2,941,469
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Total Transfers to: General Fund Debt Service	\$ 1,916,558
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Current Year Funds Available For Transfer	\$ 1,024,911
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Section 6: There is hereby levied a tax at the rate of eighteen and one-half cents per one hundred dollars (\$100) valuation of taxable property as listed for taxes as of January 1, for the purpose of raising the revenue listed as "Taxes Ad Valorem" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purpose of taxation of \$6,129,655,236 and an estimated rate of collection of 96% for a net property valuation of \$5,884,469,027. One penny on the tax rate will yield \$588,447.

Section 7: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He/She may transfer amounts between line-item expenditures within a department. These changes should not result in an increase in recurring obligations such as salaries.
- b. He/She may transfer amounts up to \$5,000 between departments, including contingency appropriations, within the same fund.
- c. He/She must make an official report on such transfers at the next regular meeting of the Governing Board.

Section 8: SPECIAL AUTHORIZATIONS – Debt Services and Capital Reserve Fund

There is hereby appropriated to the Debt Services and Capital Reserve Fund as a transfer from the General Fund an amount equal to five cents per one hundred dollars (\$100) valuation of taxable property as listed

for taxes as of January 1. Funds appropriated can only be utilized for debt services and capital expenditures as specified in the Capital Reserve Fund Ordinance and any subsequent amendments thereto in the current or future fiscal years.

Section 9: ENCUMBRANCES - Appropriations herein authorized and made shall have the amount of outstanding encumbrances as of June 30, 2023, added to each appropriation, as it appears to account for the expenditures in the fiscal year they are paid.

Section 10: The Town Council shall adopt a schedule of fees and rates for various services, as may be amended from time to time as determined appropriate, to provide funding to cover costs for the provision of designated services.

REFERENCE PLANNING, ENGINEERING, & PARKS AND RECREATION SCHEDULES IN
ADOPTED BUDGET

Section 11: Copies of this Budget Ordinance shall be furnished to the Clerk, the Governing Board, the Budget Officer, and the Finance Director and to be kept on file by them for their direction in the disbursement of funds.

Adopted this 13th day of June, 2023.

David Cohn, Mayor

Trena Sims, Town Clerk

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
General Fund Revenues					
10-00-3100-110-000	Ad Valorem Tax - Current Year	\$6,851,634	\$9,548,110	\$9,431,210	\$9,859,075
10-00-3100-110-202	Park Revenue	\$0	\$0	\$245,000	\$245,000
10-00-3120-110-000	Motor Vehicle Tax - Current Year	\$961,630	\$1,018,154	\$954,677	\$1,027,190
10-00-3231-310-000	Sales Taxes Article 39	\$1,007,262	\$1,174,066	\$3,100,000	\$4,350,000
10-00-3261-310-000	Video Programming Dist	\$274,761	\$274,100	\$280,000	\$280,000
10-00-3322-310-000	Beer & Wine Tax	\$166,348	\$159,415	\$160,000	\$165,000
10-00-3324-310-000	Utility Sales Tax	\$1,314,115	\$1,336,030	\$1,300,000	\$1,370,000
10-00-3351-800-000	Gross Veh Rental Recpts	\$36,210	\$48,133	\$35,000	\$50,000
10-00-3352-800-000	Heavy Equip Rental Tax	\$27,262	\$28,340	\$30,000	\$29,500
10-00-3831-800-000	Investment Earnings	\$36,880	\$52,701	\$44,860	\$745,000
10-00-3836-820-000	Proceeds From Sale Of Fixed Asset	\$0	\$31,222	\$15,000	\$22,500
10-00-3837-800-000	ABC Distribution	\$184,000	\$207,774	\$150,000	\$275,000
10-00-3980-980-000	Transfer From Debt Service/Capital Resrv	\$1,423,341	\$1,519,015	\$1,985,291	\$1,916,558
10-00-3980-980-013	Transfer From Bond Fund	\$0	\$1,000,000	\$1,000,000	\$1,000,000
10-00-3991-991-000	Fund Balance Appropriation	\$0	\$0	\$396,081	\$368,379
	Total Revenues	\$12,283,442	\$16,397,060	\$19,127,119	\$21,703,202

Name	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Expenditures Summary				
General Government				
Governing Body	\$114,221	\$450,309	\$124,739	\$128,005
Administration Department	\$440,396	\$435,234	\$450,881	\$377,693
Finance Department	\$321,235	\$339,055	\$365,678	\$388,039
Tax Department	\$251,422	\$266,316	\$276,070	\$320,609
Legal Department	\$80,490	\$71,326	\$80,000	\$80,500
Communication and Info. Tech Department	\$351,186	\$359,076	\$454,301	\$685,517
Human Resources Department	\$348,420	\$394,435	\$502,084	\$604,132
Other Financing Sources/Uses	\$4,196,875	\$5,425,891	\$2,806,267	\$2,941,469
Contingency	\$0	\$0	\$250,000	\$250,000
Total General Government:	\$6,104,244	\$7,741,643	\$5,310,020	\$5,775,964
Public Safety				
Law Enforcement	\$2,725,620	\$3,279,065	\$3,774,808	\$4,238,473
Total Public Safety:	\$2,725,620	\$3,279,065	\$3,774,808	\$4,238,473
Transportation				
Engineering Department	\$277,044	\$1,322,970	\$1,359,727	\$1,359,727
Total Transportation:	\$277,044	\$1,322,970	\$1,359,727	\$1,359,727
Environmental Protection				
PW/Solid Waste Department	\$1,767,934	\$1,818,142	\$2,931,577	\$3,124,787
Total Environmental Protection:	\$1,767,934	\$1,818,142	\$2,931,577	\$3,124,787
Economic and Physical Development				
Public Works Department	\$1,104,914	\$1,295,200	\$1,665,207	\$2,332,966
PW/Facilities	\$249,401	\$321,007	\$486,000	\$978,866
Planning and Neighborhood Services	\$553,317	\$595,256	\$667,410	\$639,749
Code Enforcement	\$94,135	\$98,128	\$160,410	\$183,013
Community and Economic Development Department	\$9,750	\$43,000	\$150,000	\$100,000
Operating Capital - Public Works	\$0	\$28,000	\$30,000	\$252,000
Total Economic and Physical Development:	\$2,011,518	\$2,380,591	\$3,159,027	\$4,486,594
Debt Service				
Debt Service	\$1,423,478	\$1,519,015	\$1,985,291	\$1,916,558
Total Debt Service:	\$1,423,478	\$1,519,015	\$1,985,291	\$1,916,558
Cultural and Recreation				
Parks and Recreation Department	\$344,851	\$619,591	\$889,169	\$963,099
Total Cultural and Recreation:	\$344,851	\$619,591	\$889,169	\$963,099
Total Expenses	\$14,654,689	\$18,681,017	\$19,409,619	\$21,865,202

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Governing Body					
10-00-4110-121-000	Salaries & Wages	\$80,482	\$81,221	\$97,798	\$102,689
10-00-4110-181-000	SS & Medicare Contribution	\$6,157	\$6,213	\$7,481	\$7,856
10-00-4110-186-000	Workers Compensation	\$0	\$0	\$160	\$160
10-00-4110-212-000	Uniforms	\$0	\$477	\$900	\$900
10-00-4110-220-000	Meeting Expenses	\$1,184	\$2,528	\$4,000	\$4,000
10-00-4110-260-000	Office Supplies & Materials	\$117	\$945	\$750	\$750
10-00-4110-312-000	Travel & Transportation	\$0	\$2,757	\$1,000	\$1,000
10-00-4110-370-000	Advertising	\$40	\$0	\$200	\$200
10-00-4110-375-000	Public Outreach	\$570	\$1,289	\$500	\$500
10-00-4110-395-000	Staff Training	\$174	\$1,430	\$5,000	\$3,000
10-00-4110-399-000	Volunteer Committee Expenses	\$33	\$247	\$750	\$750
10-00-4110-498-100	Grants To Outside Agencies	\$24,750	\$350,585	\$4,500	\$4,500
10-00-4110-499-000	Miscellaneous Expense	\$235	\$1,518	\$500	\$500
10-00-4110-499-001	Staff Events	\$480	\$1,098	\$1,200	\$1,200
	Total Expenses	\$114,221	\$450,309	\$124,739	\$128,005

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Administration					
10-00-4120-121-000	Salaries & Wages	\$241,504	\$255,680	\$242,165	\$204,658
10-00-4120-181-000	SS & Medicare Contribution	\$4,757	\$3,649	\$3,593	\$2,968
10-00-4120-182-000	Retirement Contribution	\$22,523	\$29,148	\$29,423	\$26,380
10-00-4120-183-000	Health Insurance	\$27,593	\$30,200	\$30,315	\$16,497
10-00-4120-189-000	Other Fringe Benefits	\$5,641	\$5,640	\$5,640	\$5,640
10-00-4120-212-000	Uniforms	\$0	\$267	\$500	\$500
10-00-4120-260-000	Office Supplies & Materials	\$2,023	\$1,242	\$2,000	\$2,000
10-00-4120-311-000	Travel & Transportation	\$659	\$2,397	\$1,500	\$2,500
10-00-4120-315-000	Business Expense	\$775	\$598	\$1,500	\$1,000
10-00-4120-325-000	Postage	\$42	\$18	\$500	\$500
10-00-4120-341-000	Printing & Binding	\$0	\$940	\$500	\$750
10-00-4120-391-000	Advertising	\$879	\$316	\$750	\$1,000
10-00-4120-395-000	Staff Training	\$1,323	\$1,140	\$4,000	\$3,000
10-00-4120-397-000	Contract Services	\$16,633	\$33,129	\$58,600	\$35,000
10-00-4120-491-000	Dues & Subscriptions	\$57,645	\$59,912	\$56,195	\$61,400
10-00-4120-499-000	Miscellaneous Expense	\$0	\$1,231	\$2,200	\$2,200
10-00-4120-499-001	Property Taxes Paid	\$57,769	\$9,639	\$10,000	\$10,200
10-00-4120-511-000	Office Furniture & Equipment < \$5,000	\$630	\$90	\$1,500	\$1,500
	Total Expenses	\$440,396	\$435,234	\$450,881	\$377,693

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Finance					
10-00-4130-121-000	Salaries & Wages	\$228,842	\$240,439	\$255,381	\$276,197
10-00-4130-181-000	SS & Medicare Contribution	\$3,228	\$3,402	\$3,703	\$4,005
10-00-4130-182-000	Retirement	\$23,319	\$27,410	\$31,029	\$35,602
10-00-4130-183-000	Health Insurance	\$27,709	\$28,057	\$31,165	\$29,335
10-00-4130-260-000	Office Supplies & Materials	\$1,375	\$1,591	\$2,000	\$1,500
10-00-4130-311-000	Travel & Transportation	\$0	\$1,171	\$1,000	\$1,500
10-00-4130-325-000	Finance Postage	\$852	\$808	\$500	\$500
10-00-4130-395-000	Staff Training	\$1,355	\$3,712	\$3,500	\$2,000
10-00-4130-397-000	Contract Services	\$30,010	\$30,660	\$35,000	\$35,000
10-00-4130-491-000	Dues & Subscriptions	\$95	\$575	\$700	\$700
10-00-4130-494-000	Bank Charges	\$4,449	\$1,230	\$1,500	\$1,500
10-00-4130-499-000	Miscellaneous Expense	\$0	\$0	\$200	\$200
	Total Expenses	\$321,235	\$339,055	\$365,678	\$388,039

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Tax					
10-00-4140-121-000	Salaries & Wages	\$170,480	\$179,120	\$186,651	\$214,277
10-00-4140-181-000	SS & Medicare Contribution	\$2,419	\$2,547	\$2,706	\$3,107
10-00-4140-182-000	Retirement	\$17,372	\$20,420	\$22,678	\$27,620
10-00-4140-183-000	Health Insurance	\$18,273	\$18,342	\$20,185	\$31,380
10-00-4140-260-000	Office Supplies & Materials	\$1,017	\$1,651	\$1,500	\$1,500
10-00-4140-311-000	Travel & Transportation	\$0	\$908	\$2,500	\$2,575
10-00-4140-325-000	Postage	\$6,729	\$6,807	\$6,800	\$6,800
10-00-4140-341-000	Printing & Binding	\$953	\$963	\$2,000	\$2,000
10-00-4140-391-000	Advertising	\$525	\$525	\$800	\$800
10-00-4140-395-000	Staff Training	\$3,119	\$1,525	\$3,000	\$3,150
10-00-4140-396-000	Filing Fees	\$50	\$25	\$150	\$150
10-00-4140-396-001	Collection Fees	\$28,947	\$32,990	\$25,000	\$25,000
10-00-4140-491-000	Dues & Subscriptions	\$0	\$100	\$100	\$250
10-00-4140-511-000	Office Furniture & Equipment < \$5,000	\$1,537	\$395	\$2,000	\$2,000
	Total Expenses	\$251,422	\$266,316	\$276,070	\$320,609

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Legal					
10-00-4150-192-000	Governing Body	\$4,895	\$12,316	\$10,000	\$15,000
10-00-4150-192-001	Administration	\$52,861	\$37,954	\$40,000	\$42,000
10-00-4150-192-002	Finance	\$0	\$698	\$1,500	\$1,000
10-00-4150-192-004	Human Resources	\$12,781	\$6,398	\$13,000	\$5,000
10-00-4150-192-006	Planning	\$5,324	\$3,277	\$10,000	\$7,500
10-00-4150-192-007	Engineering	\$4,130	\$5,784	\$2,500	\$7,000
10-00-4150-192-009	Parks & Recreation	\$0	\$1,553	\$1,500	\$1,000
10-00-4150-192-010	Public Works	\$500	\$3,349	\$1,500	\$2,000
	Total Expenses	\$80,490	\$71,326	\$80,000	\$80,500

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Communication & IT					
10-00-4210-121-000	Salaries & Wages	\$77,288	\$81,208	\$85,997	\$177,006
10-00-4210-181-000	SS & Medicare Contribution	\$1,119	\$1,176	\$1,247	\$2,567
10-00-4210-182-000	Retirement	\$7,876	\$9,258	\$10,449	\$22,816
10-00-4210-183-000	Health Insurance	\$8,815	\$8,860	\$9,570	\$22,895
10-00-4210-260-000	Office Supplies & Materials	\$838	\$425	\$1,100	\$1,100
10-00-4210-291-000	Software > \$5,000	\$10,500	\$10,800	\$53,739	\$91,120
10-00-4210-292-000	Software < \$5,000	\$29,829	\$36,278	\$19,140	\$39,082
10-00-4210-311-000	Travel & Transportation	\$0	\$533	\$1,500	\$4,000
10-00-4210-325-000	Postage	\$3,456	\$0	\$3,000	\$8,000
10-00-4210-329-000	Other Communications, Internet Cost	\$40,921	\$45,678	\$83,488	\$80,000
10-00-4210-341-000	Printing & Binding	\$3,653	\$214	\$2,000	\$6,500
10-00-4210-343-000	Printer/Copier Usage	\$2,680	\$1,119	\$3,000	\$2,250
10-00-4210-375-000	Public Relations / Advertising	\$3,650	\$2,363	\$4,150	\$6,200
10-00-4210-395-000	Staff Training	\$477	\$977	\$1,000	\$4,000
10-00-4210-397-000	IT Support Services	\$58,276	\$58,592	\$60,319	\$62,129
10-00-4210-397-002	Maintenance Contracts	\$48,118	\$51,689	\$56,590	\$62,267
10-00-4210-397-003	Video Production		\$1,609	\$12,000	\$12,000
10-00-4210-439-001	Leased Equipment	\$29,590	\$27,631	\$28,880	\$27,880
10-00-4210-491-000	Dues & Subscriptions	\$1,346	\$1,579	\$1,532	\$1,655
10-00-4210-510-000	IT Hardware > \$5,000	\$13,999	\$0	\$0	\$25,000
10-00-4210-511-000	IT Hardware < \$5,000	\$8,755	\$19,087	\$15,600	\$27,050
	Total Expenses	\$351,186	\$359,076	\$454,301	\$685,517

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Human Resources					
10-00-5000-121-000	Salaries & Wages	\$86,357	\$92,920	\$96,183	\$104,026
10-00-5000-125-000	Employee Incentive Program	\$14,800	\$16,700	\$19,000	\$19,700
10-00-5000-141-000	Salary Pool	\$0	\$0	\$75,000	\$95,000
10-00-5000-142-000	SS & Medicare Contri-Salary Pool	\$215	\$242	\$1,200	\$1,200
10-00-5000-143-000	Retirement-Salary Pool	\$0	\$1,904	\$9,000	\$12,250
10-00-5000-144-000	401(K) Contribution-Salary Pool	\$0	\$0	\$5,000	\$5,000
10-00-5000-181-000	SS & Medicare Contribution	\$1,231	\$1,300	\$1,395	\$1,508
10-00-5000-182-000	Retirement	\$10,308	\$10,593	\$11,686	\$13,409
10-00-5000-182-001	401(K) Contribution	\$112,361	\$127,200	\$115,000	\$163,000
10-00-5000-183-000	Health Insurance	\$8,960	\$10,592	\$9,920	\$18,589
10-00-5000-185-000	Unemployment Insurance	\$673	\$1,948	\$4,000	\$2,500
10-00-5000-189-000	Flexible Spending	\$2,788	\$0	\$0	\$0
10-00-5000-189-001	Other Fringe Benefits		\$4,000	\$10,000	\$5,000
10-00-5000-260-000	Office Supplies & Materials	\$167	\$259	\$500	\$500
10-00-5000-260-001	First Aid Supplies	\$774	\$1,038	\$850	\$4,400
10-00-5000-311-000	Travel & Transportation	\$0	\$0	\$500	\$500
10-00-5000-325-000	Postage	\$7	\$8	\$50	\$50
10-00-5000-391-000	Advertising	\$1,412	\$2,613	\$2,000	\$3,000
10-00-5000-395-000	Staff Training	\$100	\$99	\$1,500	\$1,500
10-00-5000-395-001	In House Training	\$980	\$5,694	\$7,000	\$10,000
10-00-5000-395-002	Tuition Reimbursement	\$3,743	\$7,879	\$15,000	\$15,000
10-00-5000-397-000	Contract Services	\$15,254	\$6,508	\$9,000	\$9,000
10-00-5000-397-001	Employment Screening	\$2,194	\$2,569	\$2,000	\$2,500
10-00-5000-450-000	Insurance & Bonding	\$83,090	\$94,482	\$102,000	\$112,200
10-00-5000-491-000	Dues And Subscriptions	\$890	\$2,067	\$1,000	\$1,000
10-00-5000-499-001	Staff Events	\$2,010	\$3,803	\$3,000	\$3,000
10-00-5000-499-002	Memorials & Remembrances	\$108	\$18	\$300	\$300
	Total Expenses	\$348,420	\$394,435	\$502,084	\$604,132

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Contingency					
10-00-9910-991-000	Contingency	\$0	\$0	\$250,000	\$250,000
	Total Expenses	\$0	\$0	\$250,000	\$250,000

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Law Enforcement					
10-10-4310-194-000	Law Enforcement Contract	\$2,691,870	\$3,229,023	\$3,682,138	\$4,238,473
10-10-4310-194-001	GHSP Grant Positions	\$33,750	\$50,042	\$92,670	\$0
	Total Expenses	\$2,725,620	\$3,279,065	\$3,774,808	\$4,238,473

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Engineering					
10-20-4510-121-000	Salaries & Wages	\$179,963	\$204,123	\$222,428	\$227,618
10-20-4510-181-000	SS & Medicare Contribution	\$2,511	\$2,835	\$3,225	\$3,300
10-20-4510-182-000	Retirement	\$18,338	\$23,270	\$27,025	\$29,340
10-20-4510-183-000	Health Insurance	\$28,381	\$30,357	\$34,799	\$34,319
10-20-4510-212-000	Uniforms	\$77	\$0	\$0	\$0
10-20-4510-260-000	Office Supplies & Materials	\$3,173	\$499	\$1,500	\$1,500
10-20-4510-311-000	Travel & Transportation	\$0	\$124	\$2,000	\$2,000
10-20-4510-325-000	Postage	\$449	\$555	\$500	\$500
10-20-4510-341-000	Printing & Binding	\$0	\$0	\$250	\$250
10-20-4510-391-000	Advertising	\$197	\$200	\$0	\$200
10-20-4510-395-000	Staff Training	\$1,441	\$2,799	\$6,000	\$4,000
10-20-4510-396-000	Filing Fees	\$182	\$0	\$500	\$200
10-20-4510-397-000	Contract Services	\$42,157	\$53,542	\$50,000	\$50,000
10-20-4510-397-002	Old Monroe Road Improvements	\$0	\$1,000,000	\$1,000,000	\$1,000,000
10-20-4510-491-000	Dues & Subscriptions	\$60	\$0	\$500	\$500
10-20-4510-511-000	Office Furniture & Equipment < \$5,000	\$95	\$0	\$1,000	\$1,000
10-20-4510-550-000	Equipment > \$5,000	\$0	\$0	\$5,000	\$0
10-20-4510-551-000	Equipment < \$5,000	\$21	\$4,666	\$5,000	\$5,000
	Total Expenses	\$277,044	\$1,322,970	\$1,359,727	\$1,359,727

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Sanitation					
10-30-4710-121-000	Salaries & Wages	\$0	\$0	\$55,003	\$48,731
10-30-4710-181-000	SS & Medicare Contribution	\$0	\$0	\$798	\$707
10-30-4710-182-000	Retirement	\$0	\$0	\$6,683	\$6,262
10-30-4710-183-000	Health Insurance	\$0	\$0	\$9,595	\$9,228
10-30-4710-231-000	Branding Items - Printables	\$0	\$1,690	\$6,000	\$7,000
10-30-4710-325-000	Postage	\$3,240	\$5,990	\$6,000	\$7,000
10-30-4710-375-000	Public Outreach	\$3,178	\$2,987	\$5,000	\$5,000
10-30-4710-397-000	Contracts, Solid Waste Service	\$678,644	\$690,958	\$871,529	\$970,584
10-30-4710-397-001	Tipping Fees - Solid Waste	\$454,307	\$445,617	\$622,440	\$622,440
10-30-4710-397-002	Yard Debris Pick Up	\$185,430	\$188,800	\$291,067	\$324,109
10-30-4710-397-003	Bulk Waste Service Fee	\$0	\$0	\$8,922	\$9,293
10-30-4710-397-004	Bulk Waste Tipping Fees	\$24,026	\$23,463	\$39,900	\$34,314
10-30-4710-397-005	Recycle Landfill Fee	\$0	\$0	\$442,890	\$442,890
10-30-4710-397-006	Contracts, Recycling Service	\$401,001	\$438,628	\$501,840	\$559,349
10-30-4710-397-007	Tipping Fees - Yard Waste	\$15,044	\$16,374	\$35,910	\$47,880
10-30-4710-499-001	Contingency	\$3,064	\$3,634	\$28,000	\$30,000
	Total Expenses	\$1,767,934	\$1,818,142	\$2,931,577	\$3,124,787

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Public Works					
10-40-4260-121-000	Salaries & Wages	\$480,705	\$518,594	\$522,066	\$616,746
10-40-4260-181-000	SS & Medicare Contribution	\$6,409	\$7,045	\$7,569	\$8,940
10-40-4260-182-000	Retirement	\$48,983	\$59,120	\$63,431	\$79,229
10-40-4260-183-000	Health Insurance	\$0	\$0	\$115,241	\$132,051
10-40-4260-212-000	Uniforms	\$16,633	\$17,386	\$22,500	\$26,000
10-40-4260-240-000	Construction & Repairs	\$0	\$0	\$0	\$150,000
10-40-4260-260-000	Office Supplies & Materials	\$2,303	\$375	\$1,500	\$3,000
10-40-4260-260-001	Park Supplies	\$121	\$97	\$500	\$1,000
10-40-4260-311-000	Travel & Transportation	\$560	\$3,598	\$3,500	\$5,000
10-40-4260-314-000	Fuel	\$16,090	\$30,513	\$22,500	\$35,000
10-40-4260-325-000	Postage	\$526	\$539	\$1,000	\$1,000
10-40-4260-331-001	Street Lights	\$353,760	\$355,059	\$420,000	\$440,000
10-40-4260-353-000	Vehicle Maintenance	\$18,819	\$24,542	\$22,500	\$30,000
10-40-4260-354-000	Grounds Maintenance	\$10,165	\$15,624	\$22,500	\$35,000
10-40-4260-354-001	Parks Grounds Maintenance	\$30,736	\$42,835	\$82,500	\$170,000
10-40-4260-359-000	Maintenance & Repairs	\$12,109	\$18,863	\$20,000	\$30,000
10-40-4260-395-000	Staff Training	\$5,769	\$3,199	\$12,000	\$12,000
10-40-4260-397-000	Contract Services	\$17,923	\$33,122	\$40,000	\$77,000
10-40-4260-397-001	Community Forrestry	\$0	\$0	\$8,500	\$19,000
10-40-4260-491-000	Dues & Subscriptions	\$1,519	\$1,344	\$2,000	\$2,000
10-40-4260-550-000	Tools & Equipment > \$5,000	\$66,638	\$144,713	\$230,400	\$410,000
10-40-4260-551-000	Tools & Equipment < \$5,000	\$15,147	\$18,633	\$45,000	\$50,000
	Total Expenses	\$1,104,914	\$1,295,200	\$1,665,207	\$2,332,966

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Facilities					
10-40-4261-121-000	Salaries & Wages	\$0	\$0	\$0	\$157,773
10-40-4261-181-000	SS & Medicare Contribution	\$0	\$0	\$0	\$2,288
10-40-4261-182-000	Retirement	\$0	\$0	\$0	\$20,274
10-40-4261-183-000	Health Insurance	\$0	\$0	\$0	\$37,900
10-40-4261-260-000	Supplies-Muni Complex	\$9,063	\$10,434	\$15,000	\$3,000
10-40-4261-260-001	Supplies-ASB	\$0	\$20	\$500	\$0
10-40-4261-260-002	Supplies-CCP	\$8,924	\$9,804	\$15,000	\$3,000
10-40-4261-260-003	Supplies-CSP	\$3,758	\$550	\$6,000	\$3,000
10-40-4261-260-004	Supplies-CPP	\$0	\$0	\$500	\$0
10-40-4261-331-000	Electricity-Muni Complex	\$21,886	\$22,395	\$30,000	\$32,000
10-40-4261-331-001	Electricity-ASB	\$8,453	\$8,313	\$12,000	\$12,000
10-40-4261-331-002	Electricity-CCP	\$19,541	\$24,592	\$45,000	\$45,000
10-40-4261-331-003	Electricity-CSP	\$25,325	\$26,523	\$38,000	\$38,000
10-40-4261-331-004	Electricity-CPP	\$460	\$647	\$1,000	\$1,000
10-40-4261-333-000	Natural Gas	\$1,239	\$1,291	\$1,000	\$2,000
10-40-4261-334-000	Water & Sewer-Muni Complex	\$11,854	\$18,319	\$27,000	\$30,000
10-40-4261-334-001	Water & Sewer-ASB	\$1,521	\$1,462	\$2,000	\$5,000
10-40-4261-334-002	Water & Sewer-CCP	\$28,330	\$44,911	\$65,000	\$60,000
10-40-4261-334-003	Water & Sewer-CSP	\$4,696	\$5,278	\$8,000	\$8,000
10-40-4261-334-004	Water & Sewer-Cpp	\$0	\$0	\$0	\$0
10-40-4261-359-000	Maintenance & Repairs-Buildings	\$20,750	\$16,254	\$75,000	\$150,000
10-40-4261-359-001	Maintenance & Repairs-Parks	\$38,450	\$83,534	\$100,000	\$150,000
10-40-4261-397-000	Contract Services-Buildings	\$29,913	\$19,166	\$20,000	\$150,000
10-40-4261-397-001	Contract Services-Parks	\$1,900	\$14,595	\$15,000	\$46,631
10-40-4261-551-000	Equipment < \$5,000 Buildings	\$378	\$3,286	\$5,000	\$17,000
10-40-4261-551-001	Equipment < \$5,000 Parks	\$711	\$4,308	\$5,000	\$5,000
10-40-4261-599-000	Otr Struct., Improv., Capital Outlay	\$12,248	\$5,325	\$0	\$0
	Total Expenses	\$249,401	\$321,007	\$486,000	\$978,866

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Planning & Zoning					
10-40-4910-121-000	Salaries & Wages	\$410,211	\$428,417	\$481,893	\$457,580
10-40-4910-181-000	SS & Medicare Contribution	\$5,805	\$6,021	\$6,987	\$6,635
10-40-4910-182-000	Retirement	\$41,511	\$48,583	\$58,550	\$58,982
10-40-4910-183-000	Health Insurance	\$65,360	\$65,116	\$80,730	\$78,502
10-40-4910-212-000	Uniforms	\$985	\$498	\$1,000	\$1,500
10-40-4910-260-000	Office Supplies & Materials	\$2,417	\$1,949	\$4,000	\$4,000
10-40-4910-311-000	Travel & Transportation	\$0	\$0	\$3,500	\$5,000
10-40-4910-325-000	Planning Postage	\$2,271	\$1,606	\$5,000	\$5,500
10-40-4910-341-000	Printing & Binding	\$702	\$319	\$5,000	\$1,000
10-40-4910-391-000	Advertising	\$2,608	\$5,431	\$5,000	\$3,000
10-40-4910-395-000	Staff Training	\$1,819	\$9,304	\$6,500	\$8,500
10-40-4910-395-001	Committee Training	\$12	\$570	\$750	\$750
10-40-4910-396-000	Filing Fees	\$26	\$0	\$100	\$100
10-40-4910-397-000	Contract Services	\$18,155	\$25,027	\$5,000	\$5,000
10-40-4910-398-001	Box City Program	\$0	\$678	\$750	\$750
10-40-4910-491-000	Dues & Subscriptions	\$1,280	\$1,736	\$2,200	\$2,500
10-40-4910-499-000	Miscellaneous Expense	\$115	\$0	\$250	\$250
10-40-4910-499-001	Public Relations	\$39	\$0	\$200	\$200
	Total Expenses	\$553,317	\$595,256	\$667,410	\$639,749

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Code Enforcement					
10-40-4911-121-000	Salaries & Wages	\$71,286	\$72,638	\$95,660	\$94,287
10-40-4911-181-000	SS & Medicare Contribution	\$1,030	\$1,051	\$1,387	\$1,367
10-40-4911-182-000	Retirement	\$7,264	\$8,281	\$11,623	\$12,154
10-40-4911-183-000	Health Insurance	\$11,695	\$13,353	\$18,440	\$19,055
10-40-4911-212-000	Uniforms	\$399	\$86	\$400	\$750
10-40-4911-260-000	Office Supplies & Materials	\$354	\$436	\$400	\$400
10-40-4911-375-001	Community Enhancement And Abatement	\$2,106	\$2,284	\$22,500	\$45,000
10-40-4911-397-001	Minimum Housing Program	\$0	\$0	\$10,000	\$10,000
	Total Expenses	\$94,135	\$98,128	\$160,410	\$183,013

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Community & Economic Development					
10-40-4920-391-000	Advertising	\$8,050	\$0	\$0	\$0
10-40-4920-397-000	Contract Services	\$1,700	\$43,000	\$150,000	\$100,000
10-40-8130-540-000	Public Works Capital Request	\$0	\$28,000	\$0	\$0
10-40-8130-550-000	Equipment & Maintenance Yard	\$0	\$0	\$30,000	\$135,000
10-40-8130-599-000	Otr Struct., Improv., Capital Outlay	\$0	\$0	\$0	\$117,000
	Total Expenses	\$9,750	\$71,000	\$180,000	\$352,000

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Debt Service					
10-60-9100-710-012	2012 Street Sidewalk Bond Principal Pmt	\$104,000	\$104,000	\$264,000	\$303,000
10-60-9100-710-013	2013 Public Bond Sale Principal Payment	\$405,000	\$405,000	\$345,000	\$405,000
10-60-9100-710-020	2021 Go Bonds Principal Payment	\$0	\$0	\$300,000	\$300,000
10-60-9100-720-012	2012 Street Sidewalk Bond Interest Pmt	\$48,848	\$46,612	\$44,376	\$38,700
10-60-9100-720-013	2013 Public Bond Sale Interest Payment	\$109,413	\$102,325	\$95,238	\$89,200
10-60-9100-720-019	2019 Park Bond Principal Payment	\$218,367	\$214,689	\$211,149	\$207,608
10-60-9100-720-020	2021 Go Bonds Interest Payment	\$0	\$120,450	\$211,500	\$196,500
10-60-9100-760-002	Chestnut Park Installment Loan	\$137,430	\$133,475	\$129,521	\$0
10-60-9100-760-004	Municipal Complex Installment Loan	\$400,420	\$392,463	\$384,507	\$376,550
	Total Expenses	\$1,423,478	\$1,519,015	\$1,985,291	\$1,916,558

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Parks & Recreation					
10-80-6130-121-000	Salaries & Wages	\$206,369	\$203,925	\$310,530	\$357,762
10-80-6130-126-000	Salaries & Wages - Temp And Part-Time	\$22,615	\$30,241	\$80,000	\$65,000
10-80-6130-181-000	SS & Medicare Contribution	\$4,564	\$5,061	\$10,623	\$10,160
10-80-6130-182-000	Retirement	\$21,029	\$23,247	\$37,729	\$46,115
10-80-6130-183-000	Health Insurance	\$37,908	\$39,417	\$63,907	\$73,362
10-80-6130-212-000	Uniforms	\$1,128	\$1,148	\$1,750	\$2,500
10-80-6130-260-000	Office Supplies & Materials	\$644	\$329	\$1,000	\$1,100
10-80-6130-260-001	Supplies - Sponsorship	\$786	\$3,968	\$10,000	\$9,000
10-80-6130-260-002	Supplies - Program	\$9,341	\$14,116	\$41,500	\$50,000
10-80-6130-290-000	Park Supplies	\$682	\$0	\$0	\$0
10-80-6130-311-000	Travel & Transportation	\$0	\$0	\$7,000	\$7,000
10-80-6130-325-000	Postage	\$596	\$6,982	\$11,800	\$8,000
10-80-6130-375-000	Public Outreach	\$3,284	\$23,683	\$23,600	\$40,000
10-80-6130-395-000	Staff Training	\$1,811	\$3,253	\$6,000	\$8,000
10-80-6130-397-000	Contract Services	\$4,066	\$29,374	\$40,000	\$40,000
10-80-6130-491-000	Dues & Subscriptions	\$1,024	\$2,289	\$3,500	\$4,500
10-80-6130-491-001	Mayor's Tree Initiative	\$88	\$1,584	\$3,900	\$4,400
10-80-6130-493-001	Concerts In The Park	\$0	\$23,350	\$32,000	\$35,000
10-80-6130-493-002	National Night Out	\$0	\$2,827	\$4,500	\$5,000
10-80-6130-493-004	Cultural Arts	\$0	\$3,611	\$13,500	\$5,000
10-80-6130-493-005	Disc Golf Grand Opening	\$0	\$150	\$0	\$0
10-80-6130-493-006	Halloween Event	\$4,596	\$6,412	\$8,500	\$14,500
10-80-6130-493-008	Christmas/Winter Fest Event	\$1,533	\$28,116	\$12,000	\$19,000
10-80-6130-493-009	Movies In The Park	\$0	\$3,633	\$6,500	\$5,000
10-80-6130-493-010	Paws In The Park	\$0	\$2,164	\$5,000	\$5,000
10-80-6130-493-012	Hop To IT!	\$2,432	\$8,166	\$8,000	\$8,200
10-80-6130-493-017	Family Fun Day	\$0	\$49,079	\$70,000	\$85,000
10-80-6130-493-019	July 4th Parade	\$0	\$2,254	\$3,380	\$3,000
10-80-6130-493-023	Fall Festival	\$0	\$0	\$28,750	\$0
10-80-6130-493-024	Competition Events	\$0	\$0	\$5,000	\$11,500
10-80-6130-493-025	Touch-A-Truck	\$0	\$3,712	\$5,250	\$13,000
10-80-6130-493-026	Comedy Under The Stars	\$0	\$0	\$6,000	\$0
10-80-6130-493-028	Games In The Park	\$0	\$0	\$2,950	\$0
10-80-6130-493-029	Crews, Brews, & BBQ	\$60	\$750	\$5,500	\$5,500

10-80-6130-493-030	Mom/Son, Dad/Daughter Dance	\$0	\$2,252	\$4,500	\$4,500
10-80-6130-493-031	Veterans & Memorial Day	\$0	\$239	\$1,500	\$750
10-80-6130-493-032	Juneteenth	\$0	\$3,867	\$7,000	\$7,000
10-80-6130-493-033	Back 2 School Splash	\$0	\$1,189	\$2,500	\$2,500
10-80-6130-499-000	Miscellaneous Expense	\$0	\$0	\$1,000	\$1,000
10-80-6130-511-000	Office Furniture & Equipment < \$5,000	\$0	\$0	\$500	\$750
10-80-6130-550-000	Equipment > \$5,000	\$17,562	\$87,497	\$0	\$0
10-80-6130-551-000	Equipment < \$5,001	\$790	\$1,704	\$2,500	\$5,000
10-80-6131-551-000	CCP Small Equipment < \$5,000	\$0	\$2,474	\$0	\$0
10-80-8170-550-000	Park & Rec Capital Request	\$17,500	\$67,223	\$0	\$0
	Total Expenses	\$360,408	\$689,288	\$889,169	\$963,099

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Debt Service Revenue:					
41-00-3831-491-000	Interest Earned	\$556	\$7,616	\$0	\$0
41-00-3981-980-000	Transfer From General Fund - Ad Valorem	\$1,868,676	\$2,589,069	\$2,548,313	\$2,663,922
41-00-3981-980-001	Transfer From General Fund-Motor Vehicle	\$260,028	\$274,328	\$257,954	\$277,547
41-00-3991-991-000	Fund Balance Approp.	\$0	\$0	\$0	\$0
	Total Debt Service Revenue:	\$2,129,260	\$2,871,014	\$2,806,267	\$2,941,469
Debt Service Expenses:					
41-00-9840-910-002	Transfer To Debt Service-Municipal Compl	\$400,420	\$392,463	\$384,507	\$376,550
41-00-9840-910-005	Transfer To Csp Installment Loan Debt	\$137,430	\$133,475	\$0	\$0
41-00-9840-910-012	Transfer To Debt Service - 2012 Series	\$152,848	\$150,612	\$308,376	\$341,700
41-00-9840-910-013	Transfer To Debt Service - 2013 Series	\$514,413	\$507,325	\$440,238	\$494,200
41-00-9840-910-019	Transfer To Debt Service-2019 Series	\$218,230	\$214,689	\$211,149	\$207,608
41-00-9840-910-020	Transfer To Debt Service-2021 Series		\$120,450	\$511,500	\$496,500
41-00-9840-980-000	Transfer To Chestnut Square Cap Project	\$0	\$0	\$129,521	\$0
41-00-9840-980-006	Transfer To Chestnut Parkway Extention	\$12,440	\$33,285	\$0	\$0
41-00-9840-980-100	Py Rollover- Transfer To Chestnut Square	\$0	\$598,062	\$0	\$0
41-00-9840-980-101	Py Rollover- Transfer To Crooked Creek	\$0	\$550,473	\$0	\$0
41-00-9840-980-102	Py Rollover Municipal Complex	\$0	\$3,487,690	\$0	\$0
41-00-9840-980-103	Py Rollover-Transfer To Uit&Sardis Ch Rd	\$0	\$1,025,520	\$0	\$0
41-00-9840-980-106	Py Rollover-Transfer To Chestnut Pkwy Ex	\$0	\$134,891	\$0	\$0
41-00-9840-993-000	Currentyear Funds Available For Transfer	-\$10,776	\$0	\$820,976	\$1,024,911
	Total Debt Service Expenses:	\$1,425,005	\$7,348,936	\$2,806,267	\$2,941,469

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY24 Proposed Budget
Stormwater Revenue					
60-90-3750-000-000	Stormwater Revenue - Current Year	\$1,505,243	\$1,539,859	\$1,550,000	\$1,565,500
60-90-3750-000-001	Stormwater Revenue - Prior Years	\$20,538	\$3,988	\$0	\$0
60-90-3751-002-000	SCM Review Fees	\$0	\$0	\$0	\$0
60-90-3831-497-000	Investment Income	\$16	\$90	\$95	\$1,500
60-90-3839-890-000	Other Miscellaneous Revenue		\$151,314	\$0	\$0
60-90-3991-991-000	Fund Balance Appropriated	\$0	\$0	\$954,800	\$535,566
	Total Stormwater Revenue	\$1,525,796	\$1,695,251	\$2,504,895	\$2,102,566
Stormwater Expenses					
60-90-7500-121-000	Salaries & Wages	\$181,452	\$175,946	\$283,343	\$328,743
60-90-7500-181-000	SS & Medicare Contribution	\$2,585	\$2,540	\$4,109	\$4,767
60-90-7500-182-000	Retirement	\$18,490	\$20,058	\$34,426	\$42,305
60-90-7500-183-000	Health Insurance	\$31,187	\$30,763	\$55,467	\$58,501
60-90-7500-192-000	Legal Expenses	\$0	\$0	\$0	\$0
60-90-7500-212-000	Uniforms	\$0	\$87	\$550	\$550
60-90-7500-231-000	Public Education	\$2,016	\$4,682	\$5,000	\$5,000
60-90-7500-260-000	Office Supplies And Materials	\$720	\$65	\$1,000	\$1,000
60-90-7500-311-000	Travel And Transportation	\$0	\$92	\$1,000	\$1,000
60-90-7500-314-000	Gas - Stormwater	\$1,200	\$1,946	\$6,000	\$6,000
60-90-7500-325-000	Postage & Shipping	\$12	\$0	\$2,000	\$2,000
60-90-7500-341-000	Printing & Binding	\$0	\$0	\$200	\$2,000
60-90-7500-352-000	Equipment Maintenance & Repairs	\$0	\$218	\$5,000	\$5,000
60-90-7500-353-000	Vehicle Maintenance	\$795	\$2,201	\$3,000	\$5,000
60-90-7500-359-000	Repairs & Maint-Const Projects	\$31,224	\$38,176	\$100,000	\$100,000
60-90-7500-370-000	Advertising	\$0	\$0	\$0	\$200
60-90-7500-395-000	Staff Training	\$750	\$475	\$1,000	\$1,000
60-90-7500-396-000	Fees & Permits	\$195	\$570	\$1,000	\$1,500
60-90-7500-397-000	Contract Services	\$252,929	\$332,815	\$400,000	\$400,000
60-90-7500-397-001	Maintenance Contracted Service	\$156	\$193	\$0	\$0
60-90-7500-491-000	Dues & Subscriptions	\$860	\$920	\$1,000	\$1,000
60-90-7500-550-000	Other Equipment > \$5,000	\$73,964	\$95,357	\$100,800	\$102,000
60-90-7500-551-000	Other Equipment < \$5,000	\$3,790	\$4,084	\$20,000	\$35,000
60-90-7500-570-000	Land			\$0	\$0
60-90-7500-599-000	Otr Struct., Improv.; Capital Outlay	\$1,576,615	\$498,741	\$1,480,000	\$1,000,000
	Total Stormwater Expenses	\$2,178,939	\$1,209,927	\$2,504,895	\$2,102,566

ACCOUNT ID	Description	FY21 Actual	FY22 Actual	FY23 Budgeted	FY2024 Proposed Budget
Powell Bill Revenue:					
15-00-3981-980-000	Transfer From General Fund	\$308,932	\$0	\$0	\$0
15-00-3982-000-024	Transfer From NC Grant Capital Improv.		\$0	\$0	\$0
15-20-3316-230-000	Powell Bill Funds	\$856,511	\$1,013,310	\$865,100	\$1,025,000
15-20-3316-230-002	PB-Sheridan Escrow Reimbursement			\$0	\$0
15-20-3831-491-000	Investment Income	\$383	\$3,574	\$800	\$47,500
15-20-3839-890-000	Miscellaneous Revenue		\$313,275	\$0	\$0
15-20-3991-991-000	Fund Balance Appropriation	\$0	\$0	\$1,152,061	\$982,500
	Total Powell Bill Revenue:	\$1,165,825	\$1,330,158	\$2,017,961	\$2,055,000
Powell Bill Expenses:					
15-20-4512-121-000	Salaries & Wages	\$59,570	\$93,218	\$140,405	\$0
15-20-4512-181-000	SS & Medicare Contribution	\$864	\$1,342	\$2,036	\$0
15-20-4512-182-000	Retirement	\$6,071	\$10,627	\$17,059	\$0
15-20-4512-183-000	Health Insurance	\$10,746	\$14,919	\$30,411	\$0
15-20-4512-396-001	Engineering	\$0	\$0	\$0	\$0
15-20-4512-397-001	Maintenance Contracted Service	\$156	\$193	\$0	\$0
15-20-4512-399-000	Maintenance	\$11,985	\$13,293	\$50,000	\$0
15-20-4512-399-002	Curb & Gutter	\$0	\$0	\$10,000	\$0
15-20-4512-399-003	Traffic Control	\$6,251	\$0	\$20,000	\$0
15-20-4512-399-004	Snow & Ice Removal	\$0	\$644	\$0	\$0
15-20-4512-399-005	Traffic Calming	\$0	\$3,871	\$40,000	\$50,000
15-20-4512-550-000	New Equipment > \$5,000	\$61,265	\$95,357	\$100,800	\$0
15-20-4512-551-000	New Equipment < \$5,000	\$2,525	\$0	\$12,250	\$5,000
15-20-4512-575-000	Right Of Way	\$0	\$0	\$20,000	\$0
15-20-4512-591-000	Paving / Resurfacing	\$505,423	\$1,136,910	\$1,500,000	\$2,000,000
15-20-4512-597-000	Sidewalks	\$11,089	\$36,767	\$75,000	\$0
	Total Powell Bill Expenses:	\$675,945	\$1,407,142	\$2,017,961	\$2,055,000

**AMENDED TO CORRECT ERROR
CAPITAL PROJECT ORDINANCE US 74 MULTI-USE PATH
AND SOUTH FORK CROOKED CREEK GREENWAY
(*Item Corrected → \$1,743,000 to 743,131)**

WHEREAS, the Town of Indian Trail desires to promote safe and efficient motor vehicle movement in the Town; and

WHEREAS, certain grant funding to accomplish this goal is available and has been approved for the Town of Indian Trail,

BE IT ORDAINED by Town Council of the Town of Indian Trail, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

SECTION 1. The project authorized is the US 74 Multi-Use Path and South Fork Crooked Creek Greenway (EB-5723).

SECTION 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the grant documents and budget contained herein.

SECTION 3. The following amount is appropriated for this project:

Design	\$145,000
Right of Way	\$250,000
Construction	<u>\$4,735,131</u>
Total:	<u>\$5,130,131</u>

SECTION 4. The following revenues are anticipated to complete this project:

Town's Portion - ROW (General Fund)	\$150,000
CRTPO Funding – Design (80%)	\$145,000
CRTPO Funding – Right of Way (80%)	\$100,000
CRTPO Funding – Construction (80%)	\$3,992,000
Town's Portion – Construction (Debt Service/Capital Reserve) *	<u>\$743,131</u>
Total	<u>\$5,130,131</u>

SECTION 5. The Finance Director is hereby directed to maintain within the capital project fund sufficient detailed accounting records to satisfy the requirements of an annual independent audit. The terms of the bond resolution also shall be met.

SECTION 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

SECTION 7. The Finance Director is directed to report, on a quarterly basis, on the financial status of the project element in Section 3 and on the total revenues received or claimed.

SECTION 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on the capital project in every budget submission made to this Council.

SECTION 9. Any unexpended funds appropriated shall be reserved by the Town Council for use as provided by applicable law or regulation.

SECTION 10. The Finance Director is authorized from time to time to transfer as a loan from the General Fund in an amount necessary to met obligations until such time as funding is received. When Funds are received, repayments to the General Fund may be made.

SECTION 11. Copies of this capital project ordinance shall be made available to the Clerk and the Finance Director for direction in carrying out this project.

AND IT IS SO ORDAINED this 27th Day of November 2018.

Attest:


Kathy Queen, Town Clerk



TOWN OF INDIAN TRAIL


Michael L. Alvarez, Mayor

STATE OF NORTH CAROLINA
TOWN OF INDIAN TRAIL

ORDINANCE # 028 (3/38/23)

**AMENDING CAPITAL PROJECT ORDINANCE #20 FOR
INDIAN TRAIL ROAD COMPLETE STREET**

WHEREAS, the Town of Indian Trail desires to promote safe and efficient motor vehicle movement in the Town; and

WHEREAS, certain grant funding to accomplish this goal is available and has been approved for the Town of Indian Trail,

WHEREAS, additional grant funding was received and approved for Indian Trail for the intersection improvement of Matthews-Indian Trail and Indian Trail Road Intersection (U-6250),

WHEREAS, these additional funds for this intersection improvement (U-6250) has been approved by FHWA to be incorporated into EB-5931 for the purpose to combine both projects into the Indian Trail Complete Street (EB-5931),

BE IT ORDAINED by Town Council of the Town of Indian Trail, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

SECTION 1. The project authorized is the Indian Trail Road Complete Street (EB-5931).

SECTION 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the grant documents and budget contained herein.

SECTION 3. The following amount is appropriated for this project:

	<u>CPO #20</u>	<u>Amended</u>
Design	\$826,661	\$826,661
Right of Way	\$651,000	\$1,505,581
Construction	\$11,626,000	\$11,863,000
Streetscape Amenities	<u>\$50,000</u>	<u>\$50,000</u>
Total:	\$13,153,661	\$14,245,242

SECTION 4. The following revenues are anticipated to complete this project:

Town's Portion – Design (General Fund)	\$635,080	\$576,661
CRTPO Funding – Right of Way (80%)	\$520,800	\$520,800
Town's Portion – R/W (Town Center/Atrium) (20%)	\$0	\$130,200
Town's Portion - Debt Service/Capital Reserve	\$854,581	\$854,581
NC Department of Commerce Grant	\$50,000	\$50,000
CRTPO Funding - Construction (80%)	\$4,719,200	\$4,719,200
Town's Portion – Design (Atrium Contribution)	\$191,581	\$105,000
Town's Portion - Construction (Atrium Contribution)	\$1,182,419	\$1,003,900
Town's Portion - Design (Town Center Contribution)	\$0	\$145,000
Town's Portion - Construction (Town Center Contribution)	\$0	\$1,139,900
NC SCIF Grant – Duke Energy Underground	\$5,000,000	\$5,000,000
Total:	\$13,153,661	\$14,245,242

5. The Finance Director is hereby directed to maintain within the capital project fund sufficient detailed accounting records to satisfy the requirements of an annual independent audit. The terms of the bond resolution also shall be met.

SECTION 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

SECTION 7. The Finance Director is directed to report, on a quarterly basis, on the financial status of the project element in Section 3 and on the total revenues received or claimed.

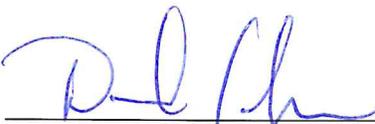
SECTION 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on the capital project in every budget submission made to this Council.

SECTION 9. Any unexpended funds appropriated shall be reserved by the Town Council for use as provided by applicable law or regulation.

SECTION 10. The Finance Director is authorized from time to time to transfer as a loan from the General Fund in an amount necessary to meet obligations until such time as funding is received. When Funds are received, repayments to the General Fund may be made.

SECTION 11. Copies of this capital project ordinance shall be made available to the Clerk and the Finance Director for direction in carrying out this project.

ADOPTED BY THE TOWN COUNCIL this the 28th day of May, 2023.


David Cohn, Mayor



Attest: 
Trena Sims, Town Clerk

**AMENDMENT TO ORDINANCE 05-10-2022 #013
GRANT PROJECT ORDINANCE FOR THE TOWN OF INDIAN TRAIL
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS**

BE IT ORDAINED by Town Council of the Town of Indian Trail, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

SECTION 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF). The Town of Indian Trail has received the first tranche in the amount of \$6,387,262.50 of CSLRF funds. The total allocation is \$12,774,525.00, with the remainder to be distributed to the town within 12 months. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

SECTION 2: The Town has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend up to \$10 million of its ARP/CSLFRF funds for the provision of government services.

SECTION 3: The following amounts are appropriate for the project and authorized for expenditure:

Internal Project Code	Project Description	Expenditure Category (EC)	Cost Object	Appropriation of ARP/CSLRF Funds
ARPA001	Law enforcement services for period of July 1, 2022 through June 30, 2023	6.1	Contractual Services & Subawards	\$3,774,808
ARPA002	Stormwater 1 st Avenue Project	5.6	Contractual Services & Subawards	\$2,007,686.20
ARPA003	Premium Pay	4.1	Compensation	\$185,208.47
ARPA003	Premium Pay	4.1	Fringe Benefits	\$24,828.87
	Unassigned			\$6,781,993.46
	TOTAL			\$12,774,525.00

SECTION 4: The following revenues are anticipated to be available to complete the project:

ARP/CSLRF Funds: \$12,774,525.00
Total: \$12,774,525.00

SECTION 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the Town’s Uniform Guidance Allowable Costs and Cost Principles Policy.

SECTION 6: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

SECTION 7: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Town Council.

SECTION 8: This grant project ordinance expires on December 31, 2026, or when all the CSLRF funds have been obligated and expended by the town, whichever occurs sooner.

ADOPTED BY THE TOWN COUNCIL this the 13th day of September 2022.




 David Cohn, Mayor

Attest: 
 Kathy Queen, Town Clerk

**CAPITAL PROJECT ORDINANCE FOR
INDIAN TRAIL ROAD COMPLETE STREET PHASE 2**

WHEREAS, the Town of Indian Trail desires to promote safe and efficient motor vehicle movement in the Town; and

WHEREAS, certain grant funding to accomplish this goal is available and has been approved for the Town of Indian Trail,

BE IT ORDAINED by Town Council of the Town of Indian Trail, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

SECTION 1. The project authorized is the Indian Trail Road Complete Street Phase 2.

SECTION 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the grant documents and budget contained herein.

SECTION 3. The following amount is appropriated for this project:

Design	<u>\$720,000</u>
Total	\$720,000

SECTION 4. The following revenues are anticipated to complete this project:

Town's Portion – Design (Debt Service)	<u>\$720,000</u>
Total	\$720,000

SECTION 5. The Finance Director is hereby directed to maintain within the capital project fund sufficient detailed accounting records to satisfy the requirements of an annual independent audit. The terms of the bond resolution also shall be met.

SECTION 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

SECTION 7. The Finance Director is directed to report, on a quarterly basis, on the financial status of the project element in Section 3 and on the total revenues received or claimed.

SECTION 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on the capital project in every budget submission made to this Council.

SECTION 9. Any unexpended funds appropriated shall be reserved by the Town Council for use as provided by applicable law or regulation.

SECTION 10. The Finance Director is authorized from time to time to transfer as a loan from the General Fund in an amount necessary to meet obligations until such time as funding is received. When Funds are received, repayments to the General Fund may be made.

SECTION 11. Copies of this capital project ordinance shall be made available to the Clerk and the Finance Director for direction in carrying out this project.

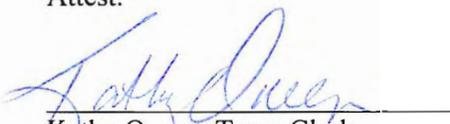
Adopted by the Town Council this the 11th day of October, 2022.

TOWN OF INDIAN TRAIL



David Cohn, Mayor

Attest:


Kathy Queen, Town Clerk

**AN AMENDMENT TO THE CAPITAL PROJECT ORDINANCE FOR
 CHESTNUT EXTENSION (Phase III)**

Note: This Ordinance combined two parts of a project:

- 1) Phase 1B of Chestnut Parkway (Lemmond Dr. to Hwy 74) (~ cost \$2.1M), and
- 2) Chestnut Parkway Phase III (Gribble to Old Monroe Road)

WHEREAS, the Town of Indian Trail desires to promote safe and efficient motor vehicle movement in the Town; and

WHEREAS, certain grant funding to accomplish this goal is available and has been approved for the Town of Indian Trail.

BE IT ORDAINED by Town Council of the Town of Indian Trail, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

SECTION 1. The projects authorized is the Chestnut Improvements, Chestnut Parkway Phase 1B, and Chestnut Parkway Phase III.

SECTION 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the grant documents and budget contained herein.

SECTION 3. The following amount is appropriated for this project:

	<u>CPO#237</u>	<u>CPO#300</u>	<u>Amended</u>
Design	\$254,056	\$500,000	\$500,000
Right of Way	\$300,000	\$450,000	\$1,050,000
Construction	<u>\$1,516,890</u>	<u>\$4,750,000</u>	<u>\$7,566,890</u>
Total:	\$2,070,946	\$5,700,000	\$9,116,890

SECTION 4. The following revenues are anticipated to complete this project:

	<u>CPO#237</u>	<u>CPO#300</u>	<u>Amended</u>
Street Bond 2012	\$1,481,346	\$1,481,346	\$1,481,346
Transportation Improvement Fund	\$587,400	\$587,400	\$587,400
Powell Bill Fund	\$2,200	\$2,200	\$2,200
Debt Service/Capital Reserve – Design/Construction	\$0	\$2,049,045	2,049,045
General Fund - Construction	\$0	\$1,580,009	2,314,480
Street Bond 2013 – Right of Way	\$0	\$0	\$1,182,419
Street Bond 2021 – Construction	<u>\$0</u>	<u>\$0</u>	<u>\$1,500,000</u>
	\$2,070,946	\$5,700,000	\$9,116,890

SECTION 5. The Finance Director is hereby directed to maintain within the capital project fund sufficient detailed accounting records to satisfy the requirements of an annual independent audit. The terms of the bond resolution also shall be met.

SECTION 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

SECTION 7. The Finance Director is directed to report, on a quarterly basis, on the financial status of the project element in Section 3 and on the total revenues received or claimed.

SECTION 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on the capital project in every budget submission made to this Council.

SECTION 9. Any unexpended funds appropriated shall be reserved by the Town Council for use as provided by applicable law or regulation.

SECTION 10. The Finance Director is authorized from time to time to transfer as a loan from the General Fund in an amount necessary to meet obligations until such time as funding is received. When Funds are received, repayments to the General Fund may be made.

SECTION 11. Copies of this capital project ordinance shall be made available to the Clerk and the Finance Director for direction in carrying out this project.

ADOPTED BY THE TOWN COUNCIL this the 25th day of October 2022.

TOWN OF INDIAN TRAIL



David Cohn, Mayor

Attest:


Kathy Queen, Town Clerk



**CAPITAL PROJECT ORDINANCE FOR
 CHESTNUT SQUARE PARK PHASE 2 (Concept 1)**

WHEREAS, the Town of Indian Trail desires to promote safe and efficient motor vehicle movement in the Town; and

WHEREAS, funding to accomplish this goal is available, and the project concept has been approved by the Indian Trail Council.

BE IT ORDAINED by Town Council of the Town of Indian Trail, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

SECTION 1. The project authorized is the Chestnut Square Park Phase 2 (Concept 1).

SECTION 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the grant documents and budget contained herein.

SECTION 3. The following amount is appropriated for this project:

	<u>CPO #21</u>
Design	\$262,000
Construction	<u>\$7,238,000</u>
Total	<u>\$7,500,000</u>

SECTION 4. The following revenues are anticipated to complete this project:

	<u>CPO #21</u>
SCIF Grant (reallocate "Holly Park" funds)	\$ 250,000
Stormwater Funds	250,000
Park Bonds	1,850,000
Debt Service/Capital Reserve (2.0 years of allocation)	2,007,000
Available (Unallocated) Fund Balance	<u>3,143,000</u>
Total	<u>\$7,500,000</u>

SECTION 5. The Finance Director is hereby directed to maintain within the capital project fund sufficient detailed accounting records to satisfy the requirements of an annual independent audit. The terms of the bond resolution also shall be met.

SECTION 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

SECTION 7. The Finance Director is directed to report, on a quarterly basis, on the financial status of the project element in Section 3 and on the total revenues received or claimed.

SECTION 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on the capital project in every budget submission made to this Council.

SECTION 9. Any unexpended funds appropriated shall be reserved by the Town Council for use as provided by applicable law or regulation.

SECTION 10. The Finance Director is authorized from time to time to transfer as a loan from the General Fund in an amount necessary to meet obligations until such time as funding is received. When Funds are received, repayments to the General Fund may be made.

SECTION 11. Copies of this capital project ordinance shall be made available to the Clerk and the Finance Director for direction in carrying out this project.

ADOPTED BY THE TOWN COUNCIL this the 8th Day of November 2022.

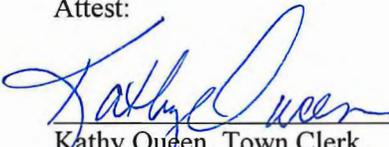
TOWN OF INDIAN TRAIL



David Coht, Mayor



Attest:



Kathy Queen, Town Clerk

**CAPITAL PROJECT ORDINANCE FOR SHADY BLUFF ROADWAY
IMPROVEMENTS**

WHEREAS, the Town of Indian Trail desires to promote safe and efficient motor vehicle movement in the Town; and

WHEREAS, certain grant funding to accomplish this goal is available and has been approved for the Town of Indian Trail,

BE IT ORDAINED by Town Council of the Town of Indian Trail, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

SECTION 1. The project authorized is the Shady Bluff Roadway Improvements.

SECTION 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the North Carolina State Capital and Infrastructure Grant (NC SCIF) documents and budget contained herein.

SECTION 3. The following amount is appropriated for this project:

	<u>CPO #369</u>	<u>Current Budget</u>
Design	\$30,000	\$65,000
Right of Way	\$150,000	\$150,000
Construction	<u>\$800,000</u>	<u>\$765,000</u>
Total:	\$980,000	\$980,000

SECTION 4. The following revenues are anticipated to complete this project:

General Fund	\$30,000	\$0
Stormwater Funds	\$240,000	\$0
Debt Service/Capital Reserve	\$710,000	\$0
NC SCIF Grant-Capital Improvements	<u> </u>	<u>\$980,000</u>
Total:	\$980,000	\$980,000

SECTION 5. The Finance Director is hereby directed to maintain within the capital project fund sufficient detailed accounting records to satisfy the requirements of an annual independent audit. The terms of the bond resolution also shall be met.

SECTION 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

SECTION 7. The Finance Director is directed to report, on a quarterly basis, on the financial status of the project element in Section 3 and on the total revenues received or claimed.

SECTION 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on the capital project in every budget submission made to this Council.

SECTION 9. Any unexpended funds appropriated shall be reserved by the Town Council for use as provided by applicable law or regulation.

SECTION 10. The Finance Director is authorized from time to time to transfer as a loan from the General Fund in an amount necessary to meet obligations until such time as funding is received. When Funds are received, repayments to the General Fund may be made.

SECTION 11. Copies of this capital project ordinance shall be made available to the Clerk and the Finance Director for direction in carrying out this project.

Adopted by Council this the 24th day of May 2022.

Attest/Seal by:



Kathy Queen, Town Clerk





David Cohn, Mayor

**CAPITAL PROJECT ORDINANCE FOR
NAVAJO TRAIL ROAD EXTENSION**

WHEREAS, the Town of Indian Trail desires to promote safe and efficient motor vehicle movement in the Town; and

WHEREAS, certain grant or town funding to accomplish this goal is available and has been approved for the Town of Indian Trail,

BE IT ORDAINED by Town Council of the Town of Indian Trail, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

SECTION 1. The project authorized is the Navajo Trail Road Extension.

SECTION 2. The officers of the Town are hereby directed to proceed with the capital project within the terms of the grant documents and budget contained herein.

SECTION 3. The following amount is appropriated for this project:

Design	\$67,000
Right of Way	\$300,000
Construction	<u>\$975,000</u>
Total:	<u>\$1,342,000</u>

SECTION 4. The following revenues are anticipated to complete this project:

Town's Portion – Design (2021 Street Bond)	\$67,000
Town's Portion – Right of Way (2021 Street Bond)	\$300,000
Town's Portion – Construction (2021 Street Bond)	<u>\$975,000</u>
Total:	<u>\$1,342,000</u>

SECTION 5. The Finance Director is hereby directed to maintain within the capital project fund sufficient detailed accounting records to satisfy the requirements of an annual independent audit. The terms of the bond resolution also shall be met.

SECTION 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

SECTION 7. The Finance Director is directed to report, on a quarterly basis, on the financial status of the project element in Section 3 and on the total revenues received or claimed.

SECTION 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on the capital project in every budget submission made to this Council.

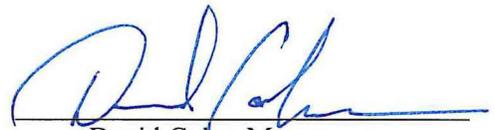
SECTION 9. Any unexpended funds appropriated shall be reserved by the Town Council for use as provided by applicable law or regulation.

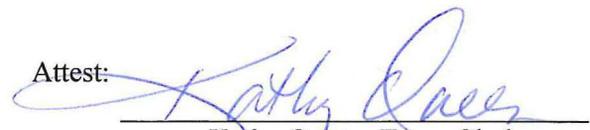
SECTION 10. The Finance Director is authorized from time to time to transfer as a loan from the General Fund in an amount necessary to meet obligations until such time as funding is received. When Funds are received, repayments to the General Fund may be made.

SECTION 11. Copies of this capital project ordinance shall be made available to the Clerk and the Finance Director for direction in carrying out this project.

ADOPTED BY THE TOWN COUNCIL this the 14th day of June, 2022.




David Cohn, Mayor

Attest: 
Kathy Queen, Town Clerk

STATE OF NORTH CAROLINA
TOWN OF INDIAN TRAIL



ORDINANCE: 04-12-22 #010

**ORDINANCE AUTHORIZING THE ESTABLISHMENT
OF A CAPITAL RESERVE FUND**

WHEREAS, the Town of Indian Trail, North Carolina desires to establish a fund to accumulate funds for future Capital needs; pursuant to Chapter 159-18 of the General Statutes of North Carolina.

NOW, THEREFORE, BE IT RESOLVED by the Town of Indian Trail Town Council that:

SECTION 1: The governing board hereby creates a Capital Reserve Fund for the purpose of funding the following capital projects related to capital outlay:

Construction of Public Works Facility. Estimated cost of project is \$10,000,000 that includes land purchase, design, and construction. Project to begin in FY2023 with estimated completion FY2026.

SECTION 2: The Town's Capital Reserve Fund will be funded through an appropriation in the annual budget ordinance to the CRF in the amount of \$2,000,000 from general fund balance FY2023-FY2026. FY2022 Budget Amendment to transfer \$500,000 to CRF from General Fund Contingency.

SECTION 3: This Capital Reserve Fund shall remain effective until above listed projects, and any projects added in the future, are completed. The Capital Reserve Fund may be amended by the governing board as needed to add additional appropriations, modify, or eliminate existing capital projects, and/or new capital projects.

SECTION 4: This Ordinance shall become effective and binding upon its adoption.

This Ordinance is effective upon adoption 12th of April 2022 .


David Cohn, Mayor

Attest:


Kathy Queen, Town Clerk



STATE OF NORTH CAROLINA
TOWN OF INDIAN TRAIL

ORDINANCE: 04-12-22 #004

**GRANT PROJECT ORDINANCE FOR THE TOWN OF INDIAN TRAIL SCIF GRANT
CAPITAL IMPROVEMENTS**

BE IT ORDAINED by Town Council of the Town of Indian Trail, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

SECTION 1: This ordinance is to establish a budget for a project to be funded by the State Capital and Infrastructure Fund in the Current Operations Appropriation Act of 2021 (SL 2021-180) as modified by SL 2021-189 and S.L. 2022-6. The Town of Indian Trail received \$10,000,000 in SCIF Grant Funds as defined by S.L 2021.180 Section Sec 40.8; Committee Report Reference H63 Item 670. These funds may be used for the capital improvements within the Town of Indian Trail.

SECTION 2: The following amounts are appropriated for the project and authorized for expenditure:

SCIF Project \$10,000,000

SECTION 3: The following revenues are anticipated to be available to complete the project:

SCIF Funds \$10,000,000

SECTION 4: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

SECTION 5: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

SECTION 6: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Town Council.

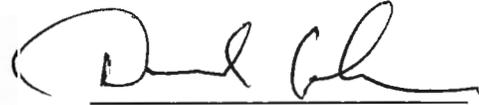
SECTION 7: This grant project ordinance expires on June 30, 2023, or when all the SCIF Grant funds have been obligated and expended by the town, whichever occurs sooner.

Adopted this the 12th day of April 2022.

Attest:


Kathy Queen, Town Clerk



TOWN OF INDIAN TRAIL

David Cohn, Mayor

STATE OF NORTH CAROLINA
TOWN OF INDIAN TRAIL

ORDINANCE: 04-12-22 #008

**GRANT PROJECT ORDINANCE FOR THE TOWN OF INDIAN TRAIL SCIF GRANT
PARKS AND RECREATION**

BE IT ORDAINED by Town Council of the Town of Indian Trail, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

SECTION 1: This ordinance is to establish a budget for a project to be funded by the State Capital and Infrastructure Fund in the Current Operations Appropriation Act of 2021 (SL 2021-180) as modified by SL 2021-189 and S.L. 2022-6. The Town of Indian Trail received \$250,000 in SCIF Grant Funds as defined by Committee Report Reference H30 Item 277. These funds may be used for the use of parks and recreation.

SECTION 2: The following amounts are appropriated for the project and authorized for expenditure:

SCIF Project \$250,000

SECTION 3: The following revenues are anticipated to be available to complete the project:

SCIF Funds \$250,000

SECTION 4: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

SECTION 5: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

SECTION 6: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Town Council.

SECTION 7: This grant project ordinance expires on June 30, 2023, or when all the SCIF Grant funds have been obligated and expended by the town, whichever occurs sooner.

Adopted this the 12th day of April 2022.

Attest:

TOWN OF INDIAN TRAIL


David Cohn, Mayor


Kathy Queen, Town Clerk



AMENDMENT TO [REDACTED] RESOLUTION BY TOWN COUNCIL OF THE TOWN OF INDIAN TRAIL

AUTHORIZING INCREASE IN MICRO-PURCHASE THRESHOLD

WHEREAS, from time to time, the Town of Indian Trail purchases goods and services using federal funding subject to the procurement standards in 2 C.F.R. Part 200, Subpart D; and

WHEREAS, the Town of Indian Trail procurement of such goods and services is subject to Procurement Policy, as most recently amended on May 24,2022; and

WHEREAS, the Town of Indian Trail is a non-Federal entity under the definition set forth in 2 C.F.R. § 200.1; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(ii), a non-Federal entity may award micro-purchases without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents that the non-Federal entity files accordingly; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iii), a non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures; and

WHEREAS, pursuant to 2 C.F.R. § 200.320(a)(1)(iv), a non-Federal entity may self-certify on an annual basis a micro-purchase threshold not to exceed \$50,000 and maintain documentation to be made available to a Federal awarding agency and auditors in accordance with 2 C.F.R. § 200.334; and

WHEREAS, pursuant to 2 C.F.R. § 200.320(a)(1)(iv), such self-certification must include (1) a justification for the threshold, (2) a clear identification of the threshold, and (3) supporting documentation, which, for public institutions, may be a “higher threshold consistent with State law”; and

WHEREAS, G.S. 143-129(a) and G.S. 143-131(a) require the Town of Indian Trail to conduct a competitive bidding process for the purchase of (1) “apparatus, supplies, materials, or equipment” where the cost of such purchase is equal to or greater than \$30,000, and (2) “construction or repair work” where the cost of such purchase is greater than or equal to \$30,000; and

WHEREAS, North Carolina law does not require a unit of local government to competitively bid for purchase of services other than services subject to the qualifications-based selection process set forth in Article 3D of Chapter 143 of the North Carolina General Statutes (the “Mini-Brooks Act”); and

WHEREAS, G.S. 143-64.32 permits units of local government to exercise, in writing, an exemption to the qualifications-based selection process for services subject to the Mini-Brooks Act for particular projects where the aggregate cost of such services do not exceed \$50,000; and

WHEREAS, pursuant to 2 C.F.R. 200.320(a)(1)(iv), the Town Council of the Town of Indian Trail now desires to adopt higher micro-purchase thresholds than those identified in 48 C.F.R. § 2.101.

NOW THEREFORE, BE IT RESOLVED BY TOWN COUNCIL OF THE TOWN OF INDIAN TRAIL:

1. In accordance with 2 C.F.R. § 200.320(a)(1)(iv) and the applicable provisions of North Carolina law, the Town of Indian Trail hereby self-certifies the following micro-purchase thresholds, each of which is a “higher threshold consistent with State law” under 2 C.F.R. § 200.320(a)(1)(iv)(C) for the reasons set forth in the recitals to this resolution:

2. The self-certification made herein shall be effective as of the date hereof and shall be applicable until the June 30, 2024 of the Unit but shall not be applicable to Federal financial assistance awards issued prior to November 12, 2020, including financial assistance awards issued prior to that date under the Coronavirus Aid, Relief, and Economic Support (CARES) Act of 2020 (Pub. L. 116-136).

3. In the event that the Town of Indian Trail receives funding from a federal grantor agency that adopts a threshold more restrictive than those contained herein, the Unit shall comply with the more restrictive threshold when expending such funds.

4. The Unit shall maintain documentation to be made available to a Federal awarding agency, any pass-through entity, and auditors in accordance with 2 C.F.R. § 200.334.

5. The Town Manager and Finance Director of the Unit are hereby authorized, individually and collectively, to revise the Purchasing Policy of the Unit to reflect the increased micro-purchase thresholds specified herein, and to take all such actions, individually and collectively, to carry into effect the purpose and intent of the foregoing resolution.

Adopted this the 13th day of June 2023.

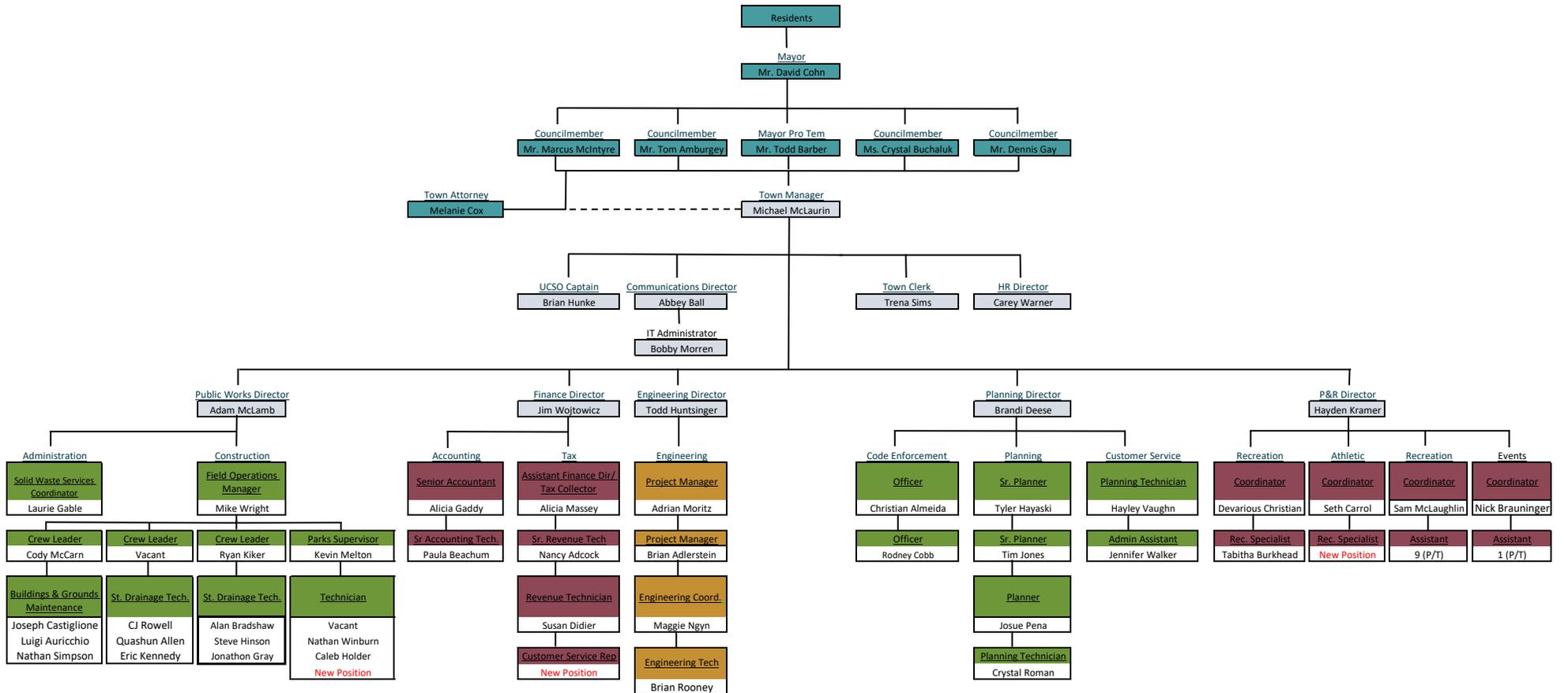
David Cohn, Mayor

Trena Sims, Town Clerk

2023-2024 Indian Trail Recommended Classification & Pay Plan

Classification	Minimum	Market	Maximum	FLSA
Accounting Technician	\$35,111	\$43,888	\$57,055	Nonexempt
Customer Service Representative	\$35,111	\$43,888	\$57,055	Nonexempt
Buildings & Grounds Maintenance Technician	\$35,111	\$43,888	\$57,055	Nonexempt
Parks Maintenance Technician	\$35,111	\$43,888	\$57,055	Nonexempt
Revenue Technician	\$35,111	\$43,888	\$57,055	Nonexempt
Streets & Drainage Maintenance Technician	\$35,111	\$43,888	\$57,055	Nonexempt
Administrative Assistant	\$36,866	\$46,082	\$59,907	Nonexempt
Recreation Specialist	\$36,866	\$46,082	\$59,907	Nonexempt
Senior Maintenance Technician	\$36,866	\$46,082	\$59,907	Nonexempt
Planning Technician	\$38,709	\$48,386	\$62,902	Nonexempt
Senior Revenue Technician	\$38,709	\$48,386	\$62,902	Nonexempt
Code Enforcement Officer	\$40,645	\$50,806	\$66,048	Nonexempt
Sr Accounting Technician	\$42,677	\$53,347	\$69,351	Nonexempt
Athletic Program Coordinator	\$44,811	\$56,014	\$72,818	Nonexempt
Crew Leader	\$44,811	\$56,014	\$72,818	Nonexempt
Events Coordinator	\$44,811	\$56,014	\$72,818	Nonexempt
Recreation Program Coordinator	\$44,811	\$56,014	\$72,818	Nonexempt
Solid Waste Services Coordinator	\$44,811	\$56,014	\$72,818	Nonexempt
Engineering Technician	\$47,051	\$58,814	\$76,458	Nonexempt
Parks & Grounds Supervisor	\$47,051	\$58,814	\$76,458	Nonexempt
Planner	\$47,051	\$58,814	\$76,458	Nonexempt
Senior Accountant	\$49,404	\$61,755	\$80,281	Exempt
Engineering Project Coordinator	\$57,191	\$71,489	\$92,936	Exempt
Town Clerk	\$57,191	\$71,489	\$92,936	Nonexempt
Engineering Project Manager	\$63,053	\$78,817	\$102,462	Exempt
IT Administrator	\$60,051	\$75,063	\$97,582	Exempt
Public Works Operations Manager	\$60,051	\$75,063	\$97,582	Exempt
Senior Planner	\$60,051	\$75,063	\$97,582	Exempt
Assistant Finance Director / Tax Collector	\$63,053	\$78,817	\$102,462	Exempt
Communications Director	\$69,516	\$86,895	\$112,964	Exempt
Parks & Recreation Director	\$76,641	\$95,801	\$124,542	Exempt
Human Resources Director	\$80,473	\$100,592	\$130,769	Exempt
Public Works Director	\$84,497	\$105,621	\$137,308	Exempt
Engineering Director	\$88,722	\$110,902	\$144,173	Exempt
Finance Director	\$88,722	\$110,902	\$144,173	Exempt
Planning Director	\$88,722	\$110,902	\$144,173	Exempt
Assistant Town Manager	\$93,158	\$116,448	\$151,382	Exempt

Town of Indian Trail Organizational Chart FY 23/24



Planning & Engineering Departments Fees Schedule

Note: Planning Department staff must confirm final total fees before payment.

Zoning Permits (Residential)

New Home Construction	\$150.00
Minor Additions / Accessory Structures -500 SF or less	\$60.00
Major Additions / Accessory Structures--500 SF or greater	\$90.00
Interior / Exterior Upfit	\$30.00
Demolition - Primary Structure	\$50.00
Demolition - Accessory / Partial Structure	\$25.00
Driveway Expansion	\$30.00
Minor Home Occupation	\$30.00
Temporary Food Truck [MOVED]	\$50.00
Semi- Food Truck - Annual Fee [MOVED]	\$125.00
Special Event [MOVED]	\$50.00
Temporary Event [MOVED]	\$30.00
Archive Research [MOVED]	\$25.00
Solicitors / Peddlers [MOVED]	\$100.00
Temporary Construction Trailer (Excludes major developments) [MOVED]	\$30.00

Zoning Permits (Commercial)

Zoning Verification	\$75.00
Interior / Exterior Upfit	\$75.00
Demolition	\$250.00
Temporary Construction Trailer	\$50.00

General Zoning Permits

Archive Research	\$25.00
Event - Special	\$50.00
Event - Temporary	\$30.00
Food Truck - Initial Permit Fee and Annual Fee	\$125.00
Food Truck - Temporary	\$50.00
Solicitors / Peddlers	\$100.00
Temporary Construction Trailer (Excludes major developments)	\$30.00
Zoning Confirmation Letter	\$75.00

Penalty fees

Post Facto (work without permit)	\$300.00
1st Re-inspection	\$50.00
2nd Re-inspection	\$75.00
3rd Re-inspection	\$100.00

Sign Permits

Permanent Wall Sign	\$75.00
Free-standing Sign	\$125.00
Temporary / Promotional Banner	\$25.00
Master Sign Plan	\$150.00

Amendment of Master Sign Plan	\$50.00
Variance / Appeals	
Variance - Residential	\$300.00
Variance - Commercial	\$450.00
Appeals to the Board of Adjustment	\$400.00
Zoning Map Amendment	
Conditional Zoning	\$1,600.00
Conditional Zoning Minor Modification	\$250.00
Conventional Zoning - Residential	\$500.00
Conventional Zoning - Commercial	\$900.00
Zoning Text Amendment - Unified Development Ordinance (UDO)	\$500.00
Statement of Integrity and Design - SID Permit	
Individual Elevation Series	\$50.00
Multiple Elevation Series	\$250.00
Subdivision Review & Plats	
Sketch Plan Review (Fee is credited toward Site Plan Review)	\$250.00
Minor Subdivision Review & Plat	\$275.00
Minor Revision	\$250.00
Major Subdivision Review (plus \$325 per acre of disturbed site)	\$2,500.00
Major Subdivision Resubmittal (w/ 4th plan submittal & each submittal thereafter)	\$500.00
Major Revision	\$500.00
Misc. Plat/Revisions to Plat/Condominium Plat	\$125.00
Final Plat Review (plus \$25 per lot)	\$275.00
Site Plan Review	
Sketch Plan Review (Fee is credited toward Site Plan Review)	\$250.00
Non-Residential Site Plan Review	\$2,500.00
Minor Changes to approved plan	\$250.00
Major changes to approved plan	\$500.00
Site Plan Resubmittal - w/ 4th plan submittal & each submittal thereafter	\$500.00
Grading Only Permit	\$250.00
Engineering Review	
Stormwater Review & Permit - Residential (plus \$100 per acre of site)	\$2,500.00
Stormwater Review & Permit-Commerical w/ Water Quality (plus \$100 per acre of site)	\$2,500.00
Stormwater Review & Permit - Commerical (plus \$100 per acre of site)	\$1,500.00
Sediment and Erosion Control Permit (plus \$300 per acre of site)	\$300.00
Sediment and Erosion Control Appeal Fee	\$100.00
Encroachment Agreements	\$100.00
Surety Fees	
Posting New Surety	\$300.00
Reduction of Surety	\$300.00
Replacement of Surety	\$300.00
Release of Surety	\$300.00

Miscellaneous Stormwater	
No-Rise Certification	\$50.00
Floodplain Permit	\$100.00
Recordation of Maintenance Agreement	\$25.00
Flood Study Review (Reimbursement of actual cost to Town for consultant review)	
Stormwater	
Stormwater Utility Fee- Residential	
Tier 1: ≤ 2,000 sq. ft (per year)	\$53.10
Tier 2: ≥ 2000 sq. ft (per year)	\$63.60
Stormwater Utility Fee-Non-Residential (ERU=2,060 sq. ft of impervious area/ERU)	\$3.38

MISCELLANEOUS	
Re-advertising fee (actual cost to Town)	
ROW/Road Closure (actual cost of attorney fees and surveying expenses)	
Emergency Recordings	\$100.00
Alarm Permits	Annual Renewal
Residential (bi-annually)	\$10.00
Commercial (annually)	\$30.00
False Alarm Penalties - 3rd - 5th (per event)	\$50.00
6th - 7th (per event)	\$100.00
8th-9th (per event)	\$250.00
10+ (per event)	\$500.00
Violations	Per Offense
1st Offense	\$50.00
2nd Offense	\$100.00
3rd Offense & Subsequent Offenses	\$300.00
Animal Control	Per Offense
1st Offense	\$25.00
2nd Offense	\$50.00
3rd Offense or more	\$100.00
Curfew Violations	Per Occurrence
1st Occurrence (Letter to Parent)	Warning
2nd Occurrence	\$50.00
3rd Occurrence	\$100.00
4th Occurrence	\$250.00
5th Occurrence	\$500.00
Burning Violations	Per Occurrence
1st Occurrence	Warning
2nd Occurrence	\$200.00
3rd Occurrence	\$300.00
All Subsequent Occurances	\$500.00
On-Street Parking Violations	Per Penalty
Citation	\$25.00
Late Penalty After 30-Days	\$25.00
Late Penalty After 60-Days	\$50.00
Copies	Per Page
8.5 x 11 (size A) (B&W)	\$0.10
8.5 x 14 (legal) (B&W)	\$0.25
11 x 17 (size B) (B&W)	\$0.35
8.5 x 11 (size A) color	\$0.25
8.5 x 14 (legal) color	\$0.35
11 x 17 (size B) color - Copy of plat only	\$0.50
17" x 22" (size C) (B&W)	\$10.00

22" x 34" (size D) (B&W)	\$15.00
34-36" x 44 48" (size E) (B&W) -Zoning and Town Boundary Map	\$20.00
Golf Cart Registration	Annual
Annual Registration	\$25.00

Parks & Recreation Department Fee Schedule

Crooked Creek Park:	Resident	Non-Resident
Softball/Baseball field (per hour)	\$15.00	\$20.00
Softball/Baseball field prep (per field)	\$15.00	\$20.00
Lighting (per field)	\$20.00	\$25.00
Small Pavilion/Shelter (09:00 A.M. to 11:30 A.M.)	\$40.00	\$50.00
Small Pavilion/Shelter (12:30 P.M. to 03:00 P.M.)	\$40.00	\$50.00
Small Pavilion/Shelter (04:00 P.M. to 06:30 P.M.)	\$40.00	\$50.00
Small Pavilion/Shelter (All Day)	\$90.00	\$110.00
Medium Pavilion/Shelter (09:00 A.M. to 11:30 A.M.)	\$50.00	\$60.00
Medium Pavilion/Shelter (12:30 P.M. to 03:00 P.M.)	\$50.00	\$60.00
Medium Pavilion/Shelter (04:00 P.M. to 06:30 P.M.)	\$50.00	\$60.00
Medium Pavilion/Shelter (All Day)	\$100.00	\$120.00
Splashpad (7pm until Sunset)	\$50.00	\$75.00
Tournaments - Based on a daily rate 08:00 A.M. to 08:00 P.M.		
Tournament Deposit (per tournament)	\$250	
Tournament Daily Fee (per day)	\$750	
Chestnut Square Park	Resident	Non-Resident
Multipurpose Field (Artificial Turf)	\$45.00	\$65.00
Multipurpose Field Prep (Artificial Turf) Fee Varies	\$35-\$75	\$45-\$85
Lighting (per field)	\$20.00	\$25.00
Tennis Court and Volleyball (per court per hour)	\$3.00	\$5.00
Small Pavilion/Shelter (09:00 A.M. to 11:30 A.M.)	\$40.00	\$50.00
Small Pavilion/Shelter (12:30 P.M. to 03:00 P.M.)	\$40.00	\$50.00
Small Pavilion/Shelter (04:00 P.M. to 06:30 P.M.)	\$40.00	\$50.00
Small Pavilion/Shelter (All Day)	\$90.00	\$110.00
Quad (2 Hour Minimum, per hour cost)	\$100.00	\$125.00
Crossing Paths Park	Resident	Non-Resident
Grill/Picnic Area (Based on 4 hour-rental)	\$20.00	\$30.00
Entire Park (2 Hour Minimum, per hour cost)	\$25.00	\$40.00
Crooked Park / Dog Park	Resident	Non-Resident
Single Dog	\$0.00	\$10.00
Multiple Dogs (3 dogs max)	\$0.00	\$15.00
Replacement Passes	\$10.00	\$10.00
Amusement Fee	\$30.00	\$30.00
Food Vendor	Varies	Varies
Vendor Fees for event	Varies	Varies
Facility Rental Fees	Resident	Non-Resident
	503 C	For Profit
Civic Chamber Room (per hr - 2 hour minimum)	\$20.00	\$30.00
Civic Chamber Room (full day - 8 hrs)	\$90.00	\$125.00
Cultural Arts Room (per hr - 2 hour minimum)	\$25.00	\$35.00

Cultural Arts Room (full day - 8 hrs)	\$150.00	\$210.00
Large Community Room (per hour- 2 hour ,minimum)	\$50.00	\$100.00
Large Community Room (full day - 8 hrs)	\$300.00	\$500.00
Large Community Room (w/Kitchen)	\$30.00	\$60.00
Program Fees	Resident	Non-Resident
Programs (fees vary based on program type)	Varies	Varies

Public Works Department Fee Schedule

Cemetery	Resident	Non-Resident
Burial Plot (2 Plots minimum required) EA	\$125.00	\$175.00
Burial Plat/Lot* (4 Plots minimum required) EA	\$125.00	\$175.00
Marker Deposit	\$250.00	\$250.00
Marker Lettering Deposit	\$150.00	\$150.00
Transfer of Plot Name (Family of non-family)	\$10.00	\$10.00

** Shows old term*