
To: Mayor & Town Council
From: Mike McLaurin, Town Manager
Date: May 19, 2023
Subject: Manager's Report: Week Ending May 19, 2023



The next Manager's Report is scheduled for Friday, June 9, 2023.

Upcoming Events

- Blood Drive: Tuesday, May 23, from 9 a.m. to 1:30 p.m. at the Town Hall. Those who would like to donate can register at <https://rcblood.org/3J0zLGM>.
- Memorial Day Ceremony: Monday, May 29, at 11 a.m. at the James B. Crump VFW Post 2423
 - Indian Trail Town Hall will be closed on Memorial Day.
- Family Fun Day: Saturday, June 3, from 2-9:30 p.m. at Crooked Creek Park
- Juneteenth: Friday, June 16, from 6-9 p.m. at Crossing Paths Park

Administration

- Prepared the agenda package for the May 23 meeting.
- The next Facebook Live is scheduled for Friday, May 26, at 1 p.m. May is Older Americans Month, so we'll be talking with Andrew Friend, executive director of the Council on Aging.
- The next Coffee with the Mayor will be on Thursday, June 8, from 9-10 a.m. at the Bonterra Village Clubhouse.
- Mayor David Cohn, Mayor Pro Tem Todd Barber, Council Member Crystal Buchaluk, and the Communications Director attended the grand opening of the new Stafford Corrugated Products building on May 6. The company has been in Indian Trail for 28 years.
- On May 10, the Town held meetings about social security benefits, the windfall elimination provision, and how it affects staff. A representative from the Charlotte Social Security office was on site and facilitated two sessions for all staff.
- A Crew Leader position for Public Works was posted internally. Interviews are scheduled for May 22.
- A part-time position in Parks and Recreation was filled. Orientation was held on May 18.

Finance and Tax

- No significant updates at this time.

Parks and Recreation

- Our new Parks and Recreation Specialist, Tabitha Burkhead, started on May 8 and is a great addition to the team!
- Summer camp is around the corner, and registrations are filling up.
- Field permits for the July 1 – December 31 timeframe will be issued by mid-next week.
- Rental demands for shelters, fields, and community rooms continue to grow. From January 1-May 15, 2023, compared to the same time last year from January 1-May 15, 2022, the number of applications to use Town facilities has increased 35%. As a department, these are exciting numbers. It shows that people have a continued interest in using the facilities and that we are providing a positive experience with communication/pricing/facilities. In addition, the marketing that the department and the Town push out is reaching new groups.
- The department received a \$10,000 Union County Community Arts Grant.

Planning

- ZM 2023-0072 The Shoppes @ Hanfield Phase III – Planning Board unanimously recommended approval on May 16. The Public Hearing is scheduled for the June 13 Town Council meeting.
- ZM 2023-0075 Woodland Lane Road – Planning Board unanimously recommended approval on May 16. The Public Hearing is scheduled for the June 13 Town Council meeting.
- ZM 2023-0076 Younts Road – Planning Board unanimously recommended approval on May 16. The Public Hearing is scheduled for the June 13 Town Council meeting.
- Redstone Materials – Light industrial project on East Ford Road has submitted for site plan review.
- A proposed hotel on a vacant lot behind Circle K has submitted for site plan review.
- LPX Automotive has submitted for site plan review.
- Morningstar Storage (3 lots across from Rossini's and Donut House Shopping Center) has submitted for site plan review.
- Fun Outdoor Living has submitted for a site plan review for an expansion of the existing business.
- Staff continues to handle calls, emails, and in-person customers with development or redevelopment projects along Hwy 74. This is a direct result of the Union County BOCC's decision to fund the Crooked Creek Interceptor project. It is also a clear example of how the sewer capacity issues directly affect economic development (commercial and light industrial) in a significant way.
- Planning staff met with the Brandon Oaks HOA in an effort to close a donut hole that exists in their neighborhood.
- Planning staff has worked to complete due diligence for the property under contract. We have worked with Union County to understand the water/sewer allocations for the property as well.
- Planning staff has met with several developers of approved projects looking to install Package Treatment Facilities in lieu of going through Union County Public Works.

Engineering

- Chestnut Parkway Phase 3 – Staff is still waiting on an update on the environmental permit.
- Chestnut Square Park Phase 2 Design – The consultant is finalizing the construction drawings and has submitted project specifications for staff to review. A progress meeting was held on May 18.
- 1st Avenue Phase 2 (stormwater and roadway improvements) – The contractor is working on grading slopes along drainage ditches to finalize their cross-sections. Reconstruction of the roadway is scheduled for early June.
- Indian Trail Complete Street Phase 2 – The consultant is working on 25% design plans. Staff held a monthly progress meeting with the consultant this week.
- Navajo Trail Extension – The consultant is moving forward with the design.
- Pedestrian Plan Update – An update meeting was held on May 17. Staff is reviewing data, and the consultant is looking at reaching out to more focus groups.
- Shady Bluff Improvements – Staff is still waiting for confirmation from Duke Energy on pole relocation efforts.
- Watershed Management Plan - The preliminary report should be completed by mid-June.
- Additional Items:
 - RFLOI for CEI Inspections NCDOT's comments have been addressed.
 - The FY22/23 resurfacing contract is out for advertisement.
 - The ARPA stormwater maintenance contract is out for advertisement.
 - Bids came back on May 16 for the Crooked Creek Park parking lot paving improvements project. The item will be on the May 23 Council meeting agenda.

Public Works

- Solid Waste:
 - Call volume has been moving upward at an extremely fast pace. Staff is trying their best to work with Waste Connections to address all issues.
 - The number of solid waste customers continues to grow, with nearly 50 new service locations added again this month. We expect to add approximately 500 new customers by the end of FY23.
- Parks:
 - The season has started, and the crew is hard at work daily preparing for the events each evening.
 - Staff is working hard to keep up with the growing demand for our parks.
 - Staff is working on several repairs of park equipment because of misuse by the public. This is costly and takes a sizable amount of time to complete.
 - Staff de-winterized the splash pad. This took several days to complete and multiple employees across all areas of our department.
- Streets & Drainage:
 - Staff filled several potholes around the Town.
- Buildings/Grounds:
 - Several building and fleet projects have been undertaken.
 - Work has begun on the generator projects at the Town Hall and Public Works/Sheriff's Office building.
- Other
 - Staff is working on long-term projects related to the Town Hall, a Public Works Facility, park upgrades, and town-wide signage.

American Rescue Plan Act (ARPA)

- Staff is working hard to purchase all requested items from the approved surplus-funded recipients.
- All surplus items for this fiscal year have been accounted for.
- Council will hear an ARPA update at the May 23 meeting.