



# Touch A Truck 2025



# MANAGER'S REPORT

March 7, 2025

Prepared by:  
Town Manager Mike McLaurin

**The Manager's Report is distributed twice monthly on the weeks opposite the Town Council meetings. The purpose of the report is to provide the Town Council and Indian Trail residents an update on projects and other activities happening throughout the Town.**

**The next Manager's Report is scheduled for Friday, March 21.**

## **Administration Department**

- Staff prepared the March 7 Town Council meeting agenda packet.
- On Feb. 26, Mayor David Cohn, Council Member Clarence Alsobrooks, Council Member Crystal Buchaluk, and the Town Manager met with Senator Todd Johnson and Representatives Dean Arp and David Willis to discuss various Indian Trail issues. Later, they attended the NC League of Municipalities Town & State Dinner, where they, along with municipal officials from across the state, received briefings from the NC House and Senate leaders.
- The Communications Director attended the Union County Chamber's "What's Next: Vision, Collaboration, Action" event on Feb. 27.
- On March 3, the Communications Director gave a tour of Indian Trail to Judy Dellert, Participation & Consultation Planner, and Merritt McCully, Community Engagement Coordinator, for CRTPO.
- Council Member Crystal Buchaluk and the Communications Director attended the Champions kick-off event for Crisis Assistance Ministry on March 3.
- The Indian Trail Public Safety Work Group met on March 4. The Work Group includes representatives from the Town, the Union County Sheriff's Office, and the Hemby Bridge, Stallings, and Baker's Fire Departments. The main objective of the meeting was to review the draft of the Town's Emergency Operations Plan.
- The Town hosted Facebook Live with Senator Todd Johnson on Friday, Feb. 28. The show received more than 1,200 views. The next Facebook Live is on Thursday, March 13, at 1 p.m. with representatives from CRTPO.
- The March newsletter was sent digitally on Feb. 28. A copy can be found on the Town's website at <https://indiantrail.org/ArchiveCenter/ViewFile/Item/300>.
- Staff continue to work with WBT to plan the Town Hall meeting.
- Staff held second interviews for the Tax Collector position, with a pending offer in the works.
- Staff held interviews for the Engineering Technician position, with a pending offer in the works.
- One part-time Parks and Recreation position was filled, and two additional offers were made and are currently pending.
- Staff continue to recruit for Maintenance Technician positions.
- The Assistant Town Manager and HR Director received a draft report of the ADA transition plan and met with the ADA consultant. After reviewing the draft, several edits will be made to the plan, and a final presentation will be forthcoming.
- The Town Manager continues to review budget requests from the department heads and works with the finance director and assistant town manager to develop the proposed 10-year Capital Improvement Plan (CIP).

## **Finance & Tax Departments**

- Overall Collection is 98.90% (tax revenue budget: 103.71% collected and stormwater revenue budget: 99.53% collected)
- Staff continuously complete journal entries, process account payables, and budget amendments as needed.
- Staff continue to work with a financial software vendor on ACH payment capabilities.
- Staff continue to work on implementing a financial dashboard that will allow transparency for expenses and revenues. It will be hosted on our website.
- Staff are preparing for the budget workshop scheduled for March 11.

## Parks & Recreation Department

- Touch A Truck was held on Saturday, March 1, at Chestnut Square Park. The event continues to grow and be a signature staple in the Spring. New additions this year, like the Foam Fire Truck, were crowd favorites. Reviews were very positive coming back from the community. Approximately 5,000 people attended the event.
- March 1 opens Crooked Creek Park's ballfields for rentals/tournaments and shelters at all parks. The parks continue to be busy with dozens of rentals weekly.
- The annual Student Art Show will be held March 6-8 at the Town Hall. We host 11 different schools and homeschool student artwork. This year, we will host over 500 pieces of artwork.

## Planning Department

- CZ 2024-0127 Indian Trail Corporate Park: A large proposed Light Industrial Park held community meetings in January and is tentatively scheduled for the April 15 Planning & Zoning Board meeting due to delays in receiving comments from NCDOT.
- 74 Junction (30-acre site off the Bypass with 225,000 square feet of light industrial) has submitted for sketch plan review.
- Liberty Lane Salons (commercial development off of Liberty Lane) has submitted for site plan review.
- Staff met with the Union County Sheriff's Office to discuss electronic tickets and resolve issues with this process.
- Staff completed a final inspection on Hemby Bridge Fire Station 51 this week.
- Code Enforcement has multiple cases with significant fines accruing for willful and negligent property owners, both residentially and commercially.

## Engineering Department

- Indian Trail Road Complete Street Phase 1: Staff should have the Geotechnical consultant's soil report by next week.
- Chestnut Square Park Phase 2B: All the paperwork for sewer allocation has been finalized. The Town has all the approvals.
- Chestnut Parkway Phase 3: The storm pipe and boxes have been received on the project. The contractor is hoping to start this work soon.
- FY23/24 Resurfacing Contract: Staff received the material submittals and are working on some minor document submittals before the project is closed out.
- ARPA Stormwater Improvements Project Phase 2: The contractor started work on Feb. 27, clearing trees and constructing staking. The sewer relocation will begin soon.
- Additional Items:
  - The Stormwater Advisory Committee (SWAC) meeting was held on March 4.
  - Staff received the Stormwater Fee Assessment cost proposal. Staff discussed the Fee Assessment with the SWAC, with the Committee recommending moving forward. The Fee Assessment will go before the Town Council on March 11.
  - Staff continue working on the next resurfacing contract.
  - Staff are finalizing paperwork for the takeover of the Sagecroft Townhome streets soon.
  - Staff completed presentation slides for the March 11 Budget Workshop.
  - Staff are working on executing a contract for the Community Center Site Analysis.
  - Staff engaged a consultant to perform an updated pavement condition survey for Town streets.

## Public Works Department

- Solid Waste:
  - Staff continue to maintain and monitor daily solid waste operations.
  - Staff continue to conduct field investigations of ongoing operations.
  - Staff have seen an increase in residents leaving carts on the street for an extended period of time after collection. Staff will begin sending letters to individual residents about proper times to place and return carts from the roadside to the primary structure on the property.
- Parks:
  - Staff are working to complete winter project upgrades.
  - Staff completed all weekly tasks related to field maintenance and upkeep for the new season.
- Streets and Drainage:
  - Staff started street sweeping all subdivision roads within the Town. This process will take several weeks.
  - Staff completed several sidewalk projects.
- Stormwater:
  - Staff made an emergency repair to a failing catch basin. Additional extensive repairs will be needed in the near future.
- Right-of-Way:
  - Staff have been making great progress on stormwater creek cleaning.
- Buildings/Grounds:
  - Staff completed daily tasks at all facilities.
  - Safety and security upgrades are in the design phase at the Town Hall.
  - Building upgrades are underway at the Sheriff's Office. The items left to be completed include a vehicle wash station and a few electrical upgrades.
- Other
  - Staff are working on long-term projects related to the Town Hall.
  - The ADA Transition Plan is underway.
  - The Emergency Operations Plan is underway.

## American Rescue Plan Act (ARPA)

- Items related to the FY25 projects are being purchased.
- The final stormwater project related to ARPA funds is underway.

## Upcoming Events

Events	Day/Time	Location
Abilities in Action	March 22   9-11 a.m.	Chestnut Square Park
Inclusive Egg Hunt	April 10   6-7:30 p.m.	Chestnut Square Park
Hop to IT	April 11   6-9 p.m.	Chestnut Square Park
Hits After Six	April 17   6-9 p.m.	Chestnut Square Park
Friday Flicks/Camp Out	April 25-27	Crooked Creek Park

## Stay Connected!

Check us out on social media and our website!



[facebook.com/IndianTrail](https://www.facebook.com/IndianTrail)



[@indiantrailinc](https://www.instagram.com/indiantrailinc)



[@IndianTrailGOV](https://twitter.com/IndianTrailGOV)



[www.indiantrail.org](http://www.indiantrail.org)