



# Touch A Truck 2025



# MANAGER'S REPORT

March 21, 2025

Prepared by:  
Town Manager Mike McLaurin

**The Manager's Report is distributed twice monthly on the weeks opposite the Town Council meetings. The purpose of the report is to provide the Town Council and Indian Trail residents an update on projects and other activities happening throughout the Town.**

**The next Manager's Report is scheduled for Friday, April 4.**

### **Administration Department**

- Staff prepared the agenda packet for the March 25 Town Council meeting.
- On March 19, Council Members Alsobrooks, Amburgey, and Barber, along with Town Manager Mike McLaurin, attended the Economic Development Municipal Summit hosted by Union County Economic Development.
- The Town hosted Facebook Live on Thursday, March 13, at 1 p.m. with representatives from CRTPO.
- Staff continue to work with WBT to plan the Town Hall meeting.
- The Engineering Technician position was filled. Bryan Johnson, a previous Public Works Crew Leader, was promoted to this position effective March 11.
- Staff posted the Public Works Crew Leader position internally.
- Staff continue recruiting and interviewing for the Streets and Drainage Maintenance Technician position(s).
- Staff continue to meet and gather information for new health benefits.
- Staff met with Dominion Payroll on March 17 to begin discussions on adding performance reviews to our payroll platform.
- HR and Crew Leaders from Public Works had a quarterly safety meeting on March 18.

### **Finance & Tax Departments**

- Overall Collection is 99.1% (tax revenue budget: 103.89% collected and stormwater revenue budget: 99.83% collected)
- Staff are working on FY2026 budget numbers.
- Staff continuously complete journal entries, process account payables, and budget amendments as needed.
- Staff have made progress in setting up a few vendors for EFT payments and continue to work on the conversion of others.
- Staff are working with Edmunds, the Town's financial software vendor, to get the financial dashboard working on our website.

### **Parks & Recreation Department**

- The Student Art Show received great reviews from the community, and the artists and schools appreciated the updated format.
- Programs continue to fill up quickly!

### **Planning Department**

- CZ 2024-0127 Indian Trail Corporate Park: A large proposed Light Industrial Park will be heard by the Planning & Zoning Board on April 15.
- Crossgate at Crismark has completed the tree mitigation reviews and will meet the requirements by a fee in lieu.
- A light industrial project behind Pebble Creek Golf Course has submitted documents for site plan review for road improvements and a parking lot for the golf course. This is the first phase of the development of the property and improvements to the golf course. This property is zoned Light Industrial, and all improvements proposed are permitted by right.
- Staff completed walk-throughs for Springshire Creek and Braeburn subdivisions for the final close-out process.
- Staff worked with the Town Attorney and UCSO to draft amendments to the solicitation and peddler's ordinance.

## Engineering Department

- Indian Trail Road Complete Street Phase 1: Staff worked on submitting for the right-of-way acquisition reimbursement this week.
- Chestnut Square Park Phase 2B: The project is on hold until the Community Center site analysis is completed.
- Chestnut Parkway Phase 3: The contractor began installing the storm drainage infrastructure.
- FY23/24 Resurfacing Contract: Staff received the invoice and supporting documentation. Once this one is paid, we should get one more before the project is closed out.
- ARPA Stormwater Improvements Project Phase 2: The contractor is working on sewer relocation at the Clover Bend subdivision. Most of the clearing is complete.
- Additional Items:
  - The Stormwater Fee Assessment contract has been fully executed. The consultant began work this week.
  - Staff finalized the list of streets for the next resurfacing contract. An article will be in next month's newsletter.
  - Sagecroft Townhomes street acceptance: A few items need to be addressed before moving forward with the process. The developer has been made aware.
  - Springshire Subdivision street acceptance: The final walkthrough has occurred. A list of items has been sent to the developer for remediation.
  - The Community Center Site Analysis contract has been fully executed.
  - CRTPO awarded two grants to the Town of Indian Trail. One grant was for \$5,231,384 and will be used for Indian Trail-Fairview Road/Younts Road/Stinson Hartis Road intersection improvements. The second grant was for \$1,321,600 and will be used for Indian Trail Road Complete Street Phase 1 improvements.

## Public Works Department

- Solid Waste:
  - During ongoing field investigations, staff have seen an increase in residents leaving carts on the street for an extended time after collection. Staff will begin sending letters to individual residents about proper times to place and return carts from the roadside to the primary structure on the property.
- Parks:
  - Staff are working to complete the last few winter project upgrades.
  - Staff completed all weekly tasks related to field maintenance and upkeep for the new season.
- Streets and Drainage:
  - Staff started street sweeping all subdivision roads within the Town. This process will take several weeks.
  - Staff completed several sidewalk projects.
- Stormwater:
  - Staff made a drainage improvement along an existing sidewalk to keep water off the sidewalk after it rains.
- Right-of-Way:
  - Staff are preparing for the upcoming mowing season.
- Buildings/Grounds:
  - Staff completed daily tasks at all facilities.
  - Safety and security upgrades are in the design phase at the Town Hall.
  - Building upgrades are underway at the Sheriff's Office. The items left to be completed include a vehicle washing station and a few electrical upgrades.
- Other
  - Staff are working on long-term projects related to the Town Hall.
  - The ADA Transition Plan is underway.
  - The Emergency Operations Plan is underway.
  - The Assistant Town Manager met with Mint Hill staff and toured their new Public Works facility.

## American Rescue Plan Act (ARPA)

- Items related to the FY25 projects are being purchased.
- The final stormwater project related to ARPA funds is underway.

## Upcoming Events

| Events                 | Day/Time               | Location             |
|------------------------|------------------------|----------------------|
| Abilities in Action    | March 22   9-11 a.m.   | Chestnut Square Park |
| Inclusive Egg Hunt     | April 10   6-7:30 p.m. | Chestnut Square Park |
| Hop to IT              | April 11   6-9 p.m.    | Chestnut Square Park |
| Hits After Six         | April 17   6-9 p.m.    | Chestnut Square Park |
| Friday Flicks/Camp Out | April 25-27            | Crooked Creek Park   |

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