



# MANAGER'S REPORT

May 9, 2025

Prepared by:  
Town Manager Mike McLaurin

**The Manager's Report is distributed twice monthly on the weeks opposite the Town Council meetings. The purpose of the report is to provide the Town Council and Indian Trail residents an update on projects and other activities happening throughout the Town.**

**The next Manager's Report is scheduled for Friday, May 23.**

## **Administration Department**

- Staff prepared the agenda packet for the May 13 Town Council meeting.
- On April 24, Mayor Cohn, Council Members Alsobrooks, Amburgey, Barber, and Buchaluk, and the Communications Director attended the Food for Families Volunteer Appreciation Day event and ribbon cutting for their awning extension.
- On April 25, Mayor Cohn, the Town Manager, and the Communications Director attended a Union County Chamber ribbon cutting for a new business, Eggs Up Grill.
- On April 29, the Assistant Town Manager, Finance Director, and Communications Director attended a relocation ribbon cutting for Union County Crisis Assistance Ministry.
- Council Members Alsbrooks and Buchaluk and the Town Manager attended the 2025 CityVision conference April 29 through May 1.
- On May 7, Mayor Cohn, Mayor Pro Tem Gay, Council Members Alsobrooks and Buchaluk, the Town Manager, and the Communications Director attended the Emerald Woods Water Line Completion Celebration.
- The May newsletter was distributed digitally on April 30. A copy can be found on the Town's website at <https://indiantrail.org/ArchiveCenter/ViewFile/Item/304>.
- The next Coffee with the Mayor is on Thursday, May 15, from 9-10 a.m. at the Bonterra Village Clubhouse.
- The next Facebook Live is on Thursday, May 22, at 1 p.m. with Pat Kahle, President & CEO of the Union County Chamber.
- The Indian Trail Spring Blood Drive is on Friday, May 23, from 9 a.m. to 1 p.m. in the Shirley Howe Community Room. Those interested in donating can sign up at <https://rcblood.org/3VEGmfl>.
- Staff conducted new hire orientation for Jennifer Saunders, a new part-time employee in the Parks and Recreation Department.
- Two offers were accepted for part-time positions within parks and recreation. Both are still pending.
- Staff extended an offer for a Streets and Drainage Maintenance Technician position. It is still pending.
- Staff continue to recruit for the Tax Collector, Customer Service Representative, Streets and Drainage Maintenance Technician, Right-of-Way Maintenance Technician, and Parks and Grounds Maintenance Technician positions.
- Staff wrapped up benefits meetings and selected a new broker, The Laymon Group. Open enrollment is scheduled for May 14.

## **Finance & Tax Departments**

- The Manager's FY26 recommended budget has been completed, and the board members have been notified to pick up their budget books. It will be presented at the May 13 Town Council meeting. The recommended budget will then be available for the public's review ahead of the May 27 Public Hearing.
- Staff continuously complete journal entries, process account payables, and budget amendments as needed.
- Staff have made progress in setting up a few vendors for EFT payments and continue to work on converting others. They are also developing a vendor packet.
- Staff are working through some technical issues with Edmunds, the Town's financial software vendor, to get the Financial Dashboard functional on the website.
- Staff are working on a banking RFP for core banking services.

## Parks & Recreation Department

- Family Fun Day is coming up on June 7! This is the largest event that the Town hosts.
- Staff hosted the Union County Senior Games Closing Ceremonies at the VFW. The event was well-attended, marking the first time the Closing Ceremonies were hosted in Indian Trail. In addition to hosting the Closing Ceremonies, Indian Trail also hosted the mahjong, pickleball, archery, and disc golf competitions. Overall, the Senior Games saw a large increase from last year.
- Senior Fest was hosted at Chestnut Square Park on May 7. About 50 seniors participated!
- The Hits After Six season kicked off on April 17. Hundreds of people gathered to hear great music! Another concert featuring a Journey cover band will be hosted on May 15.
- Friday Flicks was hosted at Crooked Creek Park. Approximately 600 people attended to enjoy a movie on the ballfield. Afterward, about 150 people remained for a two-day campout featuring games, organized activities, breakfast/lunch/dinner, s'mores, and storytelling by the campfire.
- April 1 opened the "Fall" requests for both Crooked Creek Park and Chestnut Square Park for July until the end of the year. This will be open for approximately six weeks, and then staff will work to assign permits.

## Planning Department

- CZ 2025-0024 Indian Trail Public Works Facility has submitted for annexation and rezoning for the property off the 74 Bypass and Indian Trail Fairview. This project was unanimously approved during the April 15 Planning and Zoning Board meeting. The public hearing has been scheduled for the May 13 Town Council meeting.
- CZ 2024-0127 Indian Trail Corporate Park has submitted for conditional rezoning for a large light industrial project off Indian Trail Fairview. This project was unanimously approved during the April 15 Planning and Zoning Board meeting. The public hearing has been scheduled for the May 13 Town Council meeting.
- Atlantic Pin Striping – Matthews Indian Trail Road has submitted for site plan review for a business expansion.
- Autobell Car Wash – Old Monroe Road has submitted for site plan review for a business expansion.
- Planning staff have worked with the Town Attorney on a policy that would allow property owners to request a reduction or waiver of civil penalties that have been assessed on their property. This policy will be presented during the May 13 Town Council meeting.
- Planning staff continue to spend quite a bit of time tracking various legislative bills being introduced that greatly impact planning and development.

## Engineering Department

- Indian Trail Road Complete Street Phase 1: The utility consultant is working on getting a final meeting with all third-party utility providers. NCDOT is reviewing the right-of-way acquisition submittals and plans/contract for construction authorization.
- Chestnut Square Park Phase 2B: The project is on hold until the Community Center site analysis is completed.
- Chestnut Parkway Phase 3: The contractor will begin grading the temporary tie-in soon. They continue installing storm drainage infrastructure and are looking ahead to preparing the site for the roadway base structure.
- FY23/24 Resurfacing Contract: Staff are still waiting to receive the invoice to close out the project.
- ARPA Stormwater Improvements Project Phase 2: The contractor has installed two box culverts (Spring Morning and Swedish Ivy) and is working on the last one at Moss Cove. All disturbed drainage ditches will be seeded and matted soon as a temporary solution until plantings can be installed in the Fall.
- Additional Items:
  - Staff approved the Moore's Farm Phase III performance bonds.
  - Staff are working with the developer of Moore's Farm Phase IV on their performance bond application.
  - Staff will take to the Council a street acceptance request for Sagecroft Townhomes and Braeburn subdivisions.
  - Staff are preparing a project update presentation for CRTPO for next week.
  - Staff sent a reclassification request to CRTPO for certain roads in our Town limits. This reclassification had already been performed under the Transportation Master Plan.

## Public Works Department

- No significant updates to report.

## American Rescue Plan Act (ARPA)

- Items related to the FY25 projects are being purchased.
- The final stormwater project related to ARPA funds is underway.

## Upcoming Events

Events	Day/Time	Location
Hits After Six	May 15 6-9 p.m.	Chestnut Square Park
Memorial Day Ceremony	May 26 11 a.m. to Noon	James B. Crump VFW Post 2423

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