



MANAGER'S REPORT

May 23, 2025

Prepared by:
Town Manager Mike McLaurin

The Manager's Report is distributed twice monthly on the weeks opposite the Town Council meetings. The purpose of the report is to provide the Town Council and Indian Trail residents an update on projects and other activities happening throughout the Town.

The next Manager's Report is scheduled for Friday, June 6.

Administration Department

- Staff prepared the agenda packet for the May 27 Town Council meeting.
- Mayor Cohn, the Town Manager, and the Communications Director attended the Union County Chamber's Public Policy Luncheon on Wednesday, May 14. The topic focused on the current challenges in transportation funding and explored potential solutions that could be implemented.
- Coffee with the Mayor was held on Thursday, May 15, at the Bonterra Village Clubhouse. Nearly 30 people attended.
- The Town hosted Facebook Live on Thursday, May 22, with Pat Kahle, President & CEO of the Union County Chamber.
- Staff continue to recruit for the following positions: Tax Collector, Customer Service Representative, Streets and Drainage Maintenance Tech, Right of Way Maintenance Tech, and Parks and Grounds Maintenance Tech.
- JT Williamson accepted an offer for one of the Streets and Drainage Maintenance Tech positions. He will begin working with the Town on May 27.
- Staff filled two new part-time positions in Parks and Recreation: McKenna Jefferson and Brenna Mikulsky.
- Open Enrollment meetings were held for staff on May 19. The Laymon Group is the Town's new benefits broker.
- A Memorial Day cookout for staff and the Council was held on May 22.

Finance & Tax Departments

- Overall Collection is 99.66% (tax revenue budget: 104.41% collected and stormwater revenue budget: 100.54% collected)
- As required by NC General Statutes, delinquent real property accounts will be advertised on Saturday, May 24. This year, we are advertising only 47 properties out of over 14,000 assessed.
- Susan Didier was awarded her Certified Assistant Tax Collector designation at the spring NCTCA conference.
- The FY2026 Manager's Recommended Budget is available for the public to review ahead of the public hearing on May 27. [View the recommended budget.](#)
- Staff continuously complete journal entries, process account payables, and budget amendments as needed.
- Staff have made progress in setting up a few vendors for EFT payments and continue to work on converting others. They are also developing a vendor packet.
- Departments will wrap up purchases for the fiscal year by May 30, and only essential spending will be allowed in June.
- Staff are working on a banking RFP for core banking services.
- Audit dates have been finalized for FY2025:
 - Preliminary field work June 16-20
 - Final field work August 4-15
- The Financial Dashboard is now active on the Town's website. It shows revenue and expenditure data for the current year and the previous three years. [View the financial dashboard.](#)

Parks & Recreation Department

- Family Fun Day is coming up on June 7! This is the largest event that the Town hosts. Those interested in volunteering should contact the Parks and Recreation Department.
- Hits After Six was hosted on May 17. Hundreds enjoyed an awesome Journey tribute/cover band. Our next Hits After Six concert will take place in September.
- Staff are working on reviewing all permit requests for Crooked Creek Park and Chestnut Square Park for the July 1-December 31 timeframe. Permits should all be issued within the upcoming weeks.
- Summer Camps are quickly approaching. Many are full with a waiting list, while others still have space.
- Work continues on the Community Center. Staff toured several local facilities and spoke with their staff about their facility likes, dislikes, and community benefits.

Planning Department

- Planning staff have worked with the Town Attorney on a parcel in the Brandon Oaks subdivision to try to avoid non-conforming issues for several property owners.
- Planning staff continue to spend quite a bit of time tracking various legislative bills being introduced that significantly impact planning and development. Planning staff met with a core group of planners across the state to ensure that members of the House and Senate understand the opposition to HB 765 and similar bills. HB 765 did not make cross over to the Senate but could be revived and added to another bill, so we are carefully monitoring this piece of legislation.
- Code Enforcement is tracking many nuisance cases and a few minimum housing cases. We continue to work with UCSO on all code-related issues.
- Planning staff met with several developers interested in mixed-use projects near the 74 Bypass.

Engineering Department

- Indian Trail Road Complete Street Phase 1: Staff met with some third-party utility providers and are scheduling additional meetings. NCDOT is reviewing the right-of-way acquisition submittals and plans/contract for construction authorization.
- Chestnut Square Park Phase 2B: The project is on hold until the Community Center site analysis is completed.
- Chestnut Square Park New Access Road: The design team has started working on the project's design.
- Chestnut Parkway Phase 3: The contractor continues to install the storm drainage infrastructure and is looking ahead to prepping the site for the roadway base structure. Not much work has been done in the past two weeks, as the contractor worked more on the adjacent NCDOT project (Chestnut Parkway Phase 2).
- FY23/24 Resurfacing Contract: Staff received and are reviewing the final invoice.
- ARPA Stormwater Improvements Project Phase 2: The contractor is working on the Moss Cove culvert crossing and finishing up the Liberty Lane channel.
- Additional Items:
 - Staff held a preconstruction meeting with Sun Valley Marketplace's contractor.
 - Staff held a preconstruction meeting with GigaPower, a fiber optic company, and issued two encroachments.
 - Ripple Fiber has completed installation in the Green Meadows subdivision. Additionally, staff were able to get Windstream and Spectrum to clean up some of their exposed wires that were noticed during the Ripple install.
 - Staff discussed two stormwater matters with NCDOT's maintenance department.
 - RFQ interviews with Union County were held on Friday to select the consultant for the next Critical Intersection Program.

Public Works Department

- Solid Waste:
 - During ongoing field investigations, staff have seen an increase in residents leaving carts on the street for an extended period after collection. Staff will begin sending letters to individual residents about proper times to place and return carts from the roadside to the primary structure on the property.
 - The May bulk collection is complete and went well.
 - Shred-it went well on May 10.
- Parks:
 - Staff are working to complete the last few project upgrades, including scoreboards and a new feature installation at Crooked Creek Park.
 - Weekly park maintenance is in full swing. Staff are working hard to keep the parks in top shape.
- Streets and Drainage:
 - Staff patched a few potholes.
 - Staff completed a sign repair.
 - Street sweeping is ongoing when time permits between other daily tasks.
- Stormwater
 - Staff conducted a blowout repair.
- Right-of-Way:
 - Staff have started mowing and litter collection for the session.
- Buildings/Grounds:
 - Safety and security upgrades are in the design phase at Town Hall and scheduled to begin construction in early June.
 - Building upgrades are underway at the Sheriff's Office. The items left to be completed include a vehicle washing station.
- Other
 - The ADA Transition Plan is underway and will be presented at the May 27 Town Council meeting.
 - An Emergency Operations Plan is underway and will be presented at an upcoming Town Council meeting.
 - This week was National Public Works Week. Staff celebrated their accomplishments for the year with several other public works departments from the area. Joey Castiglione was awarded the Town of Indian Trail Public Works Employee of the Year.

American Rescue Plan Act (ARPA)

- Items related to the FY25 projects are being purchased.
- The final stormwater project related to ARPA funds is underway.

Upcoming Events

Events	Day/Time	Location
Memorial Day Ceremony	May 26 11 a.m. to Noon	James B. Crump VFW Post 2423
Family Fun Day	June 7 2-9:30 p.m.	Crooked Creek Park
Juneteenth Celebration	June 13 6-9 p.m.	Crossing Paths Park

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